



KERALA ACADEMY FOR SKILLS EXCELLENCE
(State Skill Development Mission of Government of Kerala)

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EXPRESSION OF INTEREST (EOI)

Empanelment of Project Implementing Agencies (PIAs) for Providing Skill Certification under Recognition of Prior Learning (RPL) category of Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0 in the State of Kerala

No: KASE – 20/2021/AMCP

Dated: 16.02.2021

DISCLAIMER

Kerala Academy for Skills Excellence, State Skill Development Mission, Government of Kerala (herein after called “KASE”) invites proposals for the scope of work mentioned herein through this Expression of Interest (EoI). The information contained in this Expression of Interest (“EoI”) or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this EoI and such other terms and conditions subject to which such information is provided.

This EoI is not an agreement and is neither an offer nor invitation by KASE to the prospective applicants or any other person. The purpose of this EoI is to provide interested parties with information that may be useful to them in the formulation of their proposals pursuant to this EoI. The assumptions, assessments, statements and information contained in this EoI, may not be complete, accurate, adequate or correct. Each applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EoI and obtain independent advice from appropriate sources.

KASE may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EoI. The issue of this EoI does not imply that the authority is bound to select an Applicant or to empanel the Selected Applicant.

KASE accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this EoI. Interested parties are expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a proposal.

KASE reserves the right not to proceed with the EoI and bidding process or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this EoI. Information provided at this stage is merely indicative.

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1. BACKGROUND:

1.1. Kerala Academy for Skills Excellence (KASE)

Kerala Academy for Skills Excellence (KASE), the State Skill Development Mission, Department of Labour & Skills, Government of Kerala was set up in 2012 under Section 25 of the Companies Act, 1956, to act as the apex entity to initiate, regulate and co-ordinate focused skill development for different industrial domains. It is incorporated to pursue its main objectives to promote, establish, setup, monitor, govern and regulate institutions and academies for skills excellence for development of core employability skills, competency standards and for promoting technology that meets the demands of various industries, and most importantly, not with the motive of making profit. The activity of KASE has had a positive effect on the social and economic fabric of the State. Unique skilling models have been adopted by KASE with industry tie-ups and placement linkages. Several such skill development programmes initiated by KASE are under implementation. These models have been successful in generating employment in tune with the growing trends by adopting latest technology and pedagogy. The projects and schemes being implemented by KASE are socially inclined and are widely accepted. These models have been successful in generating employment in tune with the growing trends by adopting latest technology and pedagogy.

1.2. Pradhan Mantri Kaushal Vikas Yojana (PMKVY)

Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 1.0 was launched on 15th July 2015 on the occasion of World Youth Skills Day by Honorable Prime Minister. PMKVY 1.0 was implemented by National Skills Development Corporation (NSDC) under the guidance of the Ministry of Skill Development and Entrepreneurship (MSDE). With a vision of a “Skilled India”, MSDE aims to skill India on a large scale with speed and high standards. PMKVY is the flagship scheme that is driving towards the realization of the vision of a “Skilled India”. Further to this, PMKVY 2.0 (2016-20) was launched by scaling up sectors, geographies and by greater alignment with other missions / programs of Government of India such as ‘Make in India’, ‘Digital India’ and ‘Swachh Bharat Mission’. PMKVY 2.0 is being implemented since 15th July 2016 and the enrolment under PMKVY 2.0 was closed by 31st March 2020.

1.3. Pradhan Mantri Kaushal Vikas Yojana 3.0 (2020-2021)

Based on the learnings of PMKVY 2.0 and to reorient the scheme to be in sync with the present scenario of policy changes and changing priority in different sectors, MSDE has decided to speed up the implementation of PMKVY 3.0. The scheme shall be implemented in two phases: 1st phase shall be implemented on pilot basis during the year 2020-21 known as PMKVY 3.0 (2020-21). The scheme shall initiate the creation of implementation framework for the second phase (2021-2026) of the scheme.

The PMKVY 3.0 scheme is implemented under two components:

Centrally Sponsored State Managed (CSSM): Known as the State Component to be implemented by the State Skill Development Mission

Centrally Sponsored Centrally Managed (CSCM): Known as the Central Component to be implemented by the National Skill Development Corporation (NSDC)

The State of Kerala has been allocated target under Centrally Sponsored State Managed Component of Pradhan Mantri Kaushal Vikas Yojana. Being the State Skill Development Mission, KASE is the implementing agency for this scheme in Kerala.

The scheme envisages working more closely with the State and District machineries through SSDMs and District Skill Committees (DSCs). DSCs would be playing a pivotal role under the guidance of SSDMs in PMKVY. In addition to mobilization, counseling and batch-formation, DSCs would also be involved in monitoring and supervision of the scheme at the district level, coordinating with nodal and other ITIs for implementation of STT, provide post-training support including handholding for placements / self-employment, verification of placements and grievance redressal.

Under PMKVY scheme, skill training will be imparted into three categories, namely:

- a. Short Term Training (STT):
- b. Recognition of Prior Learning (RPL):
- c. Special Projects:

1.4. Recognition of Prior Learning (RPL)

RPL enables Indian youth to obtain industry-relevant skill certification. Individuals with prior learning experience or skills can register themselves and get assessed and certified under the RPL component of the scheme. RPL mainly focuses on the individuals engaged in unregulated sectors. The duration of the training / orientation under RPL ranges between 12-80 hours.

RPL under PMKVY 3.0 seeks to actively contribute to existing skill development in India by establishing an outcome-driven implementation framework which evaluates and recognizes skills and knowledge acquired outside the classroom (informal learning or learning through work), helps people acquire a formal qualification that matches their knowledge and skills, and if required up-skills / re-skills (through bridge courses) and thereby contributes to improving their employability, lifelong learning, social inclusion, and self-esteem.

The objectives of RPL are primarily three-fold:

1. To align the competencies of the pre-existing workforce of the country to the standardized National Skills Qualification Framework (NSQF)
2. To enhance the employability and / or entrepreneurial opportunities of an individual, and
3. To provide opportunities for reducing inequalities based on privileging certain forms of knowledge over others

The scheme will be implemented in accordance with revised guidelines for Pradhan Mantri Kaushal Vikas Yojana 3.0 (2020-21). RPL will be implemented in accordance with the RPL guidelines laid out in chapter 3, pages 20 to 33 of the PMKVY 3.0 (2020-21) guidelines.

Project Types in RPL 3.0: RPL project types predominantly talks about the RPL execution strategy with respect to target beneficiaries. Five types of RPL projects will be available in PMKVY 3.0. Out of these, KASE is invites proposal for implementing the following two types of RPL:

RPL Type 1(Camps): The salient features for this project type are:

This is proposed to be conducted for target beneficiaries in a location where workers of a sector are

consolidated (such as industrial and / or traditional skill clusters).

RPL Type 2 (Employer Premises): The salient features of this project type are:

This type of RPL is conducted on site at the employer's premises.

The overall RPL process comprises of five steps, as specified below.

Step 1: Mobilization

Step 2: Pre-Screening and Counseling:

Step 3: Orientation:

Step 4: Final Assessment:

Step 5: Certification:

Step 6: Reassessment

2. INVITATION:

KASE, the State Skill Development Mission has been designated as the nodal agency for the implementation of the Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0) Scheme's State Managed Component. Empanelment of Training Partners is one of the significant aspects for the smooth and seamless implementation of the Scheme.

KASE invites Expression of Interest (Eoi) from companies/firms who meet the prescribed eligibility criteria for including them in the panel of Training Providers for undertaking projects under the following types of RPL programme under PMKVY 3.0 scheme:

RPL Type 1(Camps)

RPL Type 2 (Employer Premises)

3. PERIOD OF EMPANELMENT:

The empanelment will be for the entire duration of PMKVY 3.0. The agreement may be discontinued if the services are not found satisfactory.

4. SCHEDULE FOR INVITATION TO EOI:

Sr. No	Items	Details
1.	Organization Address	Kerala Academy for Skills Excellence Address: 3 rd Floor, Carmel Tower, Vazhuthacaud, Thiruvananthapuram – 695014, Kerala.
2	Organisation Head	Name: Dr S Chithra IAS, Managing Director, KASE E-mail: md@kase.in Tel : 0471-2735856

	Contact Person	Shri. Anoop M.R Chief Operating Officer, KASE Email: coo.kase@gmail.com Copy all correspondence to: operationsmanger.kase@gmail.com css.kase@gmail.com
4.	Online download EoI from website: www.kase.gov.in	18/02/2021 10: 00 hrs. to 04/03/2021 upto 14:00 hrs.
5.	submission of queries for clarification	19/02/2021 to 03/03/2021, 17:00 hrs Through email: kase.pmkvy@gmail.com Help desk Number : 0471-2735949 (Monday, Wednesday and Friday, 03:00 hrs to 04.00 hrs)
6.	Last date & time of submission of EoI	04/03/2021 upto 17:00 hrs
7.	Opening Date of EoI	06/03/2021, 11:00 hrs
8.	Presentation before the Approval Committee	Will be intimated by email.
9.	Announcement of empanelled training providers	Will be intimated by email. AOC shall be uploaded in www.etenders.kerala.gov.in

The tender timeline is also available in the critical date section of this tender published in www.etenders.kerala.gov.in.

5. MINIMUM ELIGIBILITY CRITERIA:

Firms who fulfil the following minimum eligibility criteria alone may apply. EoIs submitted by agencies that do not fulfil the minimum eligibility criteria will not be considered.

1. The Applicant should be a registered Partnership Firm/Private Limited Company/Public Limited Company/Registered Society/Trust/ Association/ Government institutions/ Public Sector Units/Universities/Educational institutes including technical and professional institutes having affiliation or recognition of relevant Board / Council.
2. The Applicant should have been incorporated for more than 03 years at the time project proposal submission
3. The Applicant should have Should have an average annual turnover of 2.5 Crores in the last 3 financial years The Applicant should not have been blacklisted by any donor agency/ State Government/ Central Government.
4. The Applicant should not have been blacklisted by any donor agency/ State Government/Central Government.
5. The applicant should have positive net worth for the last two consecutive FY

6. SUB-CONTRACTING/FRANCHISE/SUB-LETTING

Sub-contracting, sub-letting, franchisee arrangement of any kind for the conduct of training under RPL Scheme is strictly prohibited.

7.a. PROPOSAL PROCESSING FEE & EARNEST MONEY DEPOSIT (EMD):

The applicant has to pay a non-refundable Proposal Processing Fee of Rs 25,000/- (Rupees twenty five Thousand only) and an Earnest Money Deposit of Rs.1,00,000/- (Rupees one lakh Only) as part of the EoI. The EMD is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The Proposal Processing Fee and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system

State Bank of India Multi Option Payment System (SBI MOPS Gateway): The applicants are required to avail Internet Banking Facility in any of below banks for making tender remittances in e-Procurement System.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce
6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank
7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank
9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank
17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India

23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	Karur Vysya Bank		
B) Internet Banking Options (Corporate)			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	Shamrao Vitthal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank
11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India
13	Federal Bank	33	UPPCL
14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank
16	Indian Overseas Bank		
17	JantaSahakari Bank		
18	Jammu & Kashmir Bank		
19	Karur Vysya Bank		
20	Kotak Bank		

During the online bid submission process, the applicant shall select **SBI MOPS** option and submit the page, to view the **Terms and Conditions** page. On further submitting the same, the e-Procurement system will re-direct the applicant to MOPS Gateway, where two options namely **SBI** and **Other Banks*** will be shown. Here, the applicant may proceed as per below:

- a) **SBI Account Holders** shall click **SBI** option to with its Net Banking Facility, where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
- b) **Other Bank Account Holders** may click **Other Banks** option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

**Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-*

** Bidders who are using Other Banks option under SBI MOPS Payment Gateway are advised by SBI to make online payment 72 hours in advance before tender closing time.*

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing “**Success**” during bid opening.

The EMD will be forfeited on account of one or more of the following reasons:

- In case, applicant withdraws from the EoI process during the period of validity of EoI (EoI shall be valid for 120 days from date of submission of proposal)
- In case, applicant does not participate in the subsequent process of EoI (Presentation before the committee, signing of Agreement) after having been shortlisted
- In case the applicant found to have submitted any false information/ fabricated date
- In case the applicant found to have indulged in any action of corruption or influencing any officials of KASE with the intention of getting undue preference for getting itself empanelled.

7.b. PERFORMANCE SECURITY DEPOSIT/ BANK GUARANTEE:

The shortlisted agency should furnish a Performance Security Deposit of 5% of the total approved cost of the project at the time of signing of agreement for Empanelment. The Earnest Money Deposit (EMD) submitted as bid security, along with the proposal, will be converted into Performance Guarantee EMD and the shortfall has to be paid by the applicant before signing the agreement.

8. EXEMPTION TO GOVERNMENT ENTITIES:

Entities/ Institutions wholly owned and controlled by State/ Central Government is exempted from paying processing charges, EMD and Performance Security Deposit.

9. SUBMISSION OF EOI:

The EOI shall be submitted through online mode only. The prospective bidders have to submit the EOI documents through e-tenders portal of Government of Kerala www.etenders.kerala.gov.in. Submission of EOI application by post, fax, email or other electronic means will not be accepted.

It is the responsibility of the interested agency alone to ensure that its EOI is uploaded in e-tenders Kerala in prescribed format within the stated timeline.

EOI shall be submitted in the prescribed format from Annexure I to Annexure 10 along with supporting documents as required Expression of Interest. The entire proposal shall be strictly as per the formats specified in this EOI and any deviation may result in the rejection of the EOI proposal.

Applicant is expected to examine all instructions, forms, terms and specifications in the EoI documents. Failure to furnish all information required by the documents or submits an EoI not substantially responsive to the bidding documents in every respect may result in the rejection of the application.

It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the

bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

10. TERMS & CONDITIONS OF EOI:

1. KASE reserves the right to withdraw this EoI, without assigning any reasons for the same, if KASE determines that such action is in the best interest of the Scheme.
2. The EoI submitted by the applicant shall remain valid for a period of 120 days after the closing date for submission of EoI prescribed in this document. EoI validity expressed for less than 120 days shall be rejected.
3. At any time prior to deadline for submission of EoI; KASE may modify the EoI document. The amended document shall be notified through website and such amendments shall be binding on the Bidders.
4. KASE may at its sole discretion and at any time during the evaluation of EOI, disqualify any applicant, if the applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
5. KASE shall have all the rights to disqualify the application during the evaluation of EoI if:
 - a. Submitted an EoI without required documentation;
 - b. Use of modified formats for submission;
 - c. Blacklisted by State/UT/Central Government or any Public Sector Undertaking under them;
 - d. Been in litigation with any Government agencies/institutions in India;
 - e. Non submission of EMD and Processing while submitting proposal.

11. TERMS OF SERVICE

1. The empanelled Project Implementing Agency (PIA) shall be responsible for setting up training centers resources, trainers, trainee mobilization, training, placement and post placement activities as per the prescribed guidelines of PMKVY 3.0. Any amendments in the guideline or processing manual of PMKVY 3.0 shall be applicable and binding to the successful training partner.
2. After the allocation of targets, applicant can train in candidates proposed centers only after setting up a training facility in RPL camps (type 1) or employer premises (type 2) that has a classroom, laboratory, equipment and infrastructure as required/specified by the SSC for RPL orientation, bridge course (if applicable) and assessment, for that job role.
3. Having Training of Trainer (ToT) certified trainers is mandatory for conducting RPL.
4. Assessments under RPL shall be conducted in a manner like the Short-Term Training component of PMKVY (2020-2021) in accordance with the NSQF.
5. It is the responsibility of PIA to make sure that the equipment specified by the SSC is available for assessment. The same should be checked by the assessor and monitors.

6. The performance of the applicant allocated targets would be monitored by KASE for quality aspects of training, placement, and other factors as per Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0 scheme guidelines.
7. In case of any ambiguity, the guidelines for PMKVY 3.0 as amended from time to time, need to be referred to for more clarifications.
8. The submission of proposals under this EoI does not guarantee the allocation of targets under the PMKVY 3.0 Scheme. This EoI does not encourage the creation of any new training infrastructure ab initio, specifically for imparting training under the scheme. Any applicant that does not fit the qualifying eligibility criteria will be disqualified at any stage during evaluation or due diligence without any refund. KASE will in no case be liable for those costs, regardless of the conduct or outcome of the proposal process.

12. SELECTION PROCESS:

KASE will scrutinise the proposal and supporting documents and EOIs of applicants not satisfying all the eligibility criteria specified herein will be disqualified. The EOI of the disqualified applicants will not be considered for further processing. **The qualified proposers will be required to present their proposal before the PMKVY State Screening Committee** and further before State Level Empowered Committee (if required).

The PMKVY State Screening Committee will carry out technical evaluation applying the evaluation criteria and point system specified below. Each EoIs will be attributed score on this basis and the EoI scoring more than 60 will be included in the panel of Project Implementing Agencies (PIAs). The PIA shall be selected based on quality of training delivered, experience, reputation and credibility in business etc. The deliverables proposed to achieve the scope and objectives will be relevant

13. EVALUATION PROCESS

These are attached in the Annexures for RPL types 1 and 2. RPL targets will be allocated to PIAs on the basis of ranks achieved in the evaluation matrix.

KASE will scrutinise the proposal and supporting documents and EOIs of applicants not satisfying all the eligibility criteria specified herein will be disqualified. The EOI of the disqualified applicants will not be considered for further processing. **The qualified proposers will be required to present their proposal before the Committee** concerned.

The Committee will carry out technical evaluation applying the evaluation criteria and point system specified below. Each proposal will be attributed score on this basis and the EoI scoring more than 60 will be included in the panel of Training Providers. The Training Provider shall be selected based on quality of training delivered, experience, reputation and credibility in business etc. The deliverables proposed to achieve the scope and objectives will be relevant in the selection process. Targets for the proposed job roles shall be allocated, subject to the recommendation of District Skill Committee and State Level Screening Committees and further approval by the State Level Empowered Committee.

The evaluation will be as per the criteria and weightage below:

1	Existence of the organization	10	<ul style="list-style-type: none"> • ≥ 3 years and ≤ 5 : 5 marks • > 5 years : 10 marks 	<p>a. Applicant details as per Annexure 2</p> <p>b. Relevant document for Partnership Firm/Private Limited Company/ Public Limited Company/ Society/ Trust/ Association/ Government Institutions/ Public Sector Units/ Universities/ Higher Educational Institutes including Technical and Professional Institutes have affiliation or recognition of Relevant Board or Council.</p> <p>c. Copy of PAN Card.</p> <p>The aforesaid documents (a, b & c) shall be merged into a single document for uploading</p>
2	Profile of Proposed Team	15	Based on the number and strength of the proposed team	Submit details as per Annexure 3.A & 3.B.
3	Average turnover /financial standing for 3 consecutive years from FY 2017-18 (FY 2017-18, 2018-19, 2019-20)	15	<ul style="list-style-type: none"> • ≥ 2.5 crores and < 5 crores: 5 marks • ≥ 5 crores and < 10 crores: 10 Marks • > 10 crores: 15 marks 	<p>a. Turnover statement certified by a Chartered Accountant in the format given in Annexure-4.</p> <p>b. Audited Financial statements (Balance sheet, Profit & Loss Account/Income & Expenditure Statement, Cash flow statement, Notes on Account) including Income Tax Return with computation statement for the last three consecutive years (2017-18), (2018-19), (2019-20)</p> <p>The aforesaid documents (a & b) shall be merged into a single document for uploading</p>
4	The Bidder should have experience of working with Central / State clients in the field of skill development	15	<ul style="list-style-type: none"> • Credentials / References from ≥ 1 and < 3 clients = 5 marks • Credentials / References from ≥ 3 and < 5 clients = 10 marks • Credentials / References from ≥ 5 clients = 15 marks 	Details as per Annexure 5 long with supporting documents (Work orders / Completion certificates from the relevant program)

5	Quality of Methodology and Operational plan	15	Approach paper and personal presentation before the Technical Evaluation Committee	
6	Proposal strength	30	Evaluation based on Project Presence in Aspirational Districts, Beneficiaries Covering Women/People with Disability/Transgender people Identification of Target Beneficiaries, Underserved Job Roles- Job Roles with Lesser Trained Candidates in PMKVY Scheme Trainer Expertise, Mobilization strategy, background study etc.	Details as per Annexure 8.A to 8.F
	Total	100		

14. DOCUMENTS TO BE SUBMITTED:

Sl.No.	Document Description
1	Covering Letter as per Annexure 1
2	<p>a. Applicant details as per Annexure 2</p> <p>b. Relevant document for Partnership Firm/Private Limited Company/ Public Limited Company/ Society/ Trust/ Association/ Government Institutions/ Public Sector Units/ Universities/ Higher Educational Institutes including Technical and Professional Institutes have affiliation or recognition of Relevant Board or Council.</p> <p>c. Copy of PAN Card.</p> <p>The aforesaid documents (a, b & c) shall be merged into a single document for uploading</p>
3.	Profile of proposed team as per Annexure 3.A &3.B
4	<p>a. Turnover statement certified by a Chartered Accountant in the format given in Annexure-4.</p> <p>b. Audited Financial statements (Balance sheet, Profit & Loss Account/Income & Expenditure Statement, Cash flow statement, Notes on Account) including Income Tax Return with computation statement for the last three consecutive years (2017-18), (2018-19), (2019-20)</p> <p>The aforesaid documents (a & b) shall be merged into a single document for uploading</p>
5	Training & Placement details a per Annexure 5.A
6	Details of past skilling experience in RPL as per Annexure 5.B
7	An affidavit for not being blacklisted as per Annexure-6
8	An affidavit for undertaking for non-sub-letting as per Annexure-7
9	Identification of need for RPL as per Annexure 8 A

10	Sample Survey Findings Report as per Annexure 8 B
11	Objectives of the proposed project as per Annexure 8 C
12	Proof of mobilisation as per Annexure 8 D
13	Identification of proposed beneficiaries as per Annexure 8 E
14	Declaration by the PIA for reach or geographical spread of proposed RPL projects for RPL type 2 as per Annexure 8F
15	Declaration – Availability of own infrastructure as per Annexure 8 G
16	Power of Attorney as per Annexure 9
	The applicant can upload Non applicability Form as per Annexure 10 , if any of documents asked are not applicable.

15. PROPOSAL OWNERSHIP

All proposals submitted to KASE shall become the property of KASE, which shall not be liable to be returned to the proposer. KASE shall, however, maintain confidentiality of the information contained within the proposals. KASE shall be entitled to share the proposals and the information contained therein with the agencies and individuals involved in the process of evaluation and also its advisors, consultants, lawyers etc. and as may otherwise be required to be disclosed under law.

16. RIGHT TO TERMINATION/CANCELLATION/REVISION/AMENDMENT

Notwithstanding anything contained in this document, KASE, reserves the right to cancel/terminate the proposal process herein without assigning any reason whatsoever, at any time prior to signing of the agreement and KASE shall have no liability for above mentioned.

17. CORRUPT OR FRAUDULENT PRACTICE

1. All actions towards award of Contract and its implementation on the ground have to be fair, consistent, transparent and based on highest standard of ethics. Similarly, bidders/suppliers/contractors/Bidders associated in the procurement of Goods, Works & Consultancy, are expected to observe the highest standard of ethics during procurement and execution of contracts. In pursuance to above:
2. Proposal for award may be rejected, if it determines that the bidder, recommended for award, and/or its employees, sub-contractors, sub-Bidder, sub- vendors, agents have engaged in corrupt or fraudulent practices in competing for the Contract in question;
3. Portion of the funds allocated to a contract may be cancelled, in full or in part, if it is determined that corrupt or fraudulent practices were engaged by contractor/Bidder and/or its employees, subcontractors/sub-Bidders, sub-vendors, agents for getting the Contract or during the execution of a Contract;

4. An Applicant may be declared as ineligible, either indefinitely or for a stated period of time, to be awarded a Contract, if it, at any time, determines that the Applicant has been engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of above provision, the terms, "Corrupt Practice" and "Fraudulent Practice", mean following:
5. **"Corrupt practice"** means offering, giving, receiving, or soliciting anything of value to influence the action of KASE's official(s) in the procurement process or in the contract execution; and
6. **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract and includes collusive practices among bidders (prior to or after bid submission) designed to establish bid/proposal prices at artificial, non- competitive levels.

18. TERMS OF REFERENCE

All Organizations allocated targets shall be required to comply with the RPL revised guidelines under PMKVY 3.0 In addition, eligibility conditions mentioned in this document shall be binding on all the applicants. In case of any inconsistency, the interpretation taken by KASE shall be final and binding.

19. TERMS AND CONDITIONS

19.1. Interpretation

- a. In case of any ambiguity in the interpretation of any of the clauses in this document, the interpretation of the clauses by Authorized Representative/Sub-evaluation committee of KASE shall be final and binding on all the parties.

19.2. Language

- a. The proposal and all correspondence and documents related to the proposal exchanged by the Applicant and KASE must be in English. Supporting documents and printed literature furnished by the Applicant may be in any language other than English provided they are accompanied by a notary certified translation of the relevant passages in English language. Supporting material, which is not translated in English, may not be considered for evaluation. For the purpose of evaluation and interpretation of the proposal, the English language translation shall prevail.

19.3. Change in Laws and Regulations

- a. If after the date of proposal submission, any law, regulation, ordinance, order or by law having the force of law is enacted, promulgated, abrogated or changed which shall be deemed to include any change in interpretation or application by the competent authorities, that subsequently affects the costs and expenses of the Applicant and/or the Time for Completion, the terms and conditions shall be reasonably adjusted.

19.4. Compliance with Laws

- a. The Applicant shall at all times and at its own expense shall: undertake to observe, adhere to, comply with and notify KASE about all laws in force or as are made applicable in future, pertaining to or applicable to the Applicant, their business, their employees or their obligations towards

employees and all purposes of this document and shall indemnify, keep indemnified, hold harmless, defend and protect KASE and its directors/employees/officers/staff/ personnel/representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

- b. promptly and timely obtain all such consents, permissions, approvals, licenses, etc. as may be necessary or required for any of the purposes of this EoI or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of their association under RPL PMKVY 3.0, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate KASE and its directors/employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.
- c. not be entitled to assign any or all of its rights and or obligations under this document and subsequent agreement to any entity including Applicant's affiliate without the prior written consent of KASE.
- d. follow the guidelines issued by Ministry of Health and Family Welfare ("MoHFW"), the Ministry of Skill Development and Entrepreneurship ("MSDE"), and applicable central, state, and local authorities, during the tenure of the Scheme on preventive measures to contain spread of COVID-19 in training centres.

19.4. Disputes and Arbitration

1. This Agreement shall be governed by the laws of India.
2. In the event of any dispute, controversy or claim arising in any way out of or in connection with this EoI document (a "Dispute"), the Parties shall attempt in the first instance to resolve such Dispute through amicable discussion. If the Dispute is not resolved through such amicable discussion within 30 (thirty) days of a notice of Dispute being given or such longer period as the Parties agree to in writing, then any Party may refer the dispute for final resolution by arbitration.
3. Any Dispute shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the Parties. The arbitration proceedings shall be held at Trivandrum, Kerala.
4. The Parties to an arbitration shall keep the arbitration confidential and shall not disclose to any person, other than those necessary to the proceedings, the existence of the arbitration, any information submitted during arbitration, any documents submitted in connection with it, any oral submissions or testimony, transcripts or any award unless disclosure is required by law or is necessary for permissible court proceedings such as proceedings to recognize or enforce an award.

19.5. Jurisdiction

1. Subject to clause above, all disputes and controversies between KASE and Applicant shall be subject to the exclusive jurisdiction of the Courts at Trivandrum. The parties agree to submit themselves to the jurisdiction of such court. This document shall be governed by the laws of India.

19.6. Representations and Warranties

1. The Applicant further warrants that they are neither under no obligation or restriction, nor shall they assume any such obligation or restriction, that would in any way interfere or conflict with, or that would present a conflict of interest concerning, any obligations under this scheme.
2. The Applicant represents that it is duly incorporated and validly exists under applicable Laws.
3. The Applicant represents that it has the right and authority to enter into agreement and perform its obligations there under. The execution, delivery and performance of terms and conditions under agreements by such Party and the performance of its obligations there under are duly authorized and approved by all necessary action and no other action on the part of such Party is necessary to authorize the execution, delivery, and performance under agreements.
4. The Applicant represents that the submission of responses to this document, execution, delivery, and performance under an Agreement entered in case the Applicant is selected:
5. Shall not violate or contravene any provision of its documents of incorporation.
6. Shall not violate or contravene any law, statute, rule, regulation, licensing requirement, order, injunction or decree of any court, governmental instrumentality or other regulatory, governmental, or public body, entity or authority by which it is bound or by which any of its properties or assets are bound.
7. To the best of its knowledge, after reasonable investigation, no representation or warranty by the Applicant, and no document furnished or to be furnished to KASE, or in connection herewith or with the transactions contemplated hereby, contains or shall contain any untrue or misleading statement or omits or shall omit any fact necessary to make the statements contained herein or therein, in light of the circumstances under which it is made. There have been no events or transactions, or facts or information which has come to, or upon reasonable diligence, should have come to the Applicant and which have not been disclosed, having a direct impact on the transactions contemplated hereunder.

19.7. Right to Change

KASE reserves its right to change the above stated terms & conditions at any point of time without any prior notice.

20. OTHER RELEVANT INFORMATION:

1. EoI will be screened by the PMKVY State Screening Committee constituted by KASE.
2. The Screening Committee of KASE will scrutinize the pre-qualification documents and EOIs from applicants not meeting all the eligibility criteria on the basis of the documents submitted will be rejected.
3. KASE reserves the right to accept or reject the EoI from any applicant without assigning any reason whatsoever.
4. The recommendations of PMKVY State Screening Committee shall be submitted before PMKVY State Empowered Committee

5. The decision of PMKVY State Empowered Committee shall be final.

21. CLARIFICATIONS:

The mode of queries shall be through email only. In no event, KASE will be responsible for ensuring that applicant's query has been received by KASE. The applicants shall raise queries in the following format:

SL No	Page	Section	Sub Section	Details	Clauses of EoI on which Clarification required	Clarification required

The queries submitted other than the above format will not be considered.

Email: kase.pmkvy@gmail.com

Help desk Number: 0471-2735949

(Monday, Wednesday and Friday, 15:00 hrs to 16.00 hrs)

Based on the applications received, KASE shall evaluate the documents submitted by the applicants along with the EOI. Where there is a requirement for clarifications, the official designated by KASE shall, through email, request for such clarifications. Response to such queries/ clarification requirements shall be submitted within 5 business days of such communication from KASE.

PART –B

Document Formats – Annexure

ANNEXURE -1: FORMAT OF COVERING LETTER

<< The Covering Letter is to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on Official Letterhead and Official Seal (Letter of authorization is also to be enclosed) >>

To

The Managing Director,
Kerala Academy for Skills Excellence (KASE),
TC 15/1037(24), 3rd floor, Carmel Tower, Vazhuthacaud,
Thiruvananthapuram – 695014.

Sub: Request for Empanelment under CSSM component in PMKVY as PIA for RPL project execution.

Sir,

Please find enclosed our Proposal with regard to the ‘**Empanelment of Project Implementing Agencies (PIAs) for Providing Skill Certification under Recognition of Prior Learning (RPL) category of Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0 in the State of Kerala**, in response to the Expression of Interest (EOI) Document issued by Kerala Academy for Skills Excellence (KASE) dated _____.

We hereby confirm that:

The proposal is being submitted by _____ (name of the agency who is the applicant, in accordance with the conditions stipulated in the EOI).

We have read the guidelines and EOI document in detail and have understood the terms and conditions stipulated in the EOI Document issued by KASE. We agree and undertake to abide by all these terms and conditions along with subsequent communications from KASE. Our Proposal is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from KASE.

The agency has also read the detailed guideline of PMKVY 3.0 (including its various components) issued by MSDE.

The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EOI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors/omissions/false information in our Proposal. We acknowledge that KASE will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.

We acknowledge the right of KASE to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

We fulfill all the legal requirements and meet all the eligibility criteria laid down in the EOI. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EoI. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

This Proposal is made for the purpose of empanelment under CSSM component of Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0 RPL.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signature)

Date:

Place:

ANNEXURE -2: APPLICANT DETAILS

<< Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on Official Letterhead and official seal >>

S. No.	Description	Details	
1	Name of Legal Constitution of Applicant		
2	Status / Constitution of the Firm		
3	Name of Authorized Signatory (Enclose letter of authorization)		
4	Contact address and number		
5	Registration Number		
6	Date of Registration		
7	Place of Registration		
8	PAN Card Number		
9	Primary Single Point of Contact* (For all sort of communication purpose)	Email:	Contact No:
10	Secondary Single Point of Contact*	Email:	Contact No:

Note*:

- 1. All correspondence shall be to the aforesaid email id s only.**
- 2. KASE shall entertain communications received from the aforesaid email id s only.**
- 3. KASE shall not be liable if the Single point of Contact fails to convey relevant information to their organisation / Authorities**
- 4. KASE shall not entertain requests from the Training Provider to re send Emails.**

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

Note: Please provide copy of Registration Certificate from the appropriate Registering Authority as given below:

If Company:

- Certificate of Incorporation of Company

If Proprietorship Firm:

- Copy of Certificate of the Proprietorship, duly certified by a Chartered Accountant.
- Copy of Trade License/Sales Tax Registration/IT Registration

If Partnership Firm:

- Copy of Registered Partnership Deed / Certificate of the Partnership, duly certified by a Chartered Accountant
- Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association

If Society / Trust / Association:

- Copy of Registration Certificate and Bylaws of Society / Trust / Association

Note: In addition to above registration certificate, Applicant needs to submit the copy of PAN Card.

(On the letterhead of the Applicant Entity)

To

The Managing Director,
Kerala Academy for Skills Excellence (KASE),
TC 15/1037(24), 3rd floor, Carmel Tower, Vazhuthacaud,
Thiruvananthapuram – 695014.

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following profile of the trainers teaching domain/orientation/bridge course content in the sectors proposed:

Trainer Name	Educational Qualification	Expert in the Sector	Years of Experience in Skilling

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant Date: DD/MM/YYYY

Note: 1. In case of any wrong / incorrect declaration submitted by the Applicant, as requested by KASE in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

ANNEXURE -3.B: PROFILE OF PROPOSED TEAM (EXCLUDING TRAINERS) - DECLARATION BY THE PROJECT IMPLEMENTING AGENCY

(On the letterhead of the Applicant Entity)

To

The Managing Director,
Kerala Academy for Skills Excellence (KASE),
TC 15/1037(24), 3rd floor, Carmel Tower, Vazhuthacaud,
Thiruvananthapuram – 695014.

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following profile of the team that shall be deployed as part of the proposed project.

Name	Educational Qualification	Designation in the organization	Years of relevant Experience

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant Date: DD/MM/YYYY

Note: 1. In case of any wrong / incorrect declaration submitted by the Applicant, as requested by KASE in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

- 1. Profile of all the team members shall be merged into a single file for uploading**

ANNEXURE -4: FINANCIAL DETAILS

<< Declaration to be submitted under the signature of Chartered Accountant on Letterhead with his/her dated Sign and Seal >>

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an average annual turnover of Rs. ----- in the past three consecutive years (2017-18, 2018-19, 2019-2020) and networth of Rs.----- in the past two consecutive Financial Years. The details of annual turnover /networth are mentioned below:

Sl.No.	Financial Year	Turnover	Networth
1	2017-2018		
2	2018-2019		
3	2019-2020		
Average Annual Turnover/Networth			

Note: Audited financial statements for the past three years **2017-18, 2018-19 and 2019-2020**) should be submitted by the Applicant.

Chartered Accountant:
Signature

Name
Registration No
Contact No.
Seal

Date:
Place:

ANNEXURE – 5.A: TRAINING AND PLACEMENT DETAILS

<< Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on official Letterhead and official seal >>

Financial Year	Total No. of Candidates Trained	Placement provided to the trained candidates	Placement Percentage
2017-2018			
2018-2019			
2019-2020			

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Notes:

Please provide supporting proof as given below:

self-attested copies of the following documents:

A. For Training Conducted:

➤ Certificate from Government bodies/International Agencies/Industries indicating experience in conducting similar 'Placement Linked Training Programme' and the details of number of candidates trained (self-attested printouts of verifiable information from Government or agency Office/websites or from the funding agencies will be accepted)

B. For Placement Provided

➤ Letter from Government bodies/International Agencies/Industries/Employers confirming employment of Trainees from the institute or agency clearly indicating the date of recruitment, numbers recruited and sector/category of work. (self-attested printouts of verifiable information from Government or agency Office/websites or from the funding agencies will be accepted)

ANNEXURE 5.B: DETAILS FOR PAST EXPERIENCE IN SKILLING IN RPL IN PMKVY 2.0

1. Past Experience in Skilling in RPL in PMKVY 2.0

S.No	Year	Location of the project (District and State)	Number of Candidates Trained/ Number of Skill Development Projects engaged in (For NGOs/VOs)	Number of Candidates Certified	Cost of the Project	Job Roles covered in RPL PMKVY 2.0 Mention QP Code	Details of Evidentiary Proof
							For Facilitator Organizations , PIA letter pertaining to
							target allocation needs to be uploaded.

ANNEXURE -6: AN AFFIDAVIT FOR NOT BEING BLACKLISTED

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Applicant hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

ANNEXURE- 7: AN AFFIDAVIT FOR UNDERTAKING FOR NON-SUB-LETTING

<< An affidavit on a non-judicial stamp paper of INR10/-by Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal>>

AFFIDAVIT

We,<<M/s Company name>>,having its registered office at<<Office address>>, do hereby declare that the Applicant affirms on oath that / it would neither sub-let the assignment nor engage any franchise to execute the assignment at any stage during the currency of the agreement. The undersigned of the agreement also understands the agreement would stand automatically terminated if this affirmation is breached by it at any stage.

For and on behalf of:

Signature: Name: Designation:

(Authorized Representative and Signatory)

Date:

Place:

ANNEXURE 8.A: IDENTIFICATION OF NEED FOR RPL: SURVEY CONDUCTED WITH THE MINIMUM SAMPLE SIZE BEING 10% OF THE TARGETS REQUESTED

Note to the Applicant:

1. Applicants shall undertake a sample survey justifying the need for the RPL activity hereby proposed.
2. The minimum sample size shall be 10% of each proposed RPL Location.
3. The candidate survey data should mention the following details of the targeted beneficiaries:
 - Name of the candidate
 - Contact details of the candidate
4. Previous number of years of experience in the Job Role for which RPL certification is being proposed
5. If the applicant fails to conduct the sample survey for any of the proposed location(s), the final targets shall be reduced proportionately.
6. The applicant shall submit a two (2) page executive summary highlighting the following :
 - Objective of the survey
 - Method used to conduct the survey
 - Findings from the survey
7. The sample survey shall focus on finding the knowledge, productivity and performance gaps/challenges faced by Target Beneficiaries in the location/locations proposed.
8. It is expected that the RPL activity proposed will alleviate some of these gaps/challenges through the orientation or bridge course and skill certification.

The proposal stands rejected if the applicant fails to submit the sample survey with the above *mentioned details*.

a. Reason for selection of proposed job role and locations:

b. Who are the target beneficiaries?

c. Knowledge, productivity and performance gaps or challenges faced by Target Beneficiaries in location/location proposed:

ANNEXURE 8.B: SAMPLE SURVEY FINDINGS REPORT

Note to the Applicant:

1. Applicants shall undertake a survey justifying the need for the RPL activity hereby proposed.
2. The minimum sample size shall be 5% of each proposed RPL Location.
3. If the applicant fails to conduct the sample survey for any of the proposed location(s), the final targets shall be reduced proportionately.
4. The candidate survey data should mention the following details of the targeted beneficiaries:
5. Name of the candidate
6. Contact details of the candidate.
7. Previous number of years of experience in the Job Role for which RPL certification is being proposed

1.	Project Locations Surveyed	
2.	Objective of the Survey	
3.	Candidate Survey Sample Size	Minimum 10% from each proposed location for each Job Role
4.	Survey Methodology	
5.	Location Profile	
a.	<i>Relevance of sector to locations</i>	
b.	<i>Relevance of job roles to locations</i>	
c.	<i>Presence of industrial/traditional clusters around surveyed locations</i>	
5.	Demographic Study of Candidates	

a.	<i>Age profile</i>	
b.	<i>Education profile</i>	
c.	<i>Experience profile</i>	
d.	<i>Employment scenario</i>	
6.	Skill gap study of target candidates	
a.	<i>Core NOSs missing in workers' skillsets: (to be included in the Orientation / Bridge course)</i>	
b.	<i>Non-Core NOSs missing in workers skill sets: (to be included in the Orientation / Bridge course)</i>	
7.	Opportunities for tangible benefit (skills premium, upskilling, financial support, etc.)	
8.	Conclusions from ground survey	

ANNEXURE 8C: OBJECTIVES OF THE RPL PROJECT

Basis the findings of the Sample Survey, describe how this project is going to benefit target beneficiaries (Please limit your response to not more than 800 words).

a. Indicate tangible benefits to the candidate from undertaking RPL under this project.
The applicant cannot mention the following as tangible benefits since they are already part of the RPL scheme:

- Skill certificate
- Award money
- Improved soft skills
- Enhanced efficiency
- Five Year Insurance under Pradhan Mantri Suraksha Bima Yojana (PMSBY)

b. Is the PIA going to assist target beneficiaries in attaining any of the following during RPL?				
SN.	ITEM	YES (Y) / NO (N)	Remarks (if any)	Documentary evidence (if any)
1	Formalized Market Connect			Documentary proof stating tie up with any agency
2	Skills Premium/Industry Recognition		<i>If Yes, kindly specify form of Skills Premium/Industry Recognition</i>	Documentary proof stating preference to RPL certified person in recruitment, promotion or any other industry recognition
3	Bank Loans/ Financing		<i>If Yes, kindly specify type of Bank Loan</i>	Documentary proof stating the tie up with any bank/ agency for the provision of loans
4	Licenses		<i>If Yes, kindly specify type of Licenses</i>	Documentary proof from the licensing agency
5	Course on Digital Transactions (E-Wallet)			
6	Career advancement/ wage hike/promotion		<i>If Yes, kindly specify the margin by which the candidate's salary would be increased post RPL training</i>	Documentary proof stating the commitment on pay hike of certified persons
7	Placements			Documentary proof stating letter of recruitment or tie ups with placement agencies which will recruit
				candidates post RPL training as per the specific project

ANNEXURE 8.D: PROOF OF MOBILIZATION- MOBILIZING ENTITY FOR RPL TYPE 1

1. Name of Mobilizing Agency

SN.	Name of Mobilizing Agency	State	District	Location Name	Number of People being targeted	Past Experience of Mobilizing Agency	Documentary evidence (Mandatory)
1	Name of Mobilizing agency 1						<p><i>Proof of Mobilization in the form of Letter of Intent (LOI) or Memorandum of Understanding (MoU) by all the entities (panchayats, unions, corporates etc.) involved in mobilization of the project specific to the location and the number of candidates being targeted by the agency.</i></p> <p><i>In case the PIA is also the mobilizing agency, provide evidence of having conducted similar activity previously.</i></p> <p><i>If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.</i></p>
2	Name of Mobilizing agency 2						
3	Name of Mobilizing agency 3						

2. Information on Mobilization Agency

In case the PIA is also the mobilizing agency please provide evidence of previous experience. PIA's are encouraged to enclose letters of support by all the entities involved in mobilization of the project specific to the location and the number of candidates being targeted by the agency.

If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.

Name of Mobilization Agency:					Supporting Documentation Required:
Official Website of Mobilization Agency:					
Name of SPOC:	Designation of SPOC:	Contact Number of SPOC:	Email ID of SPOC:		
Year of Incorporation:					Incorporation letter
Previous Experience of Conducting Mobilization for Central or State Government Programmes	Name of Scheme	Duration of Engagement (From)	Duration of Engagement (To)	Describe Mobilization Activity in Brief	Documentary evidence supporting the previous experience mentioned
					<i>If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.</i>

Note: Kindly add additional tables if the PIA has multiple mobilizing agencies for the RPL project.

3. Support Letters - Project Type 2 (Employer Premises)

For project Type 2, a letter from the Employer to be engaged under RPL is to be submitted. The letter is to indicate the RPL requirement in terms of numbers of employees that shall undertake RPL against proposed job roles and the locations in which RPL shall be conducted. Also, specify name and contact details of SPOC from prospective employers.

Name of Participating Employer:				Supporting Documentation Required:
Official Website of Participating Employer:				
Name of SPOC:	Designation of SPOC:	Contact Number of SPOC:	Email ID of SPOC:	
Year of Incorporation:				Incorporation letter
Number of Employees currently working with the Employer				

Note: Kindly add additional tables if the PIA has multiple employer engagements for the project

Letters of support/ participation to be attached with proposal. The letter is to mention location in which support will be provided as well as number of potential beneficiaries in the location.

If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.

If a mobilization agency is engaged, details of the profile of the agency are to be mentioned in the format shared.

ANNEXURE 8.E: IDENTIFICATION OF PROPOSED BENEFICIARIES- DECLARATION BY THE PROJECT IMPLEMENTING AGENCY (PIA)

(On the letterhead of the Applicant Entity)

To

The Managing Director,
Kerala Academy for Skills Excellence (KASE),
3rd Floor, Carmel Tower, Vazhuthacaud, Trivandrum – 695014.

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby declare the prior experience of candidates in the proposed sector is-

More than 50% beneficiaries with greater than 10 years of work experience

Less than 50% beneficiaries with greater than 10 years of work experience

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant Date: DD/MM/YYYY

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by KASE in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

ANNEXURE 8.F- DECLARATION BY THE PIA FOR REACH OR GEOGRAPHICAL SPREAD OF PROPOSED RPL PROJECTS FOR RPL TYPE 2

(On the letterhead of the Applicant Entity)

To

The Managing Director,
Kerala Academy for Skills Excellence (KASE),
3rd Floor, Carmel Tower, Vazhuthacaud, Trivandrum – 695014.

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the geographical spread of Proposed RPL Projects:

Geographical Spread of the proposed RPL Project	PIA Geographical Presence	Details of Evidentiary Proof
RPL proposed more than 5 locations (employer has multiple offices)		<i>Relevant Evidentiary Documents to be shared by the PIA</i>
RPL proposed for 2 to 3 locations (employer has multiple offices)		
RPL proposed only in a single location		

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant Date: DD/MM/YYYY

Note: In case of any wrong and/or incorrect and / or misleading declaration submitted by the Applicant, as requested by KASE in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

ANNEXURE 8.G: DECLARATION BY THE PROJECT IMPLEMENTING AGENCY (PIA) FOR AVAILABILITY OF INFRASTRUCTURE AND OWN TRAINING CENTRES- FOR RPL TYPE 1

(On the letterhead of the Applicant Entity)

*Note: Applicable **only for** i) Voluntary organizations/Non-governmental organizations, and ii) Government bodies/organizations etc.*

To

The Managing Director,
Kerala Academy for Skills Excellence (KASE),
3rd Floor, Carmel Tower, Vazhuthacaud, Trivandrum – 695014.

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following with regards to the Availability of Infrastructure and Own training Centres:

Available	Availability of Organization Offices/Subsidiaries	Availability of Own Training Centres at the Proposed Locations
More than 75%		
50%-75%		
15% - 50%		
Less than 15%		

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

Name of the Authorized Signatory of the Applicant

Signature and Stamp of the Authorized Signatory of the Applicant Date: DD/MM/YYYY

Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by KASE in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

ANNEXURE 9: FORMAT FOR POWER OF ATTORNEY

(Required only if the Signatory to the Bid is not directly authorized by the Company Board, or Partners. Otherwise the Board Resolution/Partners Resolution would suffice)

Date:

To,
The Managing Director,
Kerala Academy for Skills Excellence,
3rd Floor, Carmel Tower,
Vazhuthacaud,
Thiruvananthapuram – 695014.

Dear Sir,

Sub: EoI published by KASE for empanelment to undertake the project under PMKVY 3.0 RPL

<Proposer's name> hereby authorizes <Designated Representative's name> to act as a representative of <Proposer's name> for the following activities vide its Board Resolution (and Power of Attorney if applicable)¹ attached herewith.

To attend all meetings conducted by KASE and shall discuss, negotiate, finalize and sign any Proposal or agreement and contract with AMC related to EoI.

Yours faithfully,

<Signature and Name of appropriate authority of the Proposer >

<Signature and name of the Designated Representative of the Proposer for acceptance of this Power of Attorney>

For

<Name of Proposer >

Encl: Board resolution for Authorized signatory

ANNEXURE 10: FORMAT FOR NON APPLICABILITY

(Required only if any of the requested document is not applicable for the applicant)

Date:

To,
The Managing Director,
Kerala Academy for Skills Excellence,
3rd Floor, Carmel Tower,
Vazhuthacaud,
Thiruvananthapuram – 695014.

Dear Sir,

Sub: Tender Document No: dated -----published by KASE

<**Proposer's name**>hereby declares that the submission of Annexure < **Annexure Number** > furnished in the EoI is not applicable for us.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place: