



Government of West Bengal

REQUEST FOR PROPOSAL

FOR

**Selection of Private Training Providers for Implementing Vocational Education
in 220 Sector Schools under Government/Government Aided/Government
Sponsored Schools in West Bengal**

By

Directorate of Vocational Education and Training, Govt. Of West Bengal

Under

Department of Technical Education, Training & Skill Development

GOVERNMENT OF WEST BENGAL

RFP No.: 146-VET/NSQF/2022-23 Dated 18.08.2022

Schedule of Activities		
Sl. No.	Milestone	Indicative Time line
1	Issue of RFP (e-Tender)	T
2	Downloading of Tender Documents to be started from 10.00 A.M	T+1
3	Pre-Bid Meeting	T+1+5
4	Proposal Submission Date (uploading of documents by 5 pm.)	T+1+21
5	Opening of the Proposal (12 noon)	T+22+4
6	Start of Technical Presentations	T+26+7
7	Opening of Financial Bid	T+26+7+3
8	Release of Final Selected Training Providers list	T+36+4

Other Key Information

A	Name of Client/Authority	Directorate of Vocational Education & Training (in short the “ DVET ”) West Bengal.
B	Document Intended for	NSDC empanelled Training Providers / SSC affiliated Training Providers / Govt. of WB ITI / TP operators PBSSD empanelled Training Providers / Other State Government Departments or Ministry of Government of India empanelled Training Providers
C	Period of Agreement	08 (Eight) Months
D	Email Id for any queries	nsqfwbenders@gmail.com
E	Earnest Money Deposit	EMD amounting to INR 1,00,000 would need to be paid as per the latest norms of the Finance Department of West Bengal as per Annexure 18.7 .
F	Type of BID	Request for Proposal
G	Performance Bank Guarantee	An amount equivalent to 3% of the total contract value of work post receipt of Lols/Award of Contract per school. The format has been attached in Annexure 18.4

Important Notes:

1. DVET reserves the right to amend/modify any or all conditions of this RFP document before the last date of submission of proposals, by the issuance of addenda. In order to provide the Bidders a reasonable time for taking an addendum into account, or for any other reason, DVET may, at its own discretion, extend the Proposal Submission Date.

2. Contact person for Communication

Mr. Avijit Dutta, Officer on Special Duty
Directorate of Vocational Education & Training
Karigari Bhawan, Govt. of West Bengal
2nd Floor, B/7, Action Area - III,
Newtown Rajarhat, Kolkata – 700 160
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Disclaimer

1. The information contained in this Request for Proposal document (the “**RFP**”) or subsequently provided to the bidder(s), whether verbally or in documentary or any other form by or on behalf of the Directorate of Vocational Education & Training (in short the “**DVET**”), is provided to the bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.
2. This RFP is not an agreement and is neither an offer nor invitation by the DVET to the prospective bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in making their bids pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the DVET. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the DVET, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses the bidding documents. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from the appropriate sources.
3. Information provided in this RFP to the bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The DVET accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
4. The DVET, its employees and advisors make no representation or warranty and shall have no liability to any person, including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of this RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this bid stage.

5. The DVET also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any bidder upon the statements contained in this RFP.
6. The DVET may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP and reserves the right to reject all or any of the bidders or bids without assigning any reason whatsoever.
7. The bidder shall bear all costs associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Department or any other costs incurred in connection with or relating to its bid. All such costs and expenses will remain with the bidder and the DVET shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a bidder in preparation or submission of the bid, regardless of the conduct or outcome of the bidding process.

List of Abbreviations

Terms	Description
CA	Chartered Accountant
CSS-VSE	Centrally Sponsored Scheme for Vocationalisation of School Education
GoWB	Government of West Bengal
LoI	Letter of Intent
EMD	Earnest Money Deposit
ITI	Industrial Training Institute
LoA	Letter of Acceptance
MSDE	Ministry of Skill Development and Entrepreneurship
NCVT	National Council for Vocational Training
NSDC	National Skill Development Corporation
WBSCTVESD	West Bengal State Council of Technical & Vocational Education & Skill Development.
NSQF	National Skills Qualification Framework
PBSSD	Paschim Banga Society for Skill Development
PBG	Performance Bank Guarantee
PSSCIVE	Pandit Sunderlal Sharma Central Institute for Vocational Education
TP	Training Provider
PPP	Public Private Partnership
RFP	Request for Proposal
SSC	Sector Skill Council
TET&SD	Technical Education, Training and Skill Development
TVET	Technical, Vocational Education, Training
UC	Utilisation Certificate

AOC	Award of Contract
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Definitions and Glossary

Term(s)	Description
Agreement	A Bi-partite would be signed between the DVET and the selected Training Provider.
Authority	The Directorate of Vocational Education & Training (DVET),WB
Bio Metric Attendance	The attendance of the Trainers and the Trainees would need to be captured through bio-metric devices. The Training Provider may register the bio-metric details of all students before commencement of classes.
Department	Department would refer to Technical Education, Training and Skill Development Department, GoWB
Digital Signature Certificate	Each Bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) from National Informatics Centre (NIC) or any other agency for submission of tenders, from the approved service provider of the NIC on payment of requisite amount. DSC is given as a USB e-Token
Disqualification	The exclusion of the Bidder from the bidding process due to any of the following reasons: The Bidder has wrongly stated/manipulated the facts and figures in the proposal at any stage before/after the award of the Assignment. The Bidder tries to influence the evaluation process by any means. In case of disqualification, Earnest Money Deposit shall be forfeited
Earnest Money Deposit	All Applicants would be required to provide Earnest Money Deposit of INR 1,00,000 (Indian Rupees One Lakh only). EMDs would need to be paid as per the latest norms of the Finance Department of Government of West Bengal as per Annexure 18.7
Minimum Pass Marks	A minimum pass marks of 30 would need to be secured in the Technical Proposal for a Bidder to qualify.
PDF	Portable Document Format (All uploaded documents should be in PDF)
Payments	All payments would be made in accordance to the financial provisions mentioned in clause 4 of this RFP document. Utilization Certificates would need to be provided for all payments received

Period of Agreement/ Empanelment	The Period for which Agreement shall be valid i.e. from the date of signing of the agreement till the completion of 08 (Eight) months. The agreement would be amenable to renewal subject to conditions as indicated in the document.
Renewal of Agreement	Renewal of the agreement would be based on a favourable assessment on the performance of the TP by DVET.
Termination of Agreement	The agreement may be terminated on various grounds as mentioned in clause 13 of this RFP document
Validity of the Proposal	The period for which the proposal shall remain valid. For this RFP it is mandated that the proposal should be valid for 180 days from the Bid closing date. It may be re-considered by DVET

1. Background

1.1 Government of West Bengal has taken initiative to distinguish Vocational Education from Skills and Skilling and is being committed towards large scale Skill development for its youth population to improve the scope of gainful employment and entrepreneurial opportunities under the WBSDM (West Bengal Skill Development Mission) chaired by the Hon'ble Chief Minister of West Bengal.

To ensure that the above commitment is met successfully, TET&SD Department, Government of West Bengal has launched the “**Utkarsh Bangla**”, a flagship scheme on 16th February 2016 under the aegis of the **PBSSD (Paschim Banga Society for Skill Development)** for placement linked short-term skill trainings across the State of West Bengal.

1.2As one of the major intervention, in the year 2013, mainstream Vocational Education was also started in 93 schools from Class-IX to Class-XII by Directorate of Vocational Education & Training (DVET, WB) as pilot basis in association with School Education Department, Government of West Bengal.

In order to maintain quality intervention, the said scheme is being implemented by Training Providers with the responsibilities of entire training delivery including deploying and managing TP coordinator, Vocational Trainers, Guest Faculties and Lab Assistants (if any), setting up laboratories, post procurement of tools equipment, organizing guest lectures, industry visits, courseware development and printing and placement assistance. They are selected through a rigorous tendering process .The Administrative Department issued a **G.O. vide No.240-TET(Poly)/3V-64/2011(Pt. XIV) Dated 02.03.2016** for implementation of **CSS-VSE** (erstwhile CSS-VHSE) under NSQF in 289 Schools of West Bengal covering 5 sectors through 11 Training Providers (In the meantime, out of 11 nos., 3 nos. Training Providers has dropped from the scheme due to non-compliance. The remaining 8 Training Providers are now continuing and implementing the said scheme covering

5 sectors till date as they are given an extension/renewal of 1 year expiring on 31.03.2021 vide **G.O Vide No. 314-TET(Poly)/DVET-12040/2/2020 dated 30.06.2020**). As an on-going scheme further 23 Training Providers were selected through different **G.O. Vide No. 1221-TET (Poly)/3V-64/2011(Pt. XVIII) dated 10.10.2017** , **343-TET(Poly)/3V-64/2011(Pt. XVIII) dated 07.03.2019**, **644-TET(Poly)/3V-64/2011(Pt. XVIII) dated 29.05.2019** and **743-TET(Poly)/3V-64/2011(Pt. XVIII) dated 18.06.2019** in subsequent phases for implementing the said scheme in total 676 schools covering 13 sectors.

1.3. Now in present scenario, DVET is keen to select the Training Providers for 220 Sector Schools as per the list provided in Annexure 18.1 where the CSS-VSE would be implemented.

1.4. The entire training delivery in these schools would be imparted by Private Training Providers (TPs) who would be selected through this RFP. The following table denotes

SL NO.	SECTOR	NO. OF SECTOR SCHOOLS
1	ELECTRONICS	25
2	HEALTHCARE	15
3	PLUMBING	40
4	RETAIL	31
5	TOURISM & HOSPITALITY	11
6	AUTOMOTIVE	48
7	IT&ITeS	50
TOTAL		220

The List of Job Roles under each sector as per the norms of PSSCIVE, Bhopal have been mentioned in Annexure18.8

1.5. The Project will be jointly funded by Central Government and the State Government on 60:40 ratio basis.

1.6. The teacher handbook, student curriculum and courseware for the selected courses has been developed by PSSCIVE, Bhopal/CBSE/SSC/ Appropriate Authority based on the NOS/QP set by the SSCs / Appropriate Authority.

2. Objectives

2.1. Successfully introduce and integrate Vocational courses (NSQF compatible) at classes IX – XII in **220 Sector schools** in West Bengal for the Academic year. The list of schools and the respective sectors have been mentioned in Annexure 18.1

2.2. These courses will be based on Industry driven curriculum and courseware created by PSSCIVE, Bhopal/SSC/ Appropriate Authority.

2.3. The maximum number of sector schools allotted to each Training Provider may be 40 for each sector. Maximum number of schools per Training Provider shall be 60.

2.4. The project is expected to improve employability of the students passing out from these courses because of industry driven inputs and exposure. This will be measured by enhanced employment of the students achieving level 4 certificate.

2.5. This scheme would also help in reduction of school dropout rates and improve attendance levels due to better job prospects of students.

3. Role of Training Providers

3.1. Faculty Deployment

- a. Ownership for recruitment and selection of faculty will be with the TP. The qualification norms of faculty should be as per the norms prescribed by the PSSCIVE Bhopal/SSC/ Appropriate Authority. The TP will ensure that the 'best fit' candidates are recruited in accordance with the following guidelines:
- b. TPs will mandatorily place advertisements in at least two of the leading dailies of West Bengal, and in addition use job portals, hiring through search firms, reaching out to college alumni associations or any other way to source potential candidates.
- c. The trainer recruitment process shall be held at least two out of the following locations i.e. Kolkata, Siliguri and Durgapur or online mode as per prevailing circumstances depending on the requirement to ensure maximum participation in the drive. TPs will formally communicate to the DVET to enable support and publicity at least 7 days in advance of the Selection. In case of any exigencies like pandemic etc., online recruitment can be done.
- d. The Recruitment Process of faculty would happen in Two primary stages –

Stage I – to assess the sector competency of the candidate which would include Practical Test (or Technical Interview) and Written Test

Stage II – to assess the behavioural and qualification competency of the candidate. This will include pedagogy practical (to assess the teaching competency), qualification evaluation and personal interview.

- e. The breakup of the marks to be given would be in following manner –

Sector	Stage I (Domain Competency) = 100 marks			Stage II (Qualification & Behavioural Competency) = 100		
	Practical Assessment	Written Test	Technical Interview	Pedagogy Practical (Teaching Competency)	Qualification	Personal Interview
HEALTHCARE	50%	25%	25%	50%	25%	25%
ELECTRONICS	50%	25%	25%	50%	25%	25%
RETAIL	50%	25%	25%	50%	25%	25%

PLUMBING	50%	25%	25%	50%	25%	25%
TOURISM & HOSPITALITY	50%	25%	25%	50%	25%	25%
AUTOMOTIVE	50%	25%	25%	50%	25%	25%
IT&ITeS	50%	25%	25%	50%	25%	25%

- f. TPs should ensure all Trainers are ToT certified from respective Sector Skill Council / Appropriate Authority.
- g. Personal Interview Panels will be chaired by the TPs and will consist of a Subject Matter Expert / Appropriate Authority representative and may be monitored/supervised by DVET representative.
- h. TPs will collate all feedback and comments from Panel Members before taking the final call to select, reject or place a candidate on hold. The TPs will retain selection sheets for future reference. TPs would also prepare a waitlist of candidates.
- i. TPs would inform DVET in writing about the final selection list and wait list of candidates before issuing the Formal letter.
- j. Interim vacancies, as and when occur, would be filled up from waitlisted candidates.
- k. TPs would ensure all paperwork and documentation in respect of candidate qualification, experience, age and any other criteria is complete before issuing the offer letter.
- l. All candidates will be required to secure a minimum of 70% to qualify as a trainer. However the qualifying marks may be further reduced to an extent based on the available candidates.
- m. TPs shall recruit and deploy Vocational Trainers in all schools within twenty one (21) days from allocation of schools to them, failing which penalty will be imposed on them. However penalty will not be imposed on the TPs if they fail to engage vocational trainers for reasons beyond their control. In any case, in the midway of any academic session, if any vocational trainer/coordinator resigns /terminated from the allocated duty, the vacancy should be immediately filled up within fourteen (14) days. The amount of penalty shall be 1% of the management charges from each bills for a delay of 1 to 15 days. If the delay is more than 15 days, the penalty shall be added as 1% of the management charges for every 7 days there on.

3.2. Training Delivery

- a. The Training Partner will be selected through the procedure laid down in this RFP. The appointed training partners in turn will optimally deploy the required number of faculty members. It will be the endeavour of the TP to source the faculty for the project from West Bengal. However, in the eventuality of qualified faculty not being available in the state, the same may be sourced and deployed from outside the state so that the implementation of the project does not get affected.
- b. Understand the existing content of the curriculum prepared by PSSCIVE/SSC/ Appropriate Authority and get it delivered through its faculty effectively in the classroom.
- c. Ensure that the entire vocational content designed is delivered in the classroom within the stipulated time. Ensure quality parameters are met.

- d. Ensure the internal assessments of students are carried out on a weekly/ monthly basis as per the assessment pattern set up for the domain.
- e. Conduct soft skill training including preparing the students for work as per the industry requirement.
- f. Inviting and organizing guest lecturers from domain related experts working in industry.
- g. Organize Industry Visits to give the students to visualise the industry workings, infrastructures and getting learnt from industry experts etc.
- h. Organize the On the Job Trainings as per the norms of Curriculum.

3.3. Service Level Terms - Following Service Level Terms will have to be adhered by the selected TP

- a. Complete the syllabus as per the time line. Conduct practical/workshops as per the syllabus.
- b. Arrange industry guest lecture as and when required. Facilitate industry interaction and interface.
- c. Arrange/ facilitate placement of the desirous students at the end of Class XII.
- d. Arrange campus interview wherever possible and needed post completion of course.
- e. All procurements required to set up the labs for implementation of NSQF courses through the CSS-VSE would be done by the DVET, as applicable following the financial norms and Tender procedure as prescribed in WBFR. The Training Providers would provide the installation certificate to DVET after completion of Laboratory Setup.

3.4. Industry Interface – The selected training partner shall drive in all aspect of continuous Industry interface and identify local industries which may assist in the delivery of training and placement of students.

3.5. Quality control of Training program - Sector Skill Council/ Appropriate Authority will take the responsibility of introducing quality control system in the training program including training of the trainers of the training partners and assist in setting assessment guidelines and conducting assessment and certification for the trainees within the stipulated time schedule.

3.6. Student assessment and certification - WBSCT&VE&SD/ Appropriate Authority will organize the assessment of trainees through practical examination and issue certificate to the successful candidates along with WBBSE/WBCHSE.

3.7. Affiliating Curricula - WBSCT&VE&SD/SSC/PSSCIVE/Appropriate Authority will review the available curricula and accredit the one best suited for the programme – both for students and trainers. WBSCT&VE&SD/SSC/PSSCIVE/Appropriate Authority will review and identify in-demand sectors / occupations for which employment opportunity exist in West Bengal.

4. Financial Provisions

The Training Providers would be paid on the basis of the following components as per the guidelines issued by Ministry of Human Recourse Development, School Education & Literacy, Government of India vide **D.O.No.-11-2/2017-EE-13** dated **3rd April, 2018** and **D.O. No.2-16/2017-EE.3** dated **05th April, 2018**.

- 4.1. All payments to the TPs would be made on quarterly basis within one month from submission of bills along (subject to availability of fund at Government end) with relevant supporting documents with the Utilization Certificate submitted to DVET in the prescribed format as indicated during the signing of agreement. The Training Providers would submit the invoices of their quarterly payments within 15th of the next month of that quarter. In case of inability of the TPs to furnish satisfactory UC in support of the fund release in the previous quarter, the admissible fund due to be released in the quarter will be reduced by the amount for which the UC has not been admitted by the DVET out of the fund released earlier.
- 4.2. All payment terms are subject to modifications according to the changes in the scheme and the same would be implemented by DVET as and when required. The right to implement the modifications would solely rest on DVET.
- 4.3. TPs would need appoint 1(One) trainer per sector for classes IX-XII. Each trainer would be paid INR 20,000 per month. Same statutory deductions on remuneration of Vocational Trainers may be uniformly maintained by all Training Providers.
- 4.4. TP would nominate "TP Coordinator/s", who would act as point of contact and represent the TP for coordination, monitoring, training, preparing reports and successful implementation of the program. The TP coordinator will function under the overall supervision of TP along with DVET and shall also keep TP/SSC/ Appropriate Authority and district coordinators informed about all relevant aspects on monthly basis. The TP Coordinator would be required to visit all the schools at least twice per year. The TP Coordinator would be required to visit all the schools at least twice per year and would be paid monthly INR 25000/- and up to INR 1000/visit/school (prior approval of DVET is required) as Travel Allowances which would be paid only if the TP Coordinator visits the school. Reporting formats will be provided by DVET for this activity. Visit of TP Coordinator to schools is required prior permission of DVET. **The selection of TP Coordinator shall be approved by DVET prior appointment.**
- 4.5. Principal/HM/TIC of each school would act as Project Coordinators and receive an honorarium of INR 1000/- per sector per school per month.
- 4.6. For each sector school the TP would require to bid in terms of percentage to the amount mentioned above from 4.3 – 4.4 (Excluding Travel Allowances) to cover the management and monitoring expenses. The bid should cover all additional charges (if any). **Each of the TP will bid on the Management Fee with an upper cap of 12% and lower cap of 1%.** (The bid shall be considered with two decimal places only- e.g. 00.00%).
- 4.7. It may be mentioned that if the Training Provider fails to abide by the submission of Invoices and supporting documents within 15th of the following month of the quarter, penalty will be imposed for delay in submission of bills @ 1% of the management charge from 16th to 21st of the following month. Same penalty will be increased @2% for submission of bills from 22nd to 26th of the following month and 3% for submission of bills on 26th to 28th of the following month of that quarter.
- 4.8. For raw materials, maintenance of tools and e-learning material TPs would be paid annually up to INR 700/- per student for each school. Additionally, TPs would need to arrange for the books for each student and would be paid up to INR 300 per book annually.

- 4.9. For each school up to INR 750/- per student would be given to TPs annually for arranging 3 Industry visits per class per sector. There would be maximum 5 and minimum 2 Guest Faculty visits annually for each class each sector. For each visit TP would be paid up to INR 500/-.
- 4.10. For Office Expenditure (including expenditure on awareness & publicity, guidance and counselling, stationery, electricity, water, office expenses etc.) for each school TP would be paid annually up to INR 12,500/class/sector/school.
- 4.11. TP would be paid up to INR 2500/- per trainer for conducting Teacher's Training through SSCs/ Appropriate Authority for 5 days and up to INR 5000/- per trainer for induction training for 10 days duration.
- 4.12. The Expenses mentioned in clause 4.4 & Clause 4.8 to 4.11 are subject to availability of fund at Government end.

5. Eligible Bidders

5.1. Any legal entity such as company, societies, trusts, partnership firms etc. registered or incorporated in India would be eligible to participate in the bid. Supporting documents to be submitted as mentioned in clause 8.5.

5.2. The entity must be in existence for more than 2 years as on 31st December 2021.

5.3. The Bidder must have prior experience in conducting vocational training courses and should meet either of the following criteria:

- a. PBSSD empanelled Training Providers
- b. NSDC funded/affiliated training partners
- c. Sector Skill Councils affiliated Training Providers with operations in West Bengal
- d. Private Training Providers operating an ITI/Polytechnic. In case a Private Training Partner operating a Govt. ITI in West Bengal happens to be a consortium, then the lead member must be in operation for the last 2 years and the financial statements of last 3 years of the lead member would be considered. However the training capability of all the consortium members would be considered.
- e. Other Training Providers in the field of Skill Development, empanelled with State Government and GOI Departments/Ministries.

5.4. Blacklisted, De-empanelled Training Providers or Training Institutes who have paid major penalties in the past while imparting skill training would be disqualified. A declaration in this regard must be produced by bidders.

6. Earnest Money Deposit

6.1. Every applicant participating in this RFP must furnish an Earnest Money Deposit of (EMD) INR 1,00,000 (Indian Rupees One Lakh only).

6.2. EMDs would need to be paid online in accordance to the notification issued by the Finance Department of GoWB as per Annexure 18.7.

6.3. The EMD taken from the applicant will be liable for forfeiture in the following cases:

1. When the applicant refuses to sign the service agreement after issuance of Letter of Intent
2. When the applicant withdraws or modifies his proposal after opening of proposals.
3. Rejection of proposal on account of Corrupt and Fraudulent Practices as outlined in this RFP.

7. Technical Proposal

7.1. The following details would need to be furnished as a part of the technical proposal.

Refer to Annexure 18.3 for the response formats

Sl. No.	Evaluation Parameters	Explanation of Terms and Details to be submitted	Marks Range	Max Marks
1.	<p>Financial Capability</p> <p>The Bidder should have an average annual turnover/receipts of INR 200 Lakhs from conducting training and skill development programs (TVET) during the last three years. Marks would not be awarded for turnover from other than training activities.</p>	<ul style="list-style-type: none"> • Audited P&L / Income Statements for the years, FY 2018-19 FY 2019-20& FY 2020-21 need to be submitted. • Audited Balance Sheet (along with CA certificate clearly indicating turnover from training and skill development activities leading to employment (TVET) and Net Worth) for the years FY 2018-19 FY 2019-20& 	<ul style="list-style-type: none"> • For average Turnover less than INR 200 lakhs no marks will be awarded • For Average Turnover of INR 200 Lakhs, 5 marks will be awarded. • For every additional INR 50 Lakhs 1 mark will be awarded subject to a cap on total marks of 10. 	10

		FY 2020-21 need to be submitted.		
2.	<p>Operation Capability The Bidder would be awarded marks on the number of trainers/teachers recruited in the payrolls of the bidder for TVET operations from April 2019.</p>	<ul style="list-style-type: none"> • Offer Letters and pay slip of the last available month should be submitted as proof documents. • The pay slip month would be considered as the last working month of the particular individual with the bidding entity and marks would be awarded accordingly. 	<p>For less than 80 teachers/trainers per sector no marks would be awarded</p> <ul style="list-style-type: none"> • For each sector 80 trainers/teachers 7 marks would be awarded. • For each sector every additional 5 Teachers/Trainers 0.5 marks would be awarded subject to a cap of total marks of 15. 	15
3.	<p>Training Capability The Bidder would be awarded marks on the total number of candidates trained in each of the proposed sector from April 2019.</p>	<p>Self-certifying copy by the authorized person mentioning the number of candidates trained in the proposed sector(s) along with month/year of completion would be required.</p>	<p>For each sector less than 1000 candidates trained no marks would be awarded</p> <ul style="list-style-type: none"> • For each sector 1000 candidates, 05 marks would be awarded. • For additional 200 candidates trained in each sector 1 mark would be awarded subject to a cap of 15 marks 	15
4.	<p>Presence in West Bengal The Bidder would be awarded marks based on the number of government ITIs being operated</p>	<ul style="list-style-type: none"> • For ITI TP operator, the Bidder would need to provide a copy of the Concession Agreement. • For PBSSD 	<ul style="list-style-type: none"> • For every Government ITI being operated in PPP model 1 mark would be awarded. • For every private ITI 	10

	<p>on PPP model, training centres affiliated by PBSSD and private ITIs or Polytechnics operated in West Bengal that have been duly affiliated by NCVT and AICTE respectively.</p>	<p>empanelled Training Centres / Schools under CSS-VSE, the bidder would need to provide the contract agreement.</p> <ul style="list-style-type: none"> For private ITIs and Polytechnics, affiliation certificate from NCVT/AICTE would be required 	<p>and Polytechnic being operated 1 mark would be awarded.</p> <ul style="list-style-type: none"> For every PBSSD empanelled training center / School under CSS-VSE, 0.25 marks would be awarded. Maximum marks to be awarded is 10. Bidders operating multiple institutions of different kinds would be awarded marks with a cap of 10. 	
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8. Submission of the Proposal

8.1. The Proposal must be submitted online at the web portal www.wbtenders.gov.in with the help of a digital signature certificate and shall comprise of all scanned pdf documents as per the formats enclosed in Annexure 18.2 to Annexure 18.6.

8.2. In preparing the Proposal, the Applicant is expected to examine the RFP in detail. **A copy of the RFP should be uploaded in pdf format in “Copy of RFP” sub-folder (as mentioned in clause 8.5.c) along with a Digital Signature Certificate which would ensure that the bidder has read and accepted all the terms and conditions mentioned in this RFP.** Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal.

8.3. The Applicant/Bidder would need to provide a **Power of Attorney** as per Annexure 18.6.

8.4. The Applicants shall bear all costs associated with the preparation and submission of the proposal, and DVET shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. DVET is not bound to accept any proposal, and reserves the right to annul the selection process

at any time prior to the bidding, without thereby incurring any liability to the Applicant or assigning any reason thereof.

8.5.An applicant would have to upload the documents for Technical Proposal in www.wbtenders.gov.in. There would be a folder named “Fee/PreQual/Technical” which would consist of 7 sub-folders as mentioned below:

Sl. No.	Sub-Folder	Documents to be uploaded
a)	Scanned Annexures	- scanned copy Power of Attorney (Annexure 18.6)
		- scanned copy of the filled up Technical Proposal Format (Annexure 18.3) along with the supporting documents mentioned in clause 7.
		- scanned copy of the Cover Letter (Annexure 18.2)
		- scanned copy of PAN CARD
		- scanned copy of Certificate of Incorporation or
		-Registration Certificate along with legal documents as per entity of the bidder (for eg. Trust Deed, Society Bylaws, MOA/AOA, etc)
		- Copy of NSDC partner certificate/PBSSD agreement/SSC affiliation certificate/Concession Agreement for ITI TP operator/or any other state government department/ Government of India Ministry affiliation as applicable to be submitted
		- scanned copy of Income Tax Returns for the last three consecutive years, FY20-21, FY19-20, FY18-19.
b)	Copy of RFP	- Copy of this RFP in pdf format along with a Digital Signature Certificate as a token of acceptance thereof.
c)	Financial Capability	- Audited P&L / Income Statements for the years FY20-21, FY19-20, FY18-19
		- Audited Balance Sheet for the years FY 20-21, FY19-20, FY18-19
		- CA certificate as per Annexure 18.5
d)	Operation Capability	- All proof documents as per Clause 7.1.2 to be submitted.
e)	Training Capability	- Self-certified copy by the authorized person mentioning the number of candidates trained in the proposed sector(s) along with month/year of completion would be required as per the format provided in Annexure 18.3.5
f)	Presence in West Bengal	- Self-certified copy by the authorized person mentioning the number of institutions operated by the Bidder as per format provided in Annexure 18.3.6. All proof documents as per Clause 7.1.4 to be submitted.

8.6. An applicant would have to upload the documents for Technical Proposal in www.wbtenders.gov.in. There would be a folder named “Fee/PreQual/Bid” which would consist of 1 sub-folders as mentioned below:

Sl. No.	Sub-Folder	Documents to be uploaded
a)	Bid	BOQ*

*Format uploaded in <https://wbtenders.gov.in/>

Note:

i. All the documents in a sub-folder should be merged in one pdf file with the name format as <applicant name>_<sub-folder name> and the documents would be scanned in Grayscale/Color at 100 – 150 dpi. E.g. For applicant “ABCD” the documents mentioned in clause 8.5.d would be uploaded in “Financial Capability” as a merged pdf file and be named as

“ABCD_Financial_Capability”.

ii. Absence of any document may lead to cancellation of the bid.

iii. The original Power of Attorney should be presented during the time of original document verification at Directorate of Vocational Education & Training (DVET), Technical Education, Training & Skill Development Department, Govt. of West Bengal, Karigori Bhaban 2nd Floor, B/7, Action Area - III, Newtown, Rajarhat, Kolkata – 700 160

9. Evaluation of the Proposal

9.1.The Technical proposals of all eligible bidders would be opened on the date as specified in Schedule of Activities. The applicants are not permitted to alter or modify their Proposal in any way once the documents have been uploaded.

9.2. While evaluating the Technical Proposal, DVET will conduct the evaluation of the details provided in the submitted proposal on the basis of the evaluation methodology mentioned in clause 7.1 of this RFP document. The evaluation would be carried out for each proposed sector separately.

9.3. Each bidder’s technical evaluation score would be mailed across in the email id provided for the point of contact. A period of 2 days would be given when a bidder may point out any errors in the transcription/calculation of their individual technical score through an email.

9.4. All queries received by the date as mentioned in Schedule of Activities would be attended and intimated to each bidder. The final list of the technical scores would be uploaded by the date as mentioned in Schedule of Activities.

9.5. The Bidders securing **below 30 marks** would be disqualified for Technical Presentation and Bidding process.

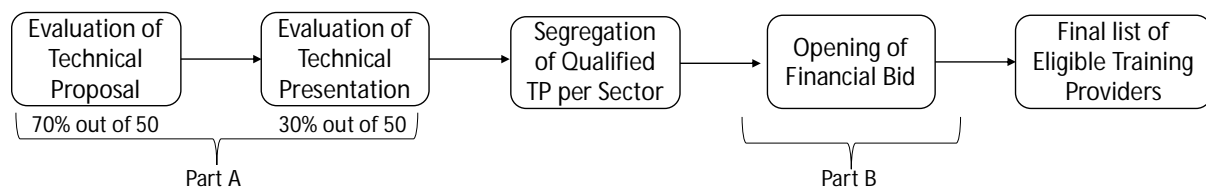
9.6. All Training Providers **above 30** marks would be called for a **technical presentation** for further evaluations by the DVET to understand the Approach &

Methodology along with the preparedness of the Bidder to implement the CSS-VSE scheme at the schools. The schedule and format for the technical presentation would be communicated to the concerned training provider post publishing of the list of Training Providers securing marks above 30.

9.7. The marks for the technical proposal (out of 50) would be given 70% weightage and the marks for the technical presentation (out of 50) would be given 30% weightage. So the total marks would be calculated based on 70:30 weightage. As for example; **if any training provider has scored X in technical proposal and Y in technical presentation then the total marks would be calculated as: $0.7 * X + 0.3 * Y$** - PART A

9.8. Post Technical Qualification (Part – A), List of top 10 (Ten) Training Providers would be published sector wise to evaluate the financial bid.(The number of Qualified Training Provider may deviate from sector to sector based on the number of application received and number of sector schools for a particular sector. DVET reserves the right to alter the number of qualified Training Providers based on its own discretion)

Process Flow:



9.9. i) Out of the list of 10 technically qualified Training Providers (mentioned in Clause 9.8), the Training Providers with the lowest one (L1) rate quoted will get 1st Preference while getting approval of schools. Hereafter, preferences for approval of schools will be awarded to the technically qualified Training Providers according to their ranks who are willing to work at the rate of lowest one (L1).

ii) After that if any tie occurs, then the following would be given priority as per the sequence given until the tie gets eliminated.

- a. Scores in Training Capability as per clause 7.1 point 3
- b. Scores in Operational Capability as per clause no. 7.1 point 2
- c. Scores in Financial Capability as per Clause no. 7.1 point 1
- d. Scores for Presence in West Bengal as per clause no. 7.1 point 5
- e. Finally if tie persists, schools will be equally distributed among those tied TPs.

9.10. **The Final List** of shortlisted Training Providers would be communicated post evaluation of the presentations and Financial Bid of all the concerned Training Providers. **A Training Provider would be eligible to operate only one sector in a particular school. The schools would be offered accordingly.**

9.11. **The Shortlisted Training Provider would be based on the lowest one (L1) quote / bid submitted as required.**

10. Signing of the Agreement

10.1. On being shortlisted as the sector specific Training Partner (TP), a Letter of Intent (LoI)/Award of Contract (AoC) would be sent across to the TP along with a draft **bi-partite** Agreement.

10.2. The TP would need to sign and return the LoI within 7 days from the day of receipt which would be regarded as the Letter of Acceptance (LoA). In addition the TP would also need to fill 02 copies of the signed Bi-Partite Agreement and submit to the DVET on a stamp paper of INR 100, as well as submit the Performance Bank Guarantee as per clause 11 in the prescribed format at Annexure 18.4 within 14 days from the day of receipt of the LoI.

10.3. Failure in adhering to the timelines as mentioned above may result in the cancellation of the bid and forfeiture of the Earnest Money Deposit.

11. Performance Bank Guarantee, Penalty and Liquidated damages

11.1. Shortlisted Training Providers would need to provide a Performance Bank Guarantee amount of 3% of the total contract value of work post receipt of Lols/Award of Contract as per the format provided in Annexure 18.4.

11.2. The Performance Bank Guarantee shall be from a scheduled commercial bank drawn in favour of Director of Vocational Education & Training, West Bengal payable at Kolkata.

11.3. This Guarantee shall be irrevocable and remain in full force for a period of 01 year from the date of signing of the agreement and shall continue to be enforceable till all obligations under the agreement have been full filled.

11.4. The Performance Bank Guarantee shall be dissolved once the project completion report gets generated by DVET.

11.5. Performance Bank Guarantee shall be forfeited in the following cases unless decided otherwise by DVET:

- a. When any terms and conditions of the Agreement are breached.
- b. When the TP fails to provide the services as specified in the Agreement.
- c. Notice will be given to the TP with reasonable time before Performance Bank Guarantee is forfeited.

11.6. TPs shall recruit and deploy Vocational Trainers in all schools within twenty One (21) days from allocation of schools to them, failing which penalty will be imposed on them. However penalty will not be imposed on the TPs if they fail to engage vocational trainers for reasons beyond their control. In any case, in the midway of any academic session, if any vocational trainer/coordinator resigns /terminated from the allocated duty, the vacancy should be immediately filled up within fourteen (14) days. The amount of penalty shall be 1% of the management charges from each bill for a delay of 1 to 15 days. If the delay is more than 15 days, the penalty shall be added as 1% of the management charges for every 7 days there on.

12. Breach of Agreement

12.1. DVET will consider the agreement to be breached in case of any of the following. This list is an indicative list and not exhaustive in nature. The final judgment for a breach of agreement shall lie with the DVET:

1. If classes do not commence as per the scheduled date communicated by the DVET due to reasons pertaining to the Training Provider.
2. It is reported by the Headmaster of the school that the classes as scheduled are not functioning due to the lack of trainers.
3. If it is noted by the DVET that the TP coordinator continuously fails to perform their roles and responsibilities even after receiving 3 warnings from the office of the DVET.
4. If there are multiple occasions when the TP fails to execute its roles and responsibilities even after being notified by the DVET for more than 3 such occasions.
5. If the TP or any of its members uses any unfair means or practice which is against the ethics of the school and/or is determined to be disciplinary in nature by the DVET.
6. If the TP becomes bankrupt or otherwise insolvent.

12.2. In case a breach of agreement is established then DVET may, without prejudice to any other remedy for Breach of Agreement, by a written notice send to the TP intimating to terminate the Agreement in whole or in part.

12.3. A cure period of not more than 30 days would be given to the TP to rectify the breach. Even in case the TP would have been notified about termination in mid-session, termination would only take place at the end of a session or till the time when DVET finds a replacement for the TP, whichever is earlier.

12.4. DVET would suspend all payments to the TP hereunder if the TP shall be in a breach of agreement.

12.5. TPs would be liable to pay damages to DVET in case of a breach of agreement is established by the DVET. The damages would be calculated based on the number of years left in the agreement from the time the breach of agreement was established. For the purpose of calculation it has been estimated that for every year left in the period of agreement, an amount equal to the Performance Bank guarantee would be forfeited on pro rata basis per school. It would be calculated on a pro-rata basis in case the termination takes place before the conclusion of the academic session. For e.g., if a breach is determined when there are 6 months left in the agreement period then an amount of 50% of PBG would be held as damages to be recovered from the TP per school (Full PBG value per year and half PBG value for the period of 6 months).

12.6. The Training Provider should provide a quarterly progress report as per format provided by DVET

12.7. The Training Provider should provide Lesson plan, training calendar, On the Job Trainings calendar and guest lecturers calendar as per the norms for the upcoming quarter and get approved by the SPOC of the department quarterly.

12.8. Surprise Inspection may be conducted by officials of the department

12.9. Training Provider coordinator should submit report quarterly for every school visit.

12.10. Necessary action on Non-compliance will be taken by the department on its own discretion. Non-Compliance to any of the above mentioned points may also be treated as breach of agreement.

13. Termination of Agreement

13.1. DVET by a written notice of at least 30 days sent to the TP, may terminate the Agreement, in whole or in part, at any time due to breach of agreement or for its convenience.

13.2. The Notice of termination shall specify that termination is for Breach of Agreement or DVET's convenience the extent to which performance of the selected TP under the Agreement is terminated, and the date upon which such termination becomes effective.

13.3. Depending on merits of the case the selected Applicant's Performance Bank Guarantee may or may be forfeited in part or whole as deemed right by the DVET.

14. Other Terms and Conditions

14.1. The bidding process shall be governed by, and construed in accordance with, the laws of India and the Courts at Kolkata, West Bengal shall have exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with the bidding process.

14.2. The DVET in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:

1. suspend and/ or partially accept and/ or cancel a particular bid/bidder or the bidding process and/ or amend and/ or supplement the bidding process or modify the dates or other terms and conditions relating thereto and would reserve the right to partially allot the groups
2. consult with any bidder in order to receive clarification or further information
3. retain any information and/ or evidence submitted to the DVET, WB by, on behalf of, and/ or in relation to any bidder
4. Verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence independently submitted by or on behalf of any bidder.

14.3. No right shall accrue in favour of the Selected Bidder; till announcement of selected training provider is made in favour of such bidder and the bidder is otherwise not in breach of any of the terms and conditions herein contained.

14.4. A bidder shall abide by the following conditions. Failure to do so may lead to disqualification of bidder and forfeiture of the EMD.

- a. A bidder shall submit only one bid either singularly and NOT as part of a consortium.
- b. The DVET reserves its right to waive non-substantial deviations without being bound to do so.
- c. The bidding documents including this RFP and all attached documents are and shall remain the property of DVET and are transmitted to the bidders solely for the purpose of preparation and the submission of a bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their bid.

14.5. A bidder shall not have a “**Conflict of Interest**” with another bidder that affects the bidding process. All bidders so found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the DVET shall forfeit and appropriate the EMD of all such bidders. Without limiting the generality of the above, a bidder shall be considered to have a Conflict of Interest with another bidder that affects the bidding process, if

- a. the bidder, its member or associate (or any constituent thereof) and any other bidder, its member or associate (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this qualification shall not apply in cases where the direct or indirect shareholding of a bidder, its member or an associate thereof (or any shareholder thereof having a shareholding of more than 5% [five per cent] of the paid up and subscribed share capital of such bidder, member or associate, as the case may be), in the other bidder(s), its member or associate is less than 5% (five per cent) of the paid up and subscribed equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in section 4A of the Companies Act, 1956. For the purposes of this clause, indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the “**Subject Person**”) shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub- clause (bb) if the shareholding of such person in the intermediary is less than 26% (twenty six percent) of the subscribed and paid up equity shareholding of such intermediary; or
- b. a constituent of such a bidder is also a constituent of another bidder; or
- c. such bidder, its member or any associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other bidder, its member or associate, or has provided any such subsidy, grant, concessional loan or subordinated debt to any other bidder, its member or associate; or

- d. such bidder has the same legal representative as any other bidder; or
- e. such bidder or any associate thereof has a relationship with another bidder or any associate thereof, directly or through common third parties, that puts them in a position to have access to each other's' information about, or to influence the bid of either or each of the other bidder; or
- f. such bidder has participated as a consultant to the DVET in the preparation of any documents, design or technical specifications of the Project.

14.6. The Bidder's Proposal must remain valid for at least **180 days** after the Proposal submission deadline. A bid valid for a shorter period shall be rejected by the tendering authority as non-responsive bid. DVET may extend the validity period of refund.

14.7. During this period, the Bidder shall maintain its original Proposal without any change.

14.8. In exceptional circumstances, prior to the expiration of the proposal validity period, DVET may request Applicants to extend the period of validity of their Proposals. The EMD shall also be extended for a corresponding period. An Applicant may refuse the request without forfeiting its EMD. An Applicant granting the request shall not be required or permitted to modify its Proposal. The request and the responses shall be made in writing.

14.9. Renewal of the agreement would be based on a favourable assessment on the performance of the TP by DVET.

14.10. In case of a certain TP being replaced by another TP due to termination of agreement or any other reason, the existing TP would have to ensure a smooth transition to the newly appointed TP so that the training process for the existing batches continues uninterrupted. The whole process will be monitored by DVET. In case of any anomaly DVET reserves the right to impose penalties to be deducted from the Performance Bank Guarantee of the existing TP.

14.11. The TP would not have any ownership of the assets being used in the implementation of the scheme. Also, in case of any damage to the assets being used for implementation of the scheme is determined to be due to the negligence of the TP or its associates, and then the DVET may compensate the losses from the performance bank guarantee/bills of the TP.

15. Force Majeure

15.1. For the purposes of this Agreement, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies

15.2. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or agents employees thereof, nor (ii) any

event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Agreement and (B) avoid or overcome in the carrying out of its obligations hereunder.

15.3. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder and DVET will decide the eventuality of Force Majeure which will be binding on both the parties.

15.4. The failure of a Party to fulfil any of its obligations during Force Majeure shall not be considered to be a breach of, or default under, this Agreement in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Agreement

15.5. Measure to be taken:

1. A Party affected by an event of Force Majeure shall take all reasonable measures to remove such Party's inability to fulfil its obligations hereunder with a minimum of delay
2. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.
3. The Parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure

15.6. Extension of Time: Any period within which a Party shall, pursuant to this Agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

15.7. Payments: No payment shall be made during the period of TP's inability to perform the Services as a result of an event of Force Majeure until and unless such payment pertains to the period before the Force Majeure

15.8. Consultation: Not later than thirty (30) days after the TP has, as the result of an event of Force Majeure, become unable to perform a material portion of the Services, the Parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

16. Dispute Resolution

16.1. Amicable Settlement: The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or the interpretation thereof. In the event of a dispute, differences or claim arises in connection with the interpretation or implementation of the agreement, the aggrieved party shall issue a written notice.

16.2. In case of an Arbitration the following will apply:

1. In case the dispute is not resolved, any party may issue a notice of reference, invoking resolution of disputes through arbitration in accordance with the provisions of the Arbitration Conciliation Act, 1996. The arbitral proceedings shall be conducted by a sole arbitrator that may be appointed with the consent of Parties to such dispute. If there is no agreement among the parties to the identity or appointment of such sole arbitrator within 30 days of issue of notice of reference, then the arbitral proceedings will be conducted by a panel of three arbitrators, one arbitrator to be appointed by Client and other appointed by the TP and the third arbitrator to be mutually appointed by the other two arbitrators in accordance with provisions of Arbitration and Conciliation Act, 1996. Arbitration proceedings shall be conducted in and the award shall be made in English language. Arbitration proceedings shall be conducted at Kolkata and following are agreed.
2. The arbitration award shall be final and binding on the Parties, and the Parties agree to be bound thereby and to act accordingly. The arbitrator may award to the Party that substantially prevails on merit, its costs and reasonable expenses (including reasonable fees for counsel). When any dispute is under arbitration, except for matters under dispute, the Parties shall continue to exercise their remaining respective rights and fulfil their remaining respective obligations under the Agreement.

17. Proactive Disclosure of Information under section 4 of RTI Act, 2005

17.1. DVET may proactively disclose any information provided by the Private Training Providers as part of this bid, to the public at regular intervals through various means of communication including internet, in line with the guidelines on suo moto disclosure under Section 4 of the RTI Act.

18. Annexure 18.1.

List of schools mapped with sectors

S. No.	Name of Schools	UDISE Code	Name of District	Sector
1	ADARSHA MADHYAMIK VIDYALAYA	19114400703	NORTH 24 PARGANAS	PLUMBING
2	ADARSHA VIDYALAY HINDI HIGH SCHOOL	19020917001	JALPAIGURI	PLUMBING
3	ALANGIRI RADHA BINODE VIDYAPITH	19192311601	PURBA MEDINIPUR	PLUMBING
4	ALANGIRI RADHA BINODE VIDYAPITH	19192311601	PURBA MEDINIPUR	RETAIL
5	AMADPUR HIGH SCHOOL	19092109601	PURBA BARDDHAMAN	PLUMBING
6	AMBARI FALAKATA CM HIGH SCHOOL	19021308801	JALPAIGURI	PLUMBING
7	AMGURI RAMMOHAN HIGH SCHOOL	19021114601	JALPAIGURI	HEALTHCARE
8	AMRATALA GONSAIDAS HIGH SCHOOL	19182200502	SOUTH 24 PARGANAS	RETAIL
9	ARIT VIVEKANANDA VIDYAMANDIR(HS)	19202906302	PASCHIM MEDINIPUR	TOURISM & HOSPITALITY
10	ARJUNPUR HIGH SCHOOL	19072108405	MURSHIDABAD	PLUMBING
11	ASADTALA NIVEDITA KANYA VIDYAMATH	19190905702	PURBA MEDINIPUR	RETAIL
12	ASADTALA NIVEDITA KANYA VIDYAMATH	19190905702	PURBA MEDINIPUR	ELECTRONICS
13	ASHANDA ADARSHA SIKSHASADAN	19160813301	HOWRAH	RETAIL
14	ASHOKEGRAM ICV HIGH SCHOOL	19050309802	DAKSHIN DINAJPUR	PLUMBING
15	AUSGRAM HIGH SCHOOL	19090200906	PURBA BARDDHAMAN	RETAIL
16	B.SOULMARI T.PANCHANAN HIGH SCHOOL	19030110901	COOCHBEHAR	HEALTHCARE
17	BAGMARA B.B.M. VIDYANIKETAN	19071404403	MURSHIDABAD	TOURISM & HOSPITALITY
18	BAHARAIL B.C. HIGH SCHOOL	19040101704	UTTAR DINAJPUR	HEALTHCARE
19	BAIKHALI SRI SRI MAHAMAYA VIDY	19160605002	HOWRAH	ELECTRONICS
20	BALIARA SRI SRI RAMKRISHNA HIGH SCHOOL(H.S)	19131301203	BANKURA	RETAIL
21	BALLA VIDYAPITH	19201707203	JHARGRAM	RETAIL
22	BANDHNABAGRAM GANDHI VIDYA.(H)	19080101904	BIRBHUM	RETAIL
23	BANKRA ISLAMIA HIGH SCHOOL-HS	19161411105	HOWRAH	RETAIL
24	BANPAS SIKSHANIKETAN	19090511803	PURBA BARDDHAMAN	PLUMBING
25	BANSBERIA KEDARNATH VIDYAPITH HS	19181806002	SOUTH 24 PARGANAS	RETAIL
26	BARADONGAL R.N. INSTITUTION	19120818604	HOOGHLY	PLUMBING

27	BARHRA HIGH SCHOOL	19081111003	BIRBHUM	PLUMBING
28	BARKHALI HIGH SCHOOL	19181311202	SOUTH 24 PARGANAS	PLUMBING
29	BARKHALI HIGH SCHOOL	19181311202	SOUTH 24 PARGANAS	RETAIL
30	BARLOW GIRLS HIGH SCHOOL	19061600813	MALDAH	ELECTRONICS
31	BARNIA HIGH SCHOOL	19100908105	NADIA	RETAIL
32	BASIRHAT HIGH SCHOOL	19114600704	NORTH 24 PARGANAS	ELECTRONICS
33	BASUDEVPUR VIDYAMANDIR	19120907301	HOOGHLY	TOURISM & HOSPITALITY
34	BAZARBERIA THAKURCHAK SIKSHASADAN HS	19181712602	SOUTH 24 PARGANAS	PLUMBING
35	BELGACHIA URDU HIGH SCHOOL (CO - ED)	19170100328	KOLKATA	PLUMBING
36	BENACHITY HIGH SCHOOL	19093501503	PASCHIM BARDDHAMAN	PLUMBING
37	BENACHITY NETAJI VIDYALAYA(HS)	19093501906	PASCHIM BARDDHAMAN	PLUMBING
38	BETAI HIGH SCHOOL	19100808303	NADIA	ELECTRONICS
39	BHEDIA HIGH SCHOOL	19090303603	PURBA BARDDHAMAN	PLUMBING
40	BHUTSAHAR GIRLS' HIGH SCHOOL	19132009106	BANKURA	RETAIL
41	BIBHISHANPUR HIGH SCHOOL (H.S)	19192228101	PURBA MEDINIPUR	ELECTRONICS
42	BILKUMARI HIGH SCHOOL	19100301601	NADIA	RETAIL
43	BIRA BALLAVPARA SANTIPIPASA BALLAV BALIKA VIDYALAYA HS	19110608905	NORTH 24 PARGANAS	RETAIL
44	BIRCHANDRAPUR NITYANANDA HIGH	19081804503	BIRBHUM	ELECTRONICS
45	BRISH KETU D. GIRLS HIGH	19031207301	COOCHBEHAR	ELECTRONICS
46	BURDWAN MUNICIPAL HIGH SCHOOL	19093303403	PURBA BARDDHAMAN	PLUMBING
47	BURDWAN TOWN SCHOOL	19093300907	PURBA BARDDHAMAN	PLUMBING
48	BURIRHAT PRANESWAR HIGH SCHOOL (H.S.)	19030200204	COOCHBEHAR	PLUMBING
49	CHELEYAMA B.C. GIRL'S H.S.	19141902903	PURULIA	HEALTHCARE
50	CHENG. SHRE. VID. NIKE. HI.SCH	19161701607	HOWRAH	PLUMBING
51	CHUANPUR VIDYANIKETAN GIRLS HS	19071104101	MURSHIDABAD	ELECTRONICS
52	COOCH BEHAR TOWN HIGH SCHOOL	19031700901	COOCHBEHAR	TOURISM & HOSPITALITY
53	COOCHBEHAR M.G.GIRLS HIGH SCHO	19031701101	COOCHBEHAR	HEALTHCARE
54	DAKHIN NANGLA BALIKA VIDYALAYA	19110504301	NORTH 24 PARGANAS	TOURISM & HOSPITALITY
55	DEDHARA ANANDA PRASAD HIGH SCHOOL(H.S)	19121811601	HOOGHLY	RETAIL
56	DEULI HIGH SCHOOL(H.S)	19131105203	BANKURA	RETAIL
57	DOMOHANI KELEJORA GIRLS HIGH SCHOOL	19090404201	PASCHIM BARDDHAMAN	ELECTRONICS

58	FATEPUR C.D. HIGH SCHOOL	19040209404	UTTAR DINAJPUR	ELECTRONICS
59	GARDENREACH MAULANA AZAD MEMORIAL GIRLS HIGH SCHOOL	19170113802	KOLKATA	TOURISM & HOSPITALITY
60	GORAITALA HIGH SCHOOL	19111210504	NORTH 24 PARGANAS	PLUMBING
61	HASIMARA HINDI HIGH	19220608204	ALIPURDUAR	HEALTHCARE
62	ISWARIPUR M B NIKETAN UP	19181005202	SOUTH 24 PARGANAS	PLUMBING
63	J.K. NAGAR HIGH SCHOOL	19093006403	PASCHIM BARDDHAMAN	HEALTHCARE
64	JADAVPUR VIDYAPITH	19170109529	KOLKATA	ELECTRONICS
65	JALANGI BALIKA VIDYALAYA	19071204504	MURSHIDABAD	ELECTRONICS
66	JALANGI BALIKA VIDYALAYA	19071204504	MURSHIDABAD	HEALTHCARE
67	JANGALPUR HIGH SCHOOL HS	19111006602	NORTH 24 PARGANAS	RETAIL
68	JANGALPUR HIGH SCHOOL HS	19111006602	NORTH 24 PARGANAS	ELECTRONICS
69	KADAMBAGACHI H.K.M.C HIGH SCHOOL (HS)	19110209601	NORTH 24 PARGANAS	HEALTHCARE
70	KALIAGANJ UTTAMESWAR HIGH SCHOOL	19020501701	JALPAIGURI	PLUMBING
71	KALIAGANJ UTTAMESWAR HIGH SCHOOL	19020501701	JALPAIGURI	RETAIL
72	KALIGANJ HIGH SCHOOL	19030810401	COOCHBEHAR	RETAIL
73	KAMAKSHYAGURI GIRLS H. S. SCHOOL	19220710802	ALIPURDUAR	ELECTRONICS
74	KAMALPUR NETAJI H.S	19130409604	BANKURA	ELECTRONICS
75	KANKRADARA S.S.VIDYALAYA	19131004402	BANKURA	RETAIL
76	KANTABARI ADIBASHI HIGH SCHOOL	19050808902	DAKSHIN DINAJPUR	PLUMBING
77	LAL BAHADUR SHASTRI SMARAK BENGALI-HINDI HIGH SCHOOL (H.S.)	19021207403	JALPAIGURI	RETAIL
78	MALATIPUR HIGH SCHOOL	19111205305	NORTH 24 PARGANAS	RETAIL
79	MALDA GIRLS HIGH SCHOOL	19061600606	MALDAH	HEALTHCARE
80	MANDRA HAZERALI SMRITI VIDYAPITH	19111006005	NORTH 24 PARGANAS	PLUMBING
81	MANDRA HAZERALI SMRITI VIDYAPITH	19111006005	NORTH 24 PARGANAS	RETAIL
82	MANIKABASAN HIGH SCHOOL (HS)	19193011401	PURBA MEDINIPUR	RETAIL
83	MASAT GIRLS HIGH SCHOOL HS	19181106903	SOUTH 24 PARGANAS	ELECTRONICS
84	MASHIARA HIGH SCHOOL(H.S)	19131100704	BANKURA	TOURISM & HOSPITALITY
85	MAYANAGURI HIGH SCHOOL(H.S.)	19021105603	JALPAIGURI	PLUMBING
86	MAYANAGURI HIGH SCHOOL(H.S.)	19021105603	JALPAIGURI	ELECTRONICS
87	MITRA INSTITUTION (MAIN)	19170107604	KOLKATA	RETAIL
88	MOHURAPUR HIGH SCHOOL	19081403503	BIRBHUM	PLUMBING

89	MOHURAPUR HIGH SCHOOL	19081403503	BIRBHUM	RETAIL
90	MUGBERIA GANGADHAR HIGH SCHOOL(H.S)	19192012602	PURBA MEDINIPUR	ELECTRONICS
91	NAGARUKHRA HIGH SCHOOL	19101713005	NADIA	PLUMBING
92	NAMAL KALIPRASAD VIDYAPITH	19191413001	PURBA MEDINIPUR	ELECTRONICS
93	NEHRU BALIKA VIDYALAYA	19161404802	HOWRAH	TOURISM & HOSPITALITY
94	NETAJI GIRLS HIGH SCHOOL	19210501902	DARJEELING	TOURISM & HOSPITALITY
95	NOAPARA RUPDAHA HIGH SCHOOL	19100201503	NADIA	PLUMBING
96	PANCHANAN TALA HIGH SCHOOL	19091603305	PURBA BARDDHAMAN	PLUMBING
97	PANCHRA HIGH SCHOOL	19081108904	BIRBHUM	PLUMBING
98	PATHARPRATIMA ANANDALAL ADARSHA VIDYALAYA(HS)	19182616803	SOUTH 24 PARGANAS	PLUMBING
99	RAGRA R.N.M.ACADEMY U.PRY.	19202301002	JHARGRAM	PLUMBING
100	RAMNAGAR HIGH SCHOOL (H.S)	19141104110	PURULIA	PLUMBING
101	RANGADIH S.B. HIGH SCHOOL (H.S.)	19140304803	PURULIA	PLUMBING
102	RANGADIH S.B. HIGH SCHOOL (H.S.)	19140304803	PURULIA	ELECTRONICS
103	RANIGANJ B. D.G. VIDYAMANDIR	19094201504	PASCHIM BARDDHAMAN	HEALTHCARE
104	RASULLAPUR HIGH SCHOOL	19101623504	NADIA	PLUMBING
105	SALKIA SHRI VIKRAM BALIKA VIDY	19161501703	HOWRAH	HEALTHCARE
106	SARGACHI RAMKRISHNA MISSION HIGH SCHOOL	19070611003	MURSHIDABAD	PLUMBING
107	SHANKAR NEPALI HIGH SCHOOL	19220616802	ALIPURDUAR	TOURISM & HOSPITALITY
108	SHYAMBAZAR GOPAL CHANDRA SENHIGH SCHOOL(HS)	19121206703	HOOGHLY	ELECTRONICS
109	SIAN YUSUF HIGH SCHOOL	19080105602	BIRBHUM	RETAIL
110	SITALKUCHI HIGH SCHOOL	19031013302	COOCHBEHAR	ELECTRONICS
111	SUNITIBALA SADAR GIRLS HIGH	19021500506	JALPAIGURI	ELECTRONICS
112	TALDI S BALA S FOR GIRLS UP	19180908401	SOUTH 24 PARGANAS	HEALTHCARE
113	TAPAN BALIKA VIDYALAYA	19050709301	DAKSHIN DINAJPUR	HEALTHCARE
114	TARAKESHAR HIGH SCHOOL	19122100303	HOOGHLY	PLUMBING
115	TORKONA JAGABANDHU HIGH SCHOOL	19092001903	PURBA BARDDHAMAN	PLUMBING
116	TORKONA JAGABANDHU HIGH SCHOOL	19092001903	PURBA BARDDHAMAN	RETAIL
117	TUFANGANJ VEVEKANANDA VIDYALAY	19030414704	COOCHBEHAR	ELECTRONICS
118	UNION ACADEMY, KALCHINI	19220601002	ALIPURDUAR	TOURISM & HOSPITALITY
119	VIDYASAGAR V.P.B.H.SCHOOL U.PRY	19203000706	PASCHIM MEDINIPUR	PLUMBING

120	VIDYASAGAR V.P.G.H.SCHOOL U.PRY	19203000707	PASCHIM MEDINIPUR	HEALTHCARE
121	ALINAGAR HIGH SCHOOL (NORTH) H.S	19061510002	RETAIL	MALDA
122	ALINAGAR HIGH SCHOOL (NORTH) H.S	19061510002	IT & ITES	MALDA
123	AMUHA KADAMTALA HIGH SCHOOL	19072401702	IT & ITES	MURSHIDABAD
124	AMUHA KADAMTALA HIGH SCHOOL	19072401702	AUTOMOTIVE	MURSHIDABAD
125	BAMANGRAM HASIMUDDIN HIGH SCHOOL	19040317508	AUTOMOTIVE	UTTAR DINAJPUR
126	BAMANGRAM HASIMUDDIN HIGH SCHOOL	19040317508	IT & ITES	UTTAR DINAJPUR
127	BANGABARI HIGH SCHOOL	19072304705	AUTOMOTIVE	MURSHIDABAD
128	BANGABARI HIGH SCHOOL	19072304705	IT & ITES	MURSHIDABAD
129	BANGALBARI HIGH SCHOOL (HS)	19040107003	IT & ITES	UTTAR DINAJPUR
130	BANGALBARI HIGH SCHOOL (HS)	19040107003	AUTOMOTIVE	UTTAR DINAJPUR
131	BARA KULBERIA HIGH SCHOOL	19100401302	IT & ITES	NADIA
132	BARA KULBERIA HIGH SCHOOL	19100401302	AUTOMOTIVE	NADIA
133	BARUIPARA HIGH SCHOOL	19070911703	IT & ITES	MURSHIDABAD
134	BARUIPARA HIGH SCHOOL	19070911703	AUTOMOTIVE	MURSHIDABAD
135	BHINGOLE HIGH SCHOOL	19060205301	IT & ITES	MALDA
136	BHINGOLE HIGH SCHOOL	19060205301	AUTOMOTIVE	MALDA
137	BHOJERHAT SARADA DESHAPRIYA BALIKA VIDYALAYA	19180601901	IT & ITES	SOUTH 24 PARGANAS
138	BHOJERHAT SARADA DESHAPRIYA BALIKA VIDYALAYA	19180601901	AUTOMOTIVE	SOUTH 24 PARGANAS
139	CHAPA GACHI HIGH SCHOOL	19110704502	AUTOMOTIVE	NORTH 24 PARGANAS
140	CHAPA GACHI HIGH SCHOOL	19110704502	IT & ITES	NORTH 24 PARGANAS
141	CHOPRA GIRLS HIGH SCHOOL (HS)	19040612402	IT & ITES	UTTAR DINAJPUR
142	CHOPRA GIRLS HIGH SCHOOL (HS)	19040612402	AUTOMOTIVE	UTTAR DINAJPUR

143	DEULPARA B.N. VIDYANIKETAN (H.S)	19120403604	AUTOMOTIVE	HOOGHLY
144	DEULPARA B.N. VIDYANIKETAN (H.S)	19120403604	IT & ITES	HOOGHLY
145	DHALHARA PAGLIMATA HIGH	19200221701	AUTOMOTIVE	PASCHIM MIDNAPORE
146	DHALHARA PAGLIMATA HIGH	19200221701	IT & ITES	PASCHIM MIDNAPORE
147	DHEKNAMARI DAMODAR ADIBASI VIDYAPITH (H.S)	19111700701	AUTOMOTIVE	NORTH 24 PARGANAS
148	DHEKNAMARI DAMODAR ADIBASI VIDYAPITH (H.S)	19111700701	IT & ITES	NORTH 24 PARGANAS
149	DURGAPUR BALIKA VIDYALAYA (HS)	19040902902	IT & ITES	UTTAR DINAJPUR
150	DURGAPUR BALIKA VIDYALAYA (HS)	19040902902	AUTOMOTIVE	UTTAR DINAJPUR
151	ENAYET PUR HIGH SCHOOL	19060709001	IT & ITES	MALDA
152	ENAYET PUR HIGH SCHOOL	19060709001	AUTOMOTIVE	MALDA
153	ITAHAR HIGH SCHOOL (HS)	19040906706	IT & ITES	UTTAR DINAJPUR
154	ITAHAR HIGH SCHOOL (HS)	19040906706	AUTOMOTIVE	UTTAR DINAJPUR
155	JADAVPUR N.K. PAL ADARSHA SIKSHAYATAN	19170109520	IT & ITES	KOLKATA
156	JADAVPUR N.K. PAL ADARSHA SIKSHAYATAN	19170109520	RETAIL	KOLKATA
157	KALIYAGANJ MILANMAYEE GIRLS HIGH SCHOOL (HS)	19041000203	IT & ITES	UTTAR DINAJPUR
158	KALIYAGANJ MILANMAYEE GIRLS HIGH SCHOOL (HS)	19041000203	AUTOMOTIVE	UTTAR DINAJPUR
159	KAMARI HIGH SCHOOL	19100410505	AUTOMOTIVE	NADIA
160	KAMARI HIGH SCHOOL	19100410505	IT & ITES	NADIA
161	KANKI SRI JAIN VIDYAMANDIR (HS)	19040417502	AUTOMOTIVE	UTTAR DINAJPUR
162	KANKI SRI JAIN VIDYAMANDIR (HS)	19040417502	IT & ITES	UTTAR DINAJPUR
163	KAPILESWARPUR HIGH SCHOOL (H.S)	19111902902	IT & ITES	NORTH 24 PARGANAS
164	KAPILESWARPUR HIGH SCHOOL (H.S)	19111902902	AUTOMOTIVE	NORTH 24 PARGANAS
165	KARDAHA HIGH SCHOOL	19050712803	IT & ITES	DAKSHIN DINAJPUR

166	KARDAHA HIGH SCHOOL	19050712803	AUTOMOTIVE	DAKSHIN DINAJPUR
167	KATLAMARI HIGH SCHOOL	19071707403	IT & ITES	MURSHIDABAD
168	KATLAMARI HIGH SCHOOL	19071707403	AUTOMOTIVE	MURSHIDABAD
169	KHAYERBARI BALIHARA HIGH SCHOOL	19050208302	IT & ITES	DAKSHIN DINAJPUR
170	KHAYERBARI BALIHARA HIGH SCHOOL	19050208302	AUTOMOTIVE	DAKSHIN DINAJPUR
171	KULPI KALIKA VIDYAPITH	19181807202	IT & ITES	SOUTH 24 PARGANAS
172	KULPI KALIKA VIDYAPITH	19181807202	AUTOMOTIVE	SOUTH 24 PARGANAS
173	LALGOLA MAHESH NARAYAN ACADEMY	19071505405	IT & ITES	MURSHIDABAD
174	LALGOLA MAHESH NARAYAN ACADEMY	19071505405	AUTOMOTIVE	MURSHIDABAD
175	LOHAPUR MAHABIR RAM MEMORIAL HIGH SCHOOL	19081705210	IT & ITES	BIRBHUM
176	LOHAPUR MAHABIR RAM MEMORIAL HIGH SCHOOL	19081705210	AUTOMOTIVE	BIRBHUM
177	MAHENDRA HIGH SCHOOL	19050202402	IT & ITES	DAKSHIN DINAJPUR
178	MAHENDRA HIGH SCHOOL	19050202402	AUTOMOTIVE	DAKSHIN DINAJPUR
179	MAHIPAL HIGH SCHOOL	19050808302	AUTOMOTIVE	DAKSHIN DINAJPUR
180	MAHIPAL HIGH SCHOOL	19050808302	IT & ITES	DAKSHIN DINAJPUR
181	METIA HIGH SCHOOL	19111209102	IT & ITES	NORTH 24 PARGANAS
182	METIA HIGH SCHOOL	19111209102	AUTOMOTIVE	NORTH 24 PARGANAS
183	METYAL SAHAR HIGH SCHOOL	19141804303	IT & ITES	PURULIA
184	METYAL SAHAR HIGH SCHOOL	19141804303	AUTOMOTIVE	PURULIA
185	MOREGRAM HIGH SCHOOL	19072003003	IT & ITES	MURSHIDABAD
186	MOREGRAM HIGH SCHOOL	19072003003	AUTOMOTIVE	MURSHIDABAD
187	NAKOLE HIGH SCHOOL (H.S)	19161112405	AUTOMOTIVE	HOWRAH
188	NAKOLE HIGH SCHOOL (H.S)	19161112405	IT & ITES	HOWRAH

189	NEW FARAKKA HIGH SCHOOL	19072105203	IT & ITES	MURSHIDABAD
190	NEW FARAKKA HIGH SCHOOL	19072105203	AUTOMOTIVE	MURSHIDABAD
191	NIMGRAM BELURI HIGHER SECONDARY SCHOOL	19071411801	AUTOMOTIVE	MURSHIDABAD
192	NIMGRAM BELURI HIGHER SECONDARY SCHOOL	19071411801	IT & ITES	MURSHIDABAD
193	NUTANGRAM HIGH SCHOOL	19071302403	IT & ITES	MURSHIDABAD
194	NUTANGRAM HIGH SCHOOL	19071302403	AUTOMOTIVE	MURSHIDABAD
195	PATPUKUR HIGH SCHOOL	19100318103	IT & ITES	NADIA
196	PATPUKUR HIGH SCHOOL	19100318103	AUTOMOTIVE	NADIA
197	PUNISOLE BOARD HIGH SCHOOL	19131303401	AUTOMOTIVE	BANKURA
198	PUNISOLE BOARD HIGH SCHOOL	19131303401	IT & ITES	BANKURA
199	SADIKPUR B.K. HIGH SCHOOL	19072305902	IT & ITES	MURSHIDABAD
200	SADIKPUR B.K. HIGH SCHOOL	19072305902	AUTOMOTIVE	MURSHIDABAD
201	SAGARPARA HIGH SCHOOL	19071210301	IT & ITES	MURSHIDABAD
202	SAGARPARA HIGH SCHOOL	19071210301	AUTOMOTIVE	MURSHIDABAD
203	SAINT IGNATIUS HIGH SCHOOL (HS)	19040417101	IT & ITES	UTTAR DINAJPUR
204	SAINT IGNATIUS HIGH SCHOOL (HS)	19040417101	AUTOMOTIVE	UTTAR DINAJPUR
205	SALMARA HIGH SCHOOL	19030203701	AUTOMOTIVE	COOCH BEHAR
206	SALMARA HIGH SCHOOL	19030203701	IT & ITES	COOCH BEHAR
207	SARSUNA HIGH SCHOOL (H.S)	19170112916	IT & ITES	KOLKATA
208	SARSUNA HIGH SCHOOL (H.S)	19170112916	AUTOMOTIVE	KOLKATA
209	SATMILE HIGH SCHOOL	19191401405	IT & ITES	PURBA MEDINIPUR
210	SATMILE HIGH SCHOOL	19191401405	AUTOMOTIVE	PURBA MEDINIPUR
211	SHYAMA PRASAD SMRITI RAMGANJ BALIKA BIDYALAYA (HS)	19040800802	IT & ITES	UTTAR DINAJPUR

212	SHYAMA PRASAD SMRITI RAMGANJ BALIKA BIDYALAYA (HS)	19040800802	AUTOMOTIVE	UTTAR DINAJPUR
213	SRIDHARNAGAR SAILENDRA VIDYAPITH	19182620302	IT & ITES	SOUTH 24 PARGANAS
214	SRIDHARNAGAR SAILENDRA VIDYAPITH	19182620302	AUTOMOTIVE	SOUTH 24 PARGANAS
215	SUDARSHANNAGAR PHHV HIGH SCHOOL	19050503001	IT & ITES	DAKSHIN DINAJPUR
216	SUDARSHANNAGAR PHHV HIGH SCHOOL	19050503001	AUTOMOTIVE	DAKSHIN DINAJPUR
217	SUNDARBAN ADARSHA VIDYANIKETAN	19180212302	IT & ITES	SOUTH 24 PARGANAS
218	SUNDARBAN ADARSHA VIDYANIKETAN	19180212302	AUTOMOTIVE	SOUTH 24 PARGANAS
219	TUNTURI HIGH SCHOOL (H.S.)	19140204903	AUTOMOTIVE	PURULIA
220	TUNTURI HIGH SCHOOL (H.S.)	19140204903	IT & ITES	PURULIA

18.2. Cover Letter

(On the letterhead of the Training Partner)

To,
The Director of Vocational Education and Training,
Department of Technical Education, Training & Skill Development
Government of West Bengal,
2ndFloor, Karigari Bhawan, B/7, Action Area - III,
Newtown Rajarhat, Kolkata – 700 160

Date:

Sub: Response to RFP for Implementing Vocational Education in XX Government Aided/Sponsored Schools in State Of West Bengal

Dear Sir,

1. With reference to your RFP document dated __, **2022** we, have examined the RFP document and understood its contents and hereby submit our application for the aforesaid Project. The application is unconditional.
2. We acknowledge that DVET, WB will be relying on the information provided in the application and the documents accompanying the application for selection, and we certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. We shall make available to DVET, WB any additional information it may find necessary or require to supplement or authenticate the application.
4. We acknowledge the right of the DVET, WB to reject our application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law our right to challenge the same on any account whatsoever.
5. We declare that:
 1. a) We have examined and have no reservations to the application documents, and accept the same including any addendum issued by the Department
 2. b) We do not have any conflict of interest in accordance with this document
 3. c) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered into with the Department or any other public sector enterprise or any Government, Central or State
6. We understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the applicants to apply for the Project, without incurring any liability to the applicants.
7. We undertake that in case of any change in facts or circumstances during the application process, we are attracted by the provisions of disqualification in terms of this RFP and shall intimate the Department of the same immediately.

8. We acknowledge that our (name of company), being a (company/trust/partnership firm/society) is qualified on the basis of Qualification required as per the RFP.
 9. We hereby irrevocably waive any right which we may have at any stage of law or howsoever otherwise arising to challenge or question any decision taken by the DVET, WB in connection with the selection of the applicant, or in connection with the selection/ application process itself, in respect of the above mentioned Project and the terms and implementation thereof.
 10. We have studied all the application documents carefully. We agree that we shall have no claim arising out of any documents or information provided to us by the DVET, WB or in respect of any matter arising out of or relating to the bidding process.
 11. We agree and understand that the selection is subject to the provisions of the application documents. In no case, we shall have any claim or right of whatsoever nature if the Project is not awarded to us or our application is rejected or not opened.
 12. We shall keep this offer valid for 180 (one hundred eighty) days from the application due date specified in the RFP.
 13. We agree and undertake to abide by all the terms and conditions of the RFP.
- Yours faithfully,

Date: (Signature, name and designation of the authorized signatory)

Place: (Name and seal of the bidder/Lead member)

18.3. Technical Proposal Format

All the fields should be duly filled up and if any of the field is not applicable then "NA" should be typed in that field. All the supporting documents should be included as and where mentioned.

1. Training Partner Details

Name of Organization	
Address of the corporate headquarters	
Type of Entity (society,trust,etc;)	
Date of Incorporation and/or commencement of business	

2. Details of individual(s) who will serve as the point of contact/ communication for the bidder

Name	
Designation	
Address	
Email Address	
Telephone No.	
Fax No.	

3. Particulars of the authorized signatory of the bidder

Name	
Designation	
Address	
Email Address	
Telephone No.	
Fax No.	

4. Proposed Sectors

- a. d. g.
b. e.

5. Training Capability

Sector Specific (Provide Training Data for the proposed sectors from April, 2019 only as mentioned in 18.3.4) .

Sl. No.	Sector	No. of Trainees	Training Start date	Training End date	Scheme
Total					

6. Operation in West Bengal (Presence in West Bengal)

Provide the details of the operations in West Bengal in the format below:

Sl. No.	Type of Operator	No. of Institutions / training centers in West Bengal	Postal address	Year of establishment of the center	Date of Affiliation / Signing of the agreement
Total					

7. No. of trainers recruited on payrolls from April, 2019 till 30.06.2022 (Operation Capability)

Sl. No.	Name of trainer/ teacher	Sector Specification	Year of Recruitment	Remuneration	Name of Institute where currently placed & Qualification	Contact Details
Total						

18.4. Format of Performance Bank Guarantee (PBG)

(To be executed on stamp paper of INR 100 value)

B.G. No.

Dated:

To,
The Director of Vocational Education and Training,
Department of Technical Education, Training & Skill Development
Government of West Bengal,
2ndFloor, Karigari Bhawan, B/7, Action Area - III,
Newtown, Rajarhat, Kolkata – 700 160

In consideration of the Project Director, Directorate of Vocational Education and Training, having its office at **Karigori Bhaban, 2ndFloor B/7 Action Area III New Town, Rajarhat, Kolkata - 700160** (hereinafter referred to as the "DVET", which expression shall unless it be repugnant to the subject or context thereof include its successors and assigns) having agreed to the issued, letter of intimation of award of contract ("LOI") in favour of _____ a Company registered under the Companies Act, 1956 and having its registered office at _____ (hereinafter referred to as the "Bidder/applicant", which expression shall unless it be repugnant to the subject or context thereof include its/their executors administrators, successors and assigns), for "**Selection of Private Training Providers for Implementing Vocational Education in XX Government Schools under CSS-VSE scheme of NSQF in West Bengal**" (hereinafter referred to as the "Project") pursuant to the RFP document dated _____ issued in respect of the Project and other related documents (hereinafter collectively referred to as "Bidding Documents"), we _____ [Name of the Bank] having our registered office at _____ and one of its branches at _____ (hereinafter referred to as the "Bank"), at the request of the Bidder/applicant, do hereby irrevocably, unconditionally and without reservation guarantee the due and faithful fulfilment and performance of the obligations of the said Bidder/applicant as contained in the RFP document and unconditionally and irrevocably undertake to pay forthwith to DVET an amount of INR _____ (Indian Rupees _____ Only) (hereinafter referred to as the "Guarantee") as our primary obligation without any demur, reservation, recourse, contest or protest and without reference to the Bidder/applicant if the Bidder/applicant shall fail to fulfil or comply with all or any of the terms and conditions contained in the said Bidding Documents and on its part to be paid, observed and performed in terms of the RFP document.

1. Any such written demand made by DVET stating that the Bidder/applicant is in default of the due and faithful fulfilment and performance of the obligations of the Bidder/applicant contained in the RFP Document shall be final, conclusive and binding on the Bank.
2. We, the Bank, do hereby unconditionally undertake to pay the amounts due and payable under this Guarantee without any demur, reservation, recourse, contest or protest and without any reference to the Bidder/applicant or any other person and irrespective of whether the claim of DVET is disputed by the Bidder/applicant or not merely on the first demand from DVET stating that the amount claimed is due to DVET by reason of failure of the Bidder/applicant to

fulfil and perform its obligations contained in the RFP Document for any reason whatsoever. Any such demand made on the Bank shall be conclusive as regards amount due and payable by the Bank under this Guarantee.

3. This Guarantee shall be irrevocable and remain in full force for a period of 01 **years** as may be mutually agreed between DVET and the Bidder/applicant, and agreed to by the Bank, and shall continue to be enforceable till all obligations under the agreement have been full filled.
4. We, the Bank, further agree that DVET shall be the sole judge to decide as to whether the Bidder/applicant is in default of due and faithful fulfilment and performance of its obligations contained in the RFP Document and the decision of DVET that the Bidder/applicant is in default as aforesaid shall be final and binding on us, notwithstanding any differences between DVET and the Bidder/applicant or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.
5. The Guarantee shall not be affected by any change in the constitution or winding up of the Bidder/applicant or the Bank or any absorption, merger or amalgamation of the Bidder/applicant or the Bank with any other person.
6. In order to give full effect to this Guarantee, DVET shall be entitled to treat the Bank as the principal debtor. DVET shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee from time to time to vary any of the terms and conditions contained in the said RFP Document or the period for fulfilment and compliance with all or any of the terms and conditions contained in the said RFP Document by the said Bidder/applicant or to postpone for any time and from time to time any of the powers exercisable by it against the said Bidder/applicant and either to enforce or forbear from enforcing any of the terms and conditions contained in the said RFP Document or the securities available to DVET, and the Bank shall not be released from its liability under these presents by any exercise by DVET of the liberty with reference to the matters aforesaid or by reason of time being given to the said Bidder/applicant or any other forbearance, act or omission on the part of DVET or any indulgence by DVET to the said Bidder/applicant or by any change in the constitution of DVET or its absorption, merger or amalgamation with any other person or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of releasing the Bank from its such liability.
7. Any notice by way of request, demand or otherwise hereunder shall be sufficiently given or made if addressed to the Bank and sent by courier or by registered mail to the Bank at the address set forth herein.
8. We undertake to make the payment on receipt of your notice of claim on us addressed to [*name of Bank along with branch address*] and delivered at our above branch who shall be deemed to have been duly authorized to receive the said notice of claim.
9. It shall not be necessary for DVET to proceed against the said Bidder/applicant before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank, notwithstanding any other security which DVET may have obtained from the said Bidder/applicant or any other person and which shall, at the time when proceedings are taken against the Bank hereunder, be outstanding or unrealized.
10. We, the Bank, further undertake not to revoke this Guarantee during its current tenure except with the previous express consent of the Department in writing.

11. The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized and has full power to execute this Guarantee for and on behalf of the Bank.

Signed and Delivered by _____ Bank

By the hand of Mr./Ms _____, its _____ and authorised official.

(Signature of the Authorised Signatory)

(Official Seal)

18.5. Format of CA Certificate

(To be submitted on letter head of the CA duly stamped and signed along with CA membership no.)

To,
The Director of Vocational Education and Training,
Department of Technical Education, Training & Skill Development
Government of West Bengal,
2ndFloor, Karigari Bhawan, B/7, Action Area - III,
Newtown, Rajarhat, Kolkata – 700 160

CERTIFICATE

This is to certify that the Annual Turnover of _____ (Name of organization) for the years 2018-19, 2019-20 & 2020-21 are mentioned below:

FY	Annual Turnover (in Crores)
2020-21	
2019-20	
2018-19	

This is to also certify that the Net Worth of _____ (Name of organization) in the last three financial years for the years 2018-19, 2019-20 & 2020-21 are mentioned below:

FY	Net Worth (in Crores)
2020-21	
2019-20	
2018-19	

(Signature and office Seal with CA Membership no.)

18.6. Power of Attorney

(To be executed on stamp paper of INR 100 value)

Know all men by these presents, We, _____(name of the organization and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./ Ms. _____ son/ daughter/ wife of Mr. _____, and presently residing at _____, who is presently employed with us and holding the position of _____, as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid response for the '**Selection of Private Training Providers for Implementing Vocational Education in XX Government Schools under CSS-VSE scheme of NSQF in West Bengal**' (the "Project") proposed by Directorate of Vocational Education and Training (DVET), Government of West Bengal, including but not limited to signing and submission of all applications, bids and other documents and writings, participate in pre-bid and other conferences and providing information /responses to DVET, representing us in all matters before the DVET, signing and execution of all contracts and undertakings consequent to acceptance of our bid, and generally dealing with the DVET in all matters in connection with or relating to or arising out of our bid for the said Project.

AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ____ DAY OF _____, 20**.

For _____

(Signature, name, designation and address)

Witnesses:

1. (Name & Signature)
2. (Name & Signature)

Accepted _____

(Signature)

(Name, Title and Address of the Attorney)

Notes:

- *The mode of execution of the Power of Attorney should be in accordance with the applicable laws.*

Wherever required, the bidder/applicant should submit for verification the extract of the charter documents and documents such as a board or shareholders or any other resolution/ Power of Attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the bidder/applicant

18.7. EMD online Gateway Finance Department Notification

Government of West Bengal
Finance Department
Audit Branch

No. 3975-F(Y)

Dated, 28th July, 2016

MEMORANDUM

Sub: Online receipt and refund of EMD of e-procurement through State Government e- procurement portal

The State Government procurement portal has already been integrated with the Payment Gateway of ICICI Bank for deposit of EMD and other fees by the bidders participating in e-procurement.

Now, in cancellation of this Department Memorandum No. 1526-F(Y) dated 18.03.2014, the Governor is pleased to prescribe the following procedure to be adopted for deposit of EMD / Bid Security related to e- procurement of the State Government Departments and its subordinate offices, PSUs, Autonomous and Local Bodies, PRIs, etc

1. Login by bidder:

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRIs, etc shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
 - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

2. Payment procedure:

- a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:
 - i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
 - ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/Settlement Process:

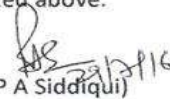
- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L₁ and L₂ bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L₂ bidder should not be rejected till the LOI process is successful.
- iv. If the L₁ bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L₂ bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L₁ bidder is uploaded to the e-Procurement portal by the tender inviting authority.

- v. As soon as the L₁ bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
- EMD of the L₁ bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L₁ bidder.
 - EMD of the L₁ bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L₁ bidder.
- In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.
- vii. Once the EMD of the L₁ bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head “0070-60-800-013-27” through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.
- viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.

4. Accounting and Monitoring Process:

- The ICICI Internet Banking will communicate to the State Government e-Procurement portal all details of transactions on daily basis.
- The Tender Inviting Authority of the Government Offices/PSUs/ Autonomous Bodies/Local Bodies/PRIs, etc will be using their respective e-procurement User ID and Password to view the EMD and Tender Fees deposited by the bidders in the pooling accounts.
- The nodal officer of the Finance Department, Government of West Bengal will be able to view the Department-wise EMD and Tender Fees deposited by the bidders to the pooling accounts and fund transferred downstream at various stages of the tender process to the Government accounts and bidders' accounts, as applicable by using user access as provided by NIC.
- The details of NIC E-Procurement Help Desk and toll free numbers of ICICI Bank are given in annexure.

The system will become effective from 01/08/2016 and can be used by any Government Offices/PSUs/Autonomous Bodies/Local Bodies/PRIs, etc. with effect from that date. However, with effect from 01/09/2016, all the EMD/Tender fees in respect of e-tender of all State Government Offices/PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will mandatorily be received and refunds/settlements made as per the procedure stated above.


(P A Siddiqui)

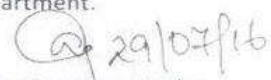
Secretary to the
Government of West Bengal
Finance Department

No. 3975/1(500)-F(Y)

Dated, 28th July, 2016

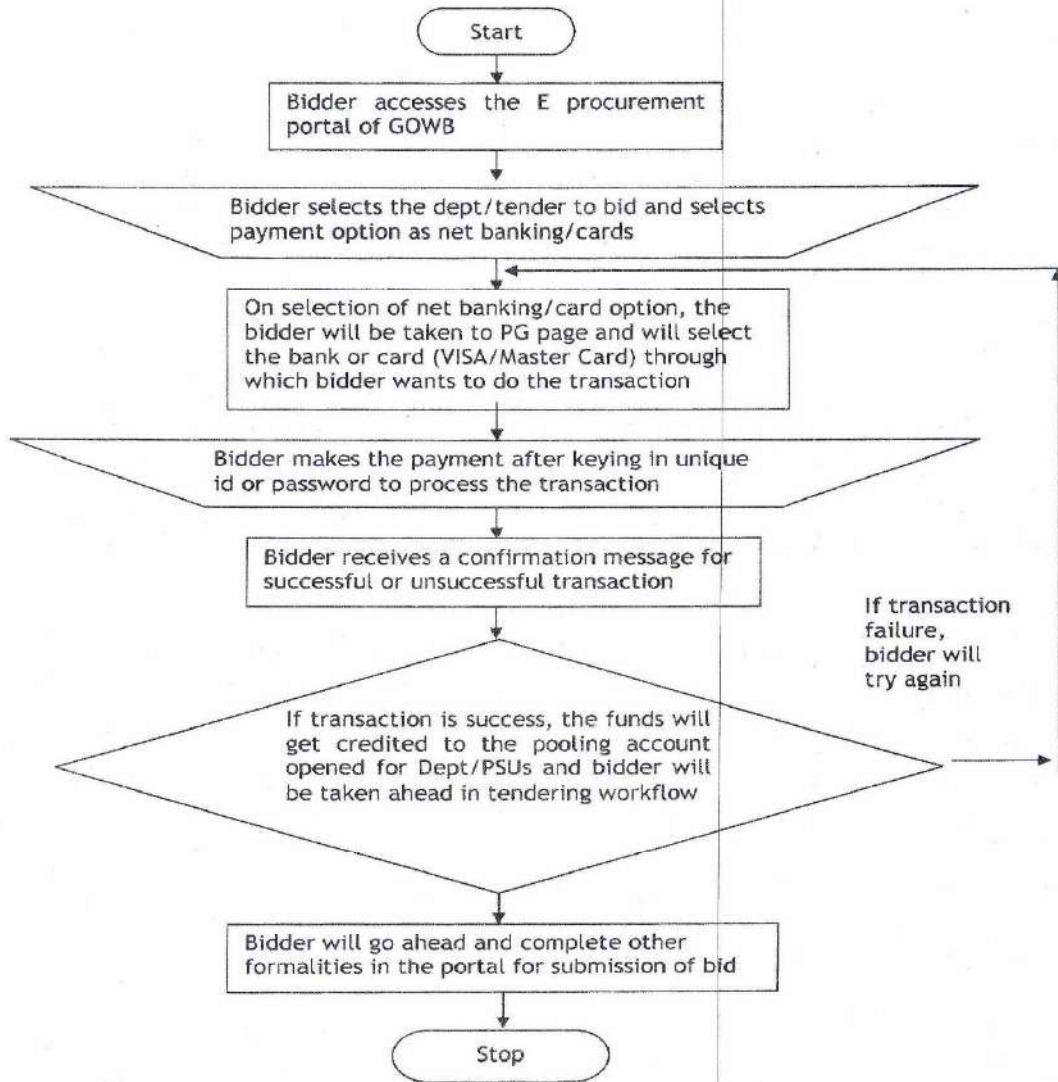
Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. Principal Accountant General (RW & LBA), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department, with the request to circulate this Order to all subordinate offices, PSUs, Local Bodies, Autonomous Bodies, PRIs under their control.
5. Commissioner, _____ Division.
6. District Magistrate / District Judge / Superintendent of Police, _____
7. Financial Advisor, _____ Department, Government of West Bengal.
- ✓ 8. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department, for uploading this Order in the Finance Department website.
9. SIO & Director General, National Informatics Centre (NIC), West Bengal, Bidyut Bhavan, Salt Lake, Kolkata-700091.
10. Assistant General Manager, PAD, RBI, Kolkata-700001.
11. Sri Saptarshi Chandra, Chief Manager, Government Banking Group, WB, ICICI Bank Limited, 3A, Gurusaday Road, Kolkata – 700019.
12. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata - 700 001.
13. Sub-Divisional Officer, _____
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office -I, 81/2/2, Phears Lane, Kolkata - 700012 .
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-I, Hyde Lane, Kolkata -700 012.
16. Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, IB Market, 1st Floor, Salt Lake, Sector -III, Kolkata - 700106.
17. Treasury Officer, _____
18. _____ Branch / Group _____, Finance Department.

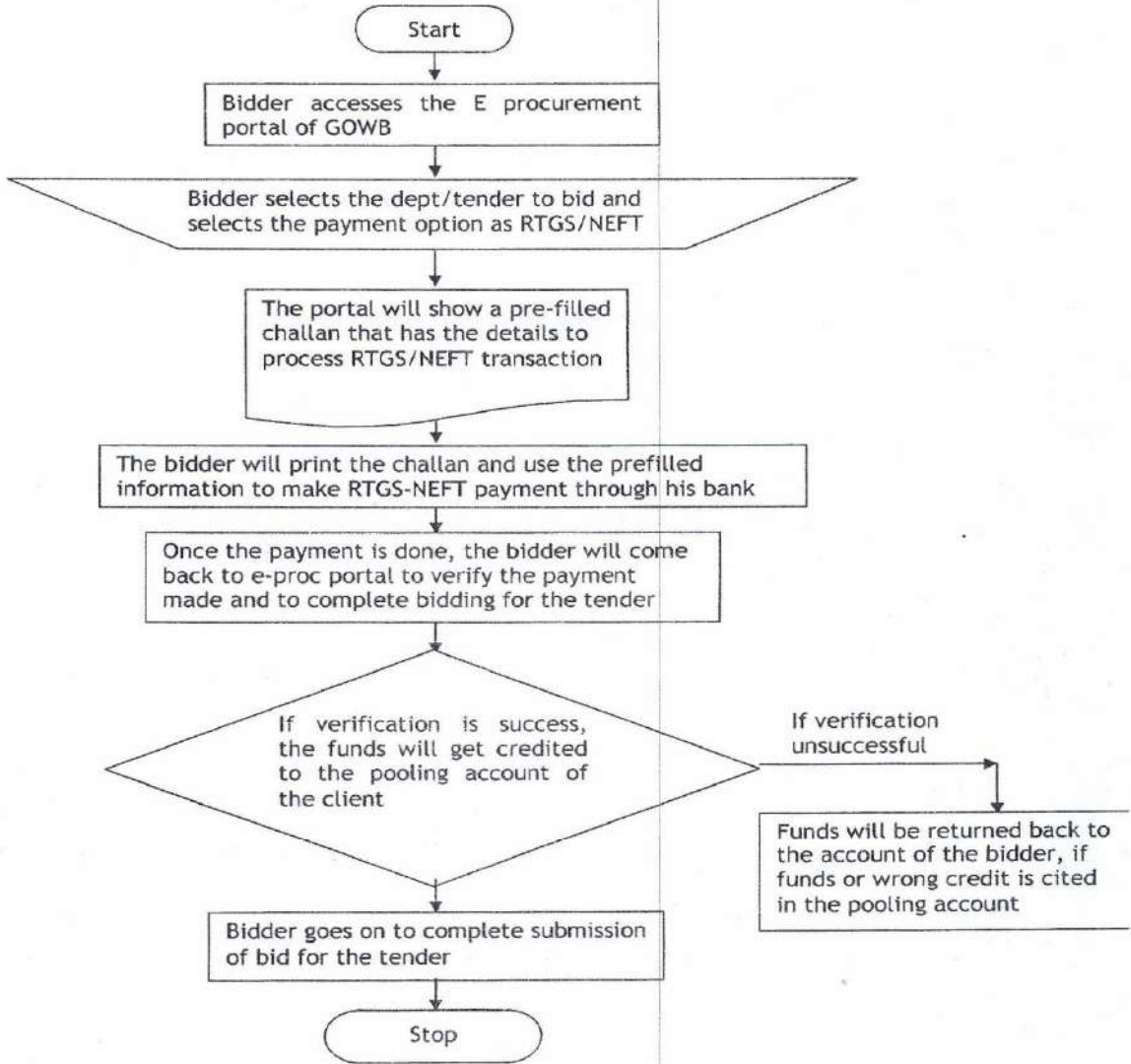

Assistant Secretary to the
Government of West Bengal

NIC & ICICI BANK E-PROCUREMENT			HELP DESK
<u>NAME</u>	<u>LOCATION</u> <u>NIC HELP DESK</u>	<u>CONTACT</u> <u>NO.</u>	<u>MAIL-ID</u>
Mr. ATANU BHUNIYA TANMOY LAHIRI NAZMUS SAHADAT MOLLA JAYANTA SAMANTA NILADRI HEMBRAM	WBPWD guest house,pranjali 3/2 st. Georgers gate road hasting more	033-22236236	wbehelpdesk@gmail.com
Mr. Habibulla Rahaman Mr. Bhaskar Rao Mr. CHANDAN DEY Mr. ROBIN DAS	Irrigation & Waterways dept Jalsampad bhavan, Jalsampad bhavan, Salt lake GROUND floor, Salt lake	9874961136	habibnic@gmail.com b.bhaskarrao30@gmail.com
CHINMAOY MANDAL (Murshidabad Helpdesk)	Office of Superintending Engineer, C.R. Das Road, P.O-Berhampore, Dist.- Murshidabad, Pin-742101	8158999869 9641902796	hripwdmsd@gmail.com
Mr. ARINDAM BERA (Midnapore Helpdesk)	MIDNAPUR HIGHWAY DIVISION NO.II PUBLIC WORKS(ROADS) DTE SAHEED MANGAL PANDEY SARANI PASCHIM MEDINIPUR:721101	9641951710	hripwdmed@gmail.com
DINESH MAHATO (Burdwan Helpdesk)	P.W.D. Burdwan Division, Aftab Club Court Compound, Burdwan	9932302439	hripwd.burdwan.helpdesk@gmail.com
Mr. RAJU DAS (Malda Helpdesk)	MALDA PWD HIGH DIVISION,SINGTALA BUS STOP-HANTA KALIBARI	9800262930	hripwdmld@gmail.com
Mr. NIRUPAM NAG (Siliguri Helpdesk)	PWD NORTH BENGAL CONSTRUCTION DIVISION AIR VIEW MORE (NEAR 2 ND MAHANANDA BRIDGE) HILL CART ROAD SILIGURI - 734001	7501483711	hripwddjg@gmail.com
ICICI Bank Help desk	NA	033-40267512 033-40267513	saptarshi.chandra@icicibank.com

Process for payment through Payment gateway (PG) (Annexure I)



Process for payment through RTGS/NEFT (Annexure II)



Process of refund/settlement (Annexure III)

