



**INVITATION FOR EXPRESSION OF INTEREST  
FOR**

**SELECTION OF TRAINING PROVIDERS/TRAINING CENTERS WITH MAHARASHTRA  
STATE SKILL DEVELOPMENT SOCIETY (MSSDS) TO IMPART SKILL  
DEVELOPMENT/LIVELIHOOD TRAINING PROGRAMS FOR PERSON WITH DISABILITY  
(PwD) CANDIDATES IN MAHARASHTRA STATE**

**UNDER SKILLS ACQUISITION AND KNOWLEDGE AWARENESS FOR LIVELIHOOD  
PROMOTION (SANKALP) AND PRAMOD MAHAJAN KAUSHALYA AND UDYOJAKTA  
VIKAS ABHIYAAN (PMKUVA) SCHEME**

**Last date** for Submitting the Technical Proposal: \_\_22<sup>nd</sup> March'2021

**Time:** 5pm

**Tender Reference No:SDED-12013(16)/121/2020-MSSDS-SANKALP**

**Maharashtra State Skill Development Society**

Skill Development, Employment And Entrepreneurship Department  
Government of Maharashtra<sup>1st</sup> Floor, Elphinstone Technical High School Campus, 3 Maha  
Palika Marg, Dhobi Talao, Mumbai-400001 (Maharashtra)**T** - +91-22-22625653 | **M** –  
[missionco@mssds.in](mailto:missionco@mssds.in) | **W** - [www.mahaswayam.gov.in](http://www.mahaswayam.gov.in)

**Disclaimer:**

Maharashtra State Skill Development Society (herein after called “MSSDS”, or “Authority”) is inviting proposals for the scope of work mentioned herein through this Expression of Interest (EOI). The information contained in this Expression of Interest (“EOI”) or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor invitation by MSSDS to the Interested Applicants or any other person. The purpose of this EOI is to provide Interested Applicants with information that may be useful to them in the formulation of their Technical Proposals pursuant to this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate sources.

MSSDS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI. The issue of this EOI does not imply that the authority is bound to select Applicants.

MSSDS accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EOI. Interested Applicant is expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a proposal.

Intimation of discrepancy, if any, should be given in desired format to the Maharashtra State Skill Development Society (MSSDS) immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the EOI document is complete in all respect and firms or agency submitting their Application is satisfied that the EOI document is complete in all respects.

Neither MSSDS nor their employees and associates will have any liability to any Prospective Applicants interested to apply or any other person under the law of contract to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may raise from or be incurred or suffered in connection with anything contained in this EOI

document, any matter deemed to form part of this EOI document, the award of the EOI, the information and any other information supplied by or on behalf of MSSDS or their employees and Applicants or otherwise arising in any way from the selection process for the EOI.

MSSDS reserves the right not to proceed with the EOI or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this EOI. Information provided at this stage is merely indicative. Any such change would be communicated to the Applicants by posting it on <https://mahatenders.gov.in/>

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## Glossary

<b>Abbreviation</b>	<b>Stands for</b>
SDEED	Skill Development, Employment and Entrepreneurship Department
MSSDS	Maharashtra State Skill Development Society
TP	Training Partner
TC	Training Center
TBN	Training Batch Number
EOI	Expression of Interest
EMD	Earnest Money Deposit
SPOC	Single Point Of Contact
FAQ	Frequently Asked Questions
DSC	Digital Signature Certificates
GoM	Government of Maharashtra
FAQ	Frequently Asked Questions
SLA	Service Level Agreement
SANKALP	Skills Acquisition and Knowledge Awareness for Livelihood
PMKUVA	Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan
PwD	Person With Disability
TP/TC	Training Parters / Training Centers
JR	Job Roles
SCPwD	Sector Council for Persons with Disability
DSDP	District Skill Development Plan
SIP	Skill India Portal
CAAF	Centre Accreditation Application Form

## **1. Background:**

### **About Maharashtra State Skill Development Society**

The **Maharashtra State Skill Development Society**, (hereinafter referred to as MSSDS), Government of Maharashtra. The Society has been registered on 15th February 2011 under the Societies Registration Act 1860. The Society is the Nodal Agency for planning, coordination, execution & monitoring of Skill Development Initiative of Government of Maharashtra. The Society is functioning under the Skill Development Employment and Entrepreneurship Department, Government of Maharashtra. All the Skill Development schemes of various departments of Government of Maharashtra are integrated and implemented through the active coordination under the single umbrella of this Society.

MSSDS vision is to make Maharashtra No. 1 in Skill Development; the MSSDS has taken considerable steps for skilling of youth/jobseekers of the States.

Maharashtra makes second largest contribution to India's population – thus becoming a large contributor to the India's demographic dividend. To contribute to the Honourable Prime Minister's vision of making India the human resource capital of the world, Government of Maharashtra has set itself up a target of generating 4.5 crore skilled manpower by 2022. In order to achieve this target, 45 lakhs skilled manpower shall need to be produced every year by the state for 10 years.

### **About SANKALP**

Skills Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP) project aims to implement the mandate of the National Skill Development Mission (NSDM), which was launched on 15th July by Ministry of Skill Development & Entrepreneurship, through its core sub-missions. The project will be implemented in mission mode through World Bank support and is aligned with the overall objectives of the NSDM. The main objectives of the project include strengthening institutional mechanisms at both national and state levels, building a pool of quality trainers and assessors, creating convergence among all skill training activities at the state level, establishing robust monitoring and evaluation system for skill training programs, providing access to skill training opportunities to the disadvantaged sections and most importantly supplement the Make in India initiative by catering to the skill requirements in relevant manufacturing sectors.

SANKALP is an outcome oriented project supported by World Bank. The project will focus on the overall skilling ecosystem covering both Central (MSDE, NSDA and NSDC) and State agencies, and outcomes will be measured through Disbursement Linked Indicators (DLIs) agreed between MSDE and the Bank. A DLI verification protocol has also been established to measure DLIs on a periodic basis.

As part of the "SANKALP" initiative, the Government of Maharashtra has taken up implementation of the Skill Development programs for in the state.

## Objective

The objective of the “SANKALP” scheme for state are as;

- Strengthen systems and increase their capacity for skill development.
- Align the States with the National Skill ecosystem being dev. & strengthened under SANKALP.
- Incentivize innovations to enhance access for socially excluded groups.
- Plug geographical and sectoral skill gaps through decentralized skill planning.
- Move towards demand led skill development though district level demand aggregation.
- Design and implement skill developed programs as per the local needs.
- Innovations for enhancing participation of disadvantaged groups: these can include skills vouchers, soft skills/counseling, mobile skills training, flexi timing, etc.
- Creation of disabled friendly infrastructure.

The Maharashtra State Skill Development Society (MSSDS) with Ministry of Skill Development & Entrepreneurship, Government of India with support of World Bank is implementing the Project “SANKALP” Skill Acquisition and Knowledge Awareness for Livelihood Promotion and Maharashtra Government has launched Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) ambitious scheme to impart skill training of youth to enable them to get employment or get self-employed or setup their own business. The training aims to provide market relevant short-term Skill Development & Livelihood training programs for the PwD candidates. The Project will be launch in all 36 Districts of Maharashtra State. This is pilot project with implications of Pan-Maharashtra implementation depends on the outcome achieved from its implementation.

In this context, Mission Coordinator, Maharashtra State Skill Development Society (MSSDS) inviting sealed proposals from Training Partners/Training Centers, having existing training centres in Maharashtra, and who are already accredited and affiliated on SMART Portal of NSDC or are willing to get themselves accredited and affiliated on SMART, for “Selection of Training Partners/Training Centers with Maharashtra State Skill Development Society (MSSDS) to impart skill development/livelihood training programs for Person with Disability (PwD) candidates in Maharashtra under Skills Acquisition And Knowledge Awareness For Livelihood Promotion (SANKALP) And Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) Scheme”.

Please note that, the Training Partners/Training Centers which having local presence in Maharashtra State or may be PAN India can apply. Also, it is mandatory that the Training Partners/Training Centers should be NSDC affiliated and having experience in conducting NSQF compliant training programs.

The response to this EoI along with all required documents is to be submitted online on <https://mahatenders.gov.in/nicgep/app> on or before     22nd March’2021    . Incomplete responses or those not fulfilling the specified requirement shall not be considered. The proposals will be opened in front of the State Project Approval Committee



(SPAC) and the authorized representative of the agencies who wish to be present, in the office of the MSSDS.

**Document/ Proposal Processing Fee:** All Applicants have to pay a non-refundable **EOI Processing Fee of Rs. 5,000/- (Rupees Five Thousand only)** using any one payment mode - online payment (Details mentioned below).

**Earnest Money Deposit (EMD):** All Applicants have to pay refundable **EMD (non-interest bearing) of Rs.25,000/- (Rs. Twenty Five Thousand Only)** using online payment mode to 'Maharashtra State Skill Development Society' and payment receipt must accompany with Technical Proposal.

**Online:** If Applicant can opt for online payment mode.

## **2. The eligibility criteria are as follows:**

1. The Training Partners/Training Centers can be a sole Proprietorship Firm, Partnership Firm, Company, Limited Liability Partnership, Cluster level Federations, Trust or Society having accreditation and validations for Skill Development, CSR & Capacity Building [Submit proof of Registration Certificate, Articles and Memorandum of Association, required certifications/ In case of VO/NGO, the unique id through NGO- Darpan portal should also be submitted]. Details should be given as per Annexure III for the same.
2. The Training Partners/Training Centers should have prior experience & expertise in imparting PwD oriented trainings/workshops for Skill Development, Livelihood, Community Training & CSR programs for at least 3-5 years in Maharashtra or Any of Indian State/UT. Training Partners/Training Centers which having experience of conducting Innovative training/workshops in Skill Development & Livelihood domain shall be given preference. Details should be given as per Annexure V for the same.
3. The Training Partners/Training Centers should have a total average annual turnover of at least Rs. 6 lacs from training operations (excluding grants and donations) in the last 3 financial years- *2017-2018, 2018-2019 and 2019-2020*. A certificate from a CA should be submitted as per Annexure IV.
4. The Training Partners/Training Centers should have positive net worth in the last 3 financial years- *2017-2018, 2018-2019 and 2019-2020*. A certificate from a CA should be submitted as per Annexure IV.
5. The Training Partners/Training Centers should have trained approx. 300 beneficiaries & placed at least 150 candidates in the last 3 financial years- *2017-2018, 2018-2019 and 2019-2020*. Details should be given as per Annexure V for the same.
6. The Training Partners/Training Centers should have valid affiliation/accreditation with NSDC, SSCs, NCVT with proposed job roles. Details should be given as per Annexure V for the same.
7. The Training Partners/Training Centers should not have been blacklisted by any donor Training Partners/Training Centers/ State Government/ Central Government. An affidavit has to be submitted as per Annexure VI.

8. The Training Partners/Training Centers will have to submit an undertaking to follow MSSDS and SANKALP Guidelines (as amended from time to time) for running the program as per Annexure-VII.

### 3. The Award Criteria are as follows:

1. Experience in conducting/mobilizing/executing skill development & Livelihood programs for Person with Disability with enhanced participation.
2. Experience in conducting mass placement/self-employment drive with industry linkage especially for Person with Disability candidates in the respective Districts.
3. Identified Sector wise NSQF aligned job roles for skilling can be viewed by the following link:
  - a) List of sector wise Job Roles approved by Skill Council for Persons with Disability(SCPwD) (<https://www.scpwd.in/job-roles>)
  - b) List of sector wise Job Roles mentioned in DSDP (2020-21) for all 36 districts of Maharashtra State.
4. Batches will be given only when the respective training partner/training center will complete accreditation & affiliation process on Skill India Portal (SIP).

The complete EoI can be downloaded from the “Tender Section” of the website:

<https://mahatenders.gov.in/nicgep/app>

#### Note:

- Proposals that are not accompanied by the Processing Fee and EMD shall be out right rejected by MSSDS.
- In case of any Addendum/Clarification/Corrigendum/Extension regarding this EoI Notice, the same will be published in the above website only.
- The undersigned reserves the right to issue addendum/corrigendum or to accept or reject any or all proposal(s) or to cancel the whole of this Tender at any stage without assigning any reason thereof.

#### Mission Coordinator

Maharashtra State Skill Development Society,  
1<sup>st</sup> Floor, Elphinstone Technical High School Campus,  
3, Mahapalilka Marg, Dhobi Talao, Mumbai- 400001

**Phone No:** 022-22625653

**Email –** [missionco@mssds.in](mailto:missionco@mssds.in)

#### 4. Definitions

- a. "Service Level Agreement" means the Agreement signed between the Successful Applicants and MSSDS to execute the Project mentioned in the EOI.
- b. "Applicable Law" shall mean all statutes, enactments, and acts of legislature laws, ordinances, rules, bye-laws, regulations, notifications, guidelines, policies, directions, directives, treaties and orders of any authority which has or may have jurisdiction in respect of the subject matter herein (as amended or supplemented from time to time).
- c. "Authorised Signatory" means the Applicants representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (POA) from the competent authority of the respective Training Partners/Training Centers
- d. "Technical Proposal" means the Proposal submitted by the Applicants.
- e. The "Technical Proposal", "Tender Document" and Expression of Interest are the same.
- f. The "Applicants" means the firm/agency submitting their Proposal for the EOI.
- g. "Applicants," "Prospective Applicants" and "Interested Applicants" are the same.
- h. "Competent Authority" means the Commissioner, Maharashtra State Skill Development Society.
- i. "Contract Price" means the price payable to the firm/company/agency under the contract for the complete and proper performance of its contractual obligations.
- j. "Day" means Working day.
- k. "Effective date" means the date on which the Agreement comes into force and effect.
- l. "FAQ" Frequently Asked Questions.
- m. "Government" means State Government of Maharashtra.
- n. MSSDS Premise includes MSSDS Head Office in Mumbai as well as other Regional Offices across the Districts.
- o. "Proposals" means proposals submitted by Applicants in response to the EOI issued by Maharashtra State Skill Development Society for Selection of Training Partners/Training Centers for Skilling of Person with Disability (PwD) candidates in Maharashtra State.
- p. "Society / MSSDS" means Maharashtra State Skill Development Society.
- q. "Services" includes training to eligible PwD candidates for providing employment and self-employment opportunities to trained candidates.

r. "SPOC" means Single Point of Contact.

s. "Project" means to provide skill development training on NSQF aligned job roles to the eligible PwD candidates by the Training Partners/Training Centers registered on SIP.

## **5. Guidelines for Applicants on Operations of Electronic Tendering system**

### **5.1 Blank Tender Forms**

a. EOI Forms can be downloaded from the e-Tendering portal <https://mahatenders.gov.in/nicgep/app>

b. The EOI submitted by the Applicants shall be based on the clarification, additional facility offered (if any) by MSSDS at the time of the pre-bid meeting, and this Tender shall be unconditional. Conditional Tenders will be summarily REJECTED.

c. All Applicants are cautioned that Proposal responses containing any deviation from the contractual terms and conditions, specifications or other requirements and conditional Tenders will be treated as non-responsive. The Applicants should clearly mention in forwarding letter that his offer does not contain any condition, deviations from terms and conditions stipulated in the Tender.

d. Applicants should have valid Class II / III Digital Signature Certificate (DSC) obtained from any Certifying Authorities.

### **5.2 Instructions to the Applicants for the e-submission of the Application online**

a. Applicants must register themselves on <https://mahatenders.gov.in/nicgep/app> portal

b. Login to site using user id and password

c. After downloading the EOI and schedules, the Applicants are requested to go through it carefully and then submit the requisite documents, failure to furnish all information or documentation required by the Tender Document may result in the rejection of the Tender.

d. Applicants must deposit the EMD an Agreement into MSSDS's account through etendering portal (<https://mahatenders.gov.in/nicgep/app> ) before the closing date of the Tender.

e. The Applicants must read all the terms & conditions and accept the same to proceed further for submitting the Tender.

f. Applicants, in advance, should keep ready the Proposal documents to be submitted as indicated in the Tender schedule. The documents should be in PDF/xls/rar formats. For submission of more than one document, they can be clubbed together.

g. The Applicants must read all the terms & conditions and accept the same to proceed further for submitting the Tender.

h. The Applicants should submit all the documents related to this EOI document online well in advance before the prescribed time to avoid any delay or problem during the submission process.

i. Applicants should submit their responses as per the procedure specified. Generally, the items to be uploaded on the

- o Tender Fee

- o EMD Empanelment of Training Partner

- o Pre-qualification response

- o Technical Proposal

Additional certifications/documents e.g., Power of Attorney, CA certificates on turnover, etc. However, each of the above documents must be uploaded in the format specified for this purpose and as per the specified folder structure in the portal.

k. In case the documents previously submitted by the Applicants does do not open at the time of the Tender opening due to any kind of corruption, the Technical Proposal shall be considered as non-responsive and shall be summarily rejected. However, any final decision in this regard shall be taken by MSSDS.

l. A Proposal should be accompanied by an appropriate board resolution or power of attorney in the name of an authorized signatory of the Applicants stating that he is authorized to execute documents and to undertake any activity associated with the Applicants response to EOI. A copy of the same should be uploaded under the relevant section/folder on the Portal. Furthermore, the Technical Proposal must also be submitted online after being digitally signed by an authorized representative of the Applicants.

m. For any other queries, the Applicants are asked to contact on the details mentioned above Interested Applicants are required to follow the below steps for submitting their proposals:

a. Register on the e-Tendering portal <https://mahatenders.gov.in/nicgep/app>

b. Applicants should pay non-refundable Proposal document fee including processing fees of INR 5,000 & EMD of INR 25,000 to be paid via online mode only on website (<https://mahatenders.gov.in/nicgep/app> ). Payments in Demand Drafts, Cheques or Cash will not be accepted. Applicants should download the Tender Documents from the e-Tendering portal (<https://mahatenders.gov.in/nicgep/app> ) as per the scheduled date and time.

## **6. Instructions to Applicants**

a. All documents should be submitted online and no hardcopy of the proposal shall not be accepted.

b. All the documents should be legible and readable. Failure to furnish the documents in a legible format will result in the documents not being considered for evaluation.

c. Proposal and all supporting documents should be duly page numbered

d. Proposal should have a table of content along with page numbers

e. The page numbering should be in a proper sequence and the documents should be uploaded in the same sequence.

f. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.

g. Applicant is expected to examine all instructions, forms, terms and specifications in the EOI document. Failure to furnish all information required by the documents or submits an EOI not substantially responsive to the Proposal documents in every respect may result in the rejection of the application.

h. The shortlisted agency should furnish a Performance Security Deposit (PSD) of 10% of the total cost of the target allocated to TP (payable to PIA), in the form of a Bank Guarantee (BG) at the time of signing of Agreement for Empanelment or Earnest Money Deposit (EMD) can be adjusted against Performance Security Deposit (PSD). The PSD shall remain valid

for a period of Agreement. (Condition of PSD will be applicable as per target allocation to be done time to time).

j. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at Annexure-2.

k. Validity of the Agreement will be 1 year from the date of signing the Agreement.

n. For further details, visit website <https://mahatenders.gov.in/nicgep/app>

## 7. Purpose of the Eoi

The purpose of this EOI is to solicit proposals from the Applicants for selection of training partners/training centers with Maharashtra State Skill Development Society (MSSDS) to impart skill development/livelihood training programs for Person with Disability (PwD) candidates in Maharashtra state under Skills Acquisition And Knowledge Awareness For Livelihood Promotion (SANKALP) and Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) scheme through competitive technical proposal process. The Selected Training Partners/Training Centers will be responsible for the planning, organizing and implementation of Skill Development/Livelihood training programs along with placement support for the targeted beneficiaries. The EOI intends to bring out the details with respect to scope of services that are deemed necessary to share with the Interested Applicants.

The Applicants are expected to examine all instructions, forms, terms, Project requirements and other information in the EOI documents. Failure to furnish all information required as mentioned in the EOI documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of the technical proposal.

## 8. Schedule of the Activities

#	ACTIVITY	DESCRIPTION/DATE & TIME
1.	Date & Time for Commencement of Downloading Tender Document	Date: 4 <sup>th</sup> March'2021 Time: 11.30am
2.	Tender Reference Number	SDED-12013(16)/121/2020-MSSDS-SANKALP
3.	Last date & Time for sending requests for clarifications	Date: 12 <sup>th</sup> March'2021 Time: 5pm
4.	Date, Time and Venue of Pre-Bid Meeting	Date: 15 <sup>th</sup> March' 2021 Time: 12 pm Venue: Maharashtra State Skill Development Society, 1 <sup>st</sup> Floor, Elphinstone Technical High School Campus, 3, Mahapaliika Marg, Dhobi

		Talao, Mumbai- 400001
<b>5.</b>	Last date & time for uploading, online preparation (Upload of Technical Document)	Date: 22 <sup>nd</sup> March'2021 Time: 5pm
<b>6.</b>	Last Date (deadline) & Time for submission of bids	Date: 22 <sup>nd</sup> March' 2021 Time: 5pm
<b>7.</b>	Date & Time for opening of technical bids	Date: 24 <sup>th</sup> March'2021 Time: 11.30am
<b>8.</b>	Contact person/Nodal Officer for queries related to Eol	<b>Shri. Ravi Patil</b> Mission Co-Ordinator <b>Phone No:</b> 022-22625653 <b>Email –</b> <a href="mailto:missionco@mssds.in">missionco@mssds.in</a>
<b>9.</b>	Address for Communication	<b>Mission Coordinator</b> Maharashtra State Skill Development Society, 1 <sup>st</sup> Floor, Elphinstone Technical High School Campus, 3, Mahapalilka Marg, Dhobi Talao, Mumbai- 400001 <b>Phone No:</b> 022-22625653 <b>Email –</b> <a href="mailto:missionco@mssds.in">missionco@mssds.in</a>

## 9. General Term/Conditions of the Eol

- 1.1. All documents to be submitted online including supporting documents.
- 1.2. Proposal should be duly page numbered.
- 1.3. The page numbering should be in a proper sequence and the documents should be submitted in the same sequence.
- 1.4. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.
- 1.5. Interested Applicants may submit their Eol as mentioned in the above schedule along with an online payment of Rs. 5000/- (Rupees Five Thousand Only) as non-refundable processing charges irrespective of proposed number of Training Partners/Training Center ('s). Late submission will not be entertained. The State and Central government training organizations / institutes are exempted from paying processing charges.
- 1.6. The Training Partners/Training Center shall bear all costs associated with the preparation and submission of its response to Eol, and the MSSDS shall not



be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.

- 1.7. After due diligence of applications, State Project Approval Committee (SPAC) will award the Project.
- 1.8. Prohibition on sub-letting: The selected Training Partners/Training Centers has to run the program by itself and any kind of sub-letting or sub-contracting or franchisee arrangement for the conduction of training is strictly prohibited under any circumstances.
- 1.9. No joint venture or consortium or association is permissible.
- 1.10. Verification/Inspection of center will be done by NSDC/MSSDS/SCPwD through its empanelled Inspection Training Partners/Training Centers/ies as per stipulated norms and the accreditation standards for running a SCPwD Job Roles/Job Roles mentioned in DSDP (2020-21) for Person with Disability (PwD) candidates.
- 1.11. The Training Partners/Training Centers have to maintain the required infrastructure and personnel at the centers at all times during the course of training.
- 1.12. Merely fulfilling the eligibility criteria for selection of Applicants under this EoI, the Participants registered on SIP, will not guarantee allocation of work or award of Project to the Training Partners/Training Centers.
- 1.13. Selected Training Partners/Training Centers under this EOI shall follow guidelines prescribed by Maharashtra State Skill Development Society (MSSDS) or instructions given by Department of Skill Development Employment and Entrepreneurship (SDEED).
- 1.14. Registration of candidates and batch formation to be done in consultation with MSSDS and shall abide all rules & regulations laid down by MSSDS.
- 1.15. Compliance to MSSDS's requirement of entering candidate training life cycle data in the required format at MSSDS Portal is compulsory.
- 1.16. No cost will be paid by MSSDS for setting up the training centers or training of trainers.
- 1.17. Training should not be imparted on National Holidays.
- 1.18. Assessments should be conducted by SCPwD through dual certified assessors (Certification from domain SSC as well as certification on "Disability Orientation & Sensitization" from SCPwD. The training on "Disability Orientation & Sensitization" (a top up module) through SCPwD should be a mandatory condition for the trainers.
- 1.19. Conduct of Training and Branding of program: The Applicant has to follow guidelines, circulars, notifications etc. as per respective SSCs, NSDC and MSSDS including cost and process norms for Branding of the program, Training, Assessment & Certification, Placement, Tracking, Payment disbursement etc.
- 1.20. The MSSDS reserves the right to accept or reject any proposal without providing any reason, what so ever. The decision of MSSDS shall be final and binding upon the Training Partners/Training Centers.

- 1.21. Jurisdiction: All disputes and differences, whatsoever shall be referred to the courts at Mumbai, Maharashtra which shall be the courts having jurisdiction to entertain and try the same.
- 1.22. Trainers engaged by Training Partners/Training Centers for imparting skill training should be duly certified by domain SSC and SCPwD on “Disability Orientation & Sensitization”.
- 1.23. The EOI submitted by the Applicant shall remain valid for a period of 120 days after the closing date for submission of EOI prescribed in this document. EOI validity expressed for less than 120 days shall be rejected.
- 1.24. At any time prior to deadline for submission of EOI; MSSDS may modify the EOI document. The amended document shall be notified through website and such amendments shall be binding on the Applicants.
- 1.25. MSSDS may at its sole discretion and at any time during the evaluation of EOI, disqualify any Applicant, if the Applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- 1.26. MSSDS shall have all the rights to disqualify the application during the evaluation of EOI if:
  - a. Submitted an EOI without required documentation;
  - b. Use of modified formats for submission;
  - c. Blacklisted by State/UT/Central Government or any Public Sector Undertaking under them;
  - d. Been in litigation with any Government agencies/institutions in India;
  - e. Processing fee to be payable using online payment mode of Rs.5,000/- in the favor of MSSDS, not paid with the proposal.
- 3.17 . Applicants shall have to pay a refundable Earnest Money Deposit (EMD) of Rs. 25000/- (Rupees Twenty Five Thousand only) irrespective of the number of proposed Training Centers.
  - a. EMD to be payable using online payment mode to ‘Maharashtra State Skill Development Society’ and payment receipt must accompany with proposal. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) payment receipt shall not be considered.
  - b. The EMD of the unsuccessful agency would be returned (without interest) after the finalization of short listing.
  - c. The EMD will be forfeited on account of one or more of the following reasons:
    - I. In case, Applicant withdraws from the EOI process during the period of validity of EOI (EOI shall be valid for 120 days from date of submission of proposal);
    - II. In case, Applicant does not participate in the subsequent process of EOI (Presentation before the committee, Signing of SLA) after having been shortlisted.

## **10. Scope of Work**

SANKALP aims at enhancement of inclusion of marginalized communities including PwD candidates to provide them skill training opportunities. As per the State component of SANKALP, following activities are expected from the Training Partners/Training Centers:

- a. Training of Person with Disability (PwD) candidates: The skill development/Livelihood training aims at improving the skilling and vocational opportunities for People with Disability candidates to enable them to become self-reliant and empowered.
- b. Skilling development training to different types of Person with Disability (PwD) candidates in all 36 districts of Maharashtra State on NSQF aligned job roles along with mobilization & placement assistance.

## **11. Duration**

- a. The Training Partners/Training Centers will be empanelled initially for the period of 1 year and will be renewed based on their performance, impact and outcome achieved.
- b. The duration for executing innovative pilot skill development training programs is 6-12 Months.

## **12. Outcome Envisaged**

- a. Increase Person with Disability (PwD) candidates participation for skill development training programs.
- b. Enhance self-employment & jobs as per local market need for Person with Disability (PwD) candidates.

## **13. Right to accept any proposal and to reject any proposal (s)**

The MSSDS reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of tender, without thereby incurring any liability to the affected Applicants or Applicants or any obligation to inform the affected Applicants or Applicants of the grounds for MSSDS's action.

## **14. Notification of Award**

Prior to the expiration of the period of Proposal validity, the MSSDS will notify the Successful Applicants that its Proposal has been accepted. The notification of award will constitute the formation of the agreement. When the Successful Applicants, furnish performance bank guarantee to the MSSDS then they may notify each unsuccessful Applicants.

## **15. Confidentiality of the EOI document**

This EOI document is confidential, and the Applicants shall ensure that anything contained in this EOI document shall not be disclosed in any manner, whatsoever.

## **16. EOI related conditions**

The Applicants should confirm unconditional acceptance of full responsibility of completion of project and for executing the 'scope of work' mentioned in this EOI. This confirmation should be submitted as part of the Technical Proposal. The Applicants shall also be the sole point of contact for all purposes of the Agreement.

The Applicants should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under the Agreement. If at any stage of tendering process or during the term of the Agreement, any suppression / falsification of such information is brought to the knowledge of the MSSDS, the MSSDS shall have the right to reject the Proposal or terminate the Agreement without any compensation to the Applicants or Successful Applicants.

## **17. Rejection Criteria**

Besides other conditions and terms highlighted in the Tender document, Application may be rejected under following circumstances:

General rejection criteria:

1. If the information provided by the Applicants is found to be incorrect / misleading at any stage / time during the Tendering Process.
2. Any effort on the part of an Applicants to influence the MSSDS's contract award decisions.
3. Application received by MSSDS after the last date for receipt of Application prescribed by the MSSDS.
4. Application without signature of person (s) duly authorized on required pages of the EOI.
5. Application without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Applicants.

Technical rejection criteria:

1. Applications not quoting for the complete scope of work as indicated in the EOI documents, addendum (if any) and any subsequent information given to the Applicants.
2. Applications not complying with the Technical and General Terms and conditions as stated in the EOI Documents.
3. The Applications not confirming unconditional acceptance of full responsibility of providing services.

## **18. Proposal Preparation Cost**

The Applicants shall be responsible for all costs incurred in connection with participation in the EOI process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by MSSDS to facilitate the evaluation process, and in negotiating a definitive SLA or all such activities related to the

Proposal process. MSSDS will in no event be responsible or liable for those costs, regardless of the conduct or outcome of the Technical Proposal evaluation process.

#### **19. Language of Proposal**

The Proposal prepared by the Applicants, the correspondences as well as all the document relating to the Proposal exchanged between the Applicants and the MSSDS, shall be in English language.

#### **20. Proposal submitted after designated time of submission**

Application submitted after the due date will not be accepted by the e-tendering portal and hence will automatically be rejected. MSSDS shall not be responsible for any delay in the online submission of the EOI response.

#### **21. Applicable law**

The agreement shall be interpreted in accordance with laws of government of India and government of Maharashtra.

#### **22. Code of Integrity**

No official of a procuring entity or a Applicants shall act in contravention of the codes which includes

**a.** prohibition of:

making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.

- Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.

- any collusion Proposal rigging or anticompetitive behaviour that may impair the transparency, fairness and the progress of the procurement process.

- improper use of information provided by the procuring entity to the Applicants with an intent to gain unfair advantage in the procurement process or for personal gain.

- any financial or business transactions between the Applicants and any official of the procuring entity related to Tender or execution process of Agreement; which can affect the decision of the procuring entity directly or indirectly.

- any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.

- obstruction of any investigation or auditing of a procurement process.

- making false declaration or providing false information for participation in a Tender process or to secure a contract;

**b.** disclosure of conflict of interest.

**c.** Disclosure by the Applicants of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, comes to the conclusion that a Applicants or Prospective Applicants, as the case may be, has contravened the code of integrity, may take appropriate measures.

### **23. Corrupt or Fraudulent Practices**

MSSDS requires that the Successful Applicants must observe the highest standard of ethics during the performance and execution of the Agreement. For this purpose, the following definitions of unethical behavior will be assumed:

1. "Corrupt practice" means offering, giving, receiving or soliciting of anything in value or favor to influence the action of MSSDS official in Agreement executions, and
2. "Fraudulent practice" means a miss-representation of facts in order to influence execution of a contract to the detriment of the interests of the MSSDS.

In case of any Applicants being found to be indulging in unethical practices, MSSDS may terminate the agreement and take legal action against Successful Applicants as well as recover an Agreement of liquidated damage. MSSDS may also declare the Successful Applicants blacklisted either indefinitely or for a stated period, for technical evaluation in future Project.

### **24. Performance Bank Guarantee**

1. The Successful Applicant should furnish a security deposit so as guarantee his/her (Applicant) performance of the Agreement.
2. The Selected Applicant shall deposit 10% of the total Contract value as Performance Security. In case of additional work allotted in future, the Applicant will have to deposit an additional Performance Security accordingly. The Performance Security shall be in the form of Bank Guarantee valid up to 180 days post expiry of the Agreement.
3. The Performance Security shall be denominated in Indian Rupees and shall be in the form of a bank guarantee issued by a nationalized / scheduled bank.
4. The Successful Applicant shall have to furnish the Performance Security within 15 days of the signing of Agreement and in accordance with the conditions of the Agreement. The Performa for submitting the PBG has been provided in this EOI document.
5. The Performance Security will be discharged by MSSDS and returned to the successful Applicant upon satisfactory completion of the agency's performance and obligations under the Agreement.
6. In the event of any contract amendment, the Successful Applicant shall, within 21 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Agreement, as amended for further period.
7. No interest shall be payable on the PBG an Agreement. MSSDS may invoke the above bank guarantee for any kind of recoveries in case the recoveries from the Successful Applicant exceed the Agreement payable to the Successful Applicant.

### **25. Confidentiality**

1. Successful Applicants will come into possession of confidential information. Successful Applicants shall maintain the highest level of secrecy, confidentiality and privacy with regard thereto. Successful Applicants would be required to sign a Non-Disclosure Agreement with MSSDS as per format prescribed in the EOI.
2. Additionally, the Successful Applicants shall keep confidential all the details and information regarding the Project, including systems, facilities, operations, management and maintenance of the systems, during implementation or after completion of the Project.

3. The Successful Applicants shall ensure that all its employees execute individual nondisclosure agreements, which have been duly approved by MSSDS with respect to this Project.

## **26. Force Majeure**

If, at any time, during the continuance of the Agreement, the performance in whole or in part by either party of any obligation under this Agreement shall be prevented or delayed by reason of any war, hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restriction, strikes, lock-outs or acts of God (hereinafter referred to as "events"), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this Agreement nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance; and deliveries under the Agreement shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the MSSDS's as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this Agreement is prevented or delayed by reason of any such event for a 95 period exceeding 60 days, either party may at its option terminate the Agreement PROVIDED ALSO that if the Agreement is terminated under this clause, the MSSDS shall be at liberty to take over from the Agreement at a price to be fixed by the MSSDS which shall be final all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the Successful Applicants at the time of such termination or such portion thereof as MSSDS may deem fit accepting such material, bought out components and stores as the contractor may with the concurrence of MSSDS elect to retain. Important factors relating to placement of contracts Force Majeure Clause - The force majeure clause in the following form only (which will not form part of the general conditions of contracts) should be included in such contracts where the suppliers specifically insist on the provision of a force majeure clause and there is no alternative but to accept the same. This clause should not be incorporated in the request for proposal, but prior to acceptance of the proposal in such a case the Software Development Agency should be asked to accept this clause as governing conditions of force majeure.

## **27. Resolution of Disputes**

If any dispute arises between parties, then there would be two ways for resolution of the dispute under the Contract.

Resolution of Dispute: In case any dispute arises between the MSSDS and Successful Applicants, which have not been settled amicably. Any Party to the Agreement can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996 and the amendments made thereafter. Such disputes shall be referred to Sole Arbitrator appointed by the mutual consent of both the Parties to the Agreement. The Indian Arbitration and Conciliation Act, 1996 and any the amendments made thereof, shall apply to these arbitration proceedings. Arbitration proceedings will be held in Mumbai and the language of the arbitration proceeding and that of all documents and communications between the Parties shall be in English. The decision of the arbitrator shall be final and binding upon both the Parties. The arbitration awards shall be in

writing. The expenses of the arbitration as determined by the arbitrators shall be shared equally by the MSSDS and Successful Applicants.

## 28. General Instructions to Applicants

Successful Applicants shall be deemed, to have exhaustively examined the Technical Proposal, to obtain all information and clarifications on all matters whatsoever, that might affect carrying out of the work and to have satisfied himself as to the adequacy of the technical criteria. Applicants are deemed to have known the scope, nature and magnitude of the work and as to all work they should complete in accordance with the terms and conditions of the Agreement.

Any negligence or omission or failure on the part of the Successful Applicants in obtaining necessary and reliable information as stated above or on any other matter affecting the Successful Applicants shall not relieve him from any risks or liabilities or the entire responsibility for completion of the work in accordance with the Technical Proposal.

## 29. Evaluation Criteria

**Eol Evaluation marking for Short Listing of Training Partners/Training Centers:** Eol Evaluation for short listing of **Training Partners/Training Centers** will be based on obtaining marks regarding the Applicant's response in the Expression of Interest (Eol). With this, the **Training Partners/Training Centers** that are considered most qualified will be short-listed. Eol Evaluation criteria and marks included for the short-listing of **Training Partners/Training Centers** are as follows:

Sl.	Eol Shortlisting Criteria	
<b>A.</b>	<b>Mandatory Criteria *</b>	<b>Marks</b>
<b>1.</b>	<b><i>The firm/Training Partners/Training Centers should have legal existence.</i></b>	<b>10</b>
<b>2.</b>	<b><i>Total Average annual turnover in over a period of last three financial years (2017-2018, 2018-2019 and 2019-2020 ).</i></b>	
2.1	Rs. 6 lacs	10
2.2	Above Rs. 6 lacs to Rs. 10 lakhs	15
2.3	Rs. 15 lakhs or Above	20
<b>3.</b>	<b><i>The Training Partners/Training Centers should have prior experience &amp; expertise in imparting PwDs oriented trainings/workshops for Skill Development, Livelihood, Community Training &amp; CSR programs for at least 3-5 years in Maharashtra or Any of Indian States.</i></b>	
3.1	At least 3 Projects	10
3.2	3-5 Projects	15



3.3	More than 5 Projects	20
<b>4.</b>	<b><i>The Training Partners/Training Centers should have placed at least 150 PwD candidates in the last 3 financial years- 2017-2018, 2018-2019 and 2019-2020.</i></b>	
4.1	At least 150 Placements	10
4.2	151 to 200 Placements	15
4.3	More than 200 Placements	20
	<b>Total for A</b>	<b>70</b>
<b>B.</b>	<b>Desirable criteria **</b>	<b>Marks allocated</b>
<b>1.</b>	<b>Experience in conducting/mobilizing/executing skill development &amp; Livelihood programs for PwD candidates with enhanced participation.</b>	
1.1	At least 1 Project	5
1.2	2-3 Projects	7
1.3	More than 3 Projects	10
<b>2.</b>	<b>Experience in developing short term market relevant Skill Development/ Livelihood training programs</b>	
2.1	At least 1 Project	5
2.2	2-3 Projects	7
2.3	More than 3 Projects	10
<b>3.</b>	<b>Experience in conducting mass placement drive with industry linkage for PwD candidates in Maharashtra</b>	
3.1	At least 1 Project	5
3.2	2-3 Projects	7
3.3	More than 3 Projects	10
	<b>Total of B</b>	<b>30</b>
	<b>Grand Total of (A+B)</b>	<b>100</b>

**Note: The successfully shortlisted Applicants need to give presentation regarding their understanding of the assignment, innovative methodology and execution plan for mobilization of the Project. Top 5 or 7 Training Partners/Training Centers will be chosen basis on the combination of presentation and obtained in evaluation criteria marks.**

### 30. Fund Flow Mechanism

1.28. The payments to the Training Partners/Training Centers shall be based on the outcomes achieved, and shall be released in a manner as given below to implement the program effectively:

Installment	Percentage of total Cost	Milestones	Criteria
1 <sup>st</sup>	30%	On batch commencement	Basis candidate attendance in first 7 days after batch commencement
2 <sup>nd</sup>	30%	On Assessment of batch	On report of assessed trainees approved and provided by SSC/NCVT
3 <sup>rd</sup>	20%	After 3 month of placement tracking	Submission of proof of placement and continuation
4 <sup>th</sup>	20%	After 6 month of placement Tracking	Submission of proof of placement and continuation

Note:

- i. Payout will be released to Training Partners only for fresh skilling to Divyang Jan.
- ii. The dropouts will not be considered for 2<sup>nd</sup> and 3<sup>rd</sup> tranche.
- iii. The 1<sup>st</sup> tranche payment to the dropouts is adjusted in next tranche.
- iv. Under PMKVY scheme, each trained PwD candidate will receive reward money of Rs. 500/-.
- v. Additional cost will be as per cost norms issued by Skill Council for Person with Disability (SCPwD).

1.29. The additional support of 20% of per training cost, which is over and above base cost will be paid to TPs. Bifurcation of over and above base cost shall be as follow:

1.29.1. 10% over and above the base cost for conveyance support to candidate.

1.29.2. 10% over and above the base cost for Training Partner for imparting skill development PwDs. (Example: Innovation expenses....)

(TP need to submit candidate declaration as proof of payout to candidate for conveyance, to MSSDS)

Assistant Director's of respective Districts will conduct impact assessment of the Training Partners/Training Centers and submit report to MSSDS.

## 1. Annexures/Technical Proposal Formats

### Checklist

**Checklist for proposals submitted in response to Expression of Interest (EoI) for “Selection of training partners/training centres with Maharashtra State Skill Development Society (MSSDS) to impart skill development/livelihood training programs for PwD candidates in Maharashtra under Skills Acquisition And Knowledge Awareness For Livelihood Promotion (SANKALP) And Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) Scheme”.**

*[To be given on Letter head of the Training Partners/Training Centers]*

SL No.	The EoI shall accompany the following details /documents of the Training Partners/Training Centers	Reference Document to be provided by the Training Partners/Training Centers	Enclosed (Yes/No)	Reference Page No.
1.	Authorization Letter	(To be provided in <b>in original letter head</b> as per prescribed format in <b>Annexure-I</b> )		
2.	Covering Letter	(To be provided in <b>in original letter head</b> as per prescribed format in <b>Annexure-II</b> )		
3.	Information as per Prescribed format of EoI from the Bidder/Training Partners/Training Centers with supporting documents	(To be provided as per prescribed format in <b>Annexure-III</b> )		
4.	Copy of Registration certificate or Certificate of Incorporation to demonstrate that the firm/Training Partners/Training Centers/lead partner has legal existence.	<ul style="list-style-type: none"> <li>▪ Copy of Registration certificate or</li> <li>▪ Certificate of Incorporation</li> <li>▪ In case NGO Unique ID through NGO Darpan</li> <li>▪ Copy of PAN Card</li> </ul>		
5.	The Applicant should have an average annual turnover of <b>Rs. 2 lakhs or more</b> from Skill Development and Total Average Annual Turnover of Rs. 6 lakhs or more during last three financial years (2017-2018, 2018-2019 and 2019-2020).	(Financial Information to be provided as per prescribed format in <b>Annexure -IV</b> ) with  Scanned copy of audited financial statements for the last three financial years (2017-2018, 2018-2019 and 2019-2020) as well as a CA Certificate		
6.	The Applicant should have experience executing at least three	(Experience Details to be provided as per prescribed format		

	similar kind of projects of Skill Development during last 3 Financial years.	in <b>Annexure-V</b> Copy of Work Order/s from State Government Training Partners/Training Centers/NSDC/SSC/Companies for CSR		
7.	The Applicant should not be black listed or debarred from participation in any State/Central government/ PSU procurement activities in India	(Declaration on Blacklisting as per <b>Annexure-VI</b> )		
8.	Proof of Experience in conducting/mobilizing/executing skill development & Livelihood programs for PwD candidates with enhanced participation.	Copy of relevant documentary proof i.e. - Work Order, and Completion Certificate		
9.	Experience in developing short term market relevant Skill Development/Livelihood training programs	Copy of relevant documentary proof i.e. - Work Order and Completion Certificate		
10.	Experience in conducting mass placement drive with industry linkage for PwD candidates in Maharashtra.	Copy of Evidence i.e. MoU, Placement Letters etc.		
11.	Tender Processing Fee	Receipt		
12.	Earnest Money Deposit	Receipt		

Checklist properly referenced with page no. of documents submitted

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Organization:

Date:

**Annexure-I (Authorization Letter)**

**[To be submitted on the Letter head of the Training Partners/Training Centers/Firm)**

To

The **Mission Coordinator**

Maharashtra State Skill Development Society,  
1<sup>st</sup> Floor, Elphinstone Technical High School Campus,  
3, Mahapalilka Marg, Dhobi Talao,  
Mumbai- 400001, Maharashtra

Subject: **Authorization to sign the EOI document.**

Dear Sir,

This has a reference to your Request Expression of Interest no. \_\_\_\_\_ dated \_\_\_\_\_ for "Selection of training partners/training centres with Maharashtra State Skill Development Society (MSSDS) to impart skill development/livelihood training programs for PwD candidates in Maharashtra under Skills Acquisition And Knowledge Awareness For Livelihood Promotion (SANKALP) And Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUYA) Scheme".

It is hereby confirmed that Mr./Mrs./Ms. \_\_\_\_\_ working as \_\_\_\_\_ is entitled to act on behalf of our firm/Training Partners/Training Centers and empowered to sign this document as well as such other documents, which may be required in this connection.

The specimen signature of Mr./Mrs./Ms. \_\_\_\_\_ is given below.

(Signature)

I, \_\_\_\_\_, certify that I am  
\_\_\_\_\_ (*designation*) of \_\_\_\_\_ (Name of  
Training Partners/Training Centers/Firm), and that Mr./Mrs./Ms  
\_\_\_\_\_ whose specimen signatures are given above is authorized  
to bind the firm/Training Partners/Training Centers by authority.

For M/s \_\_\_\_\_ (Name of the applicant  
firm/Training Partners/Training Centers)

Yours faithfully,

Signature:

Name:

Designation:

Organization:

Date:

Place:

**1.30. Annexure-II (Covering Letter)**

**[To be submitted on the Letter head of the Training Partners/Training Centers/Firm)**

{Date}

{Place}

To

The Mission Coordinator,  
Maharashtra State Skill Development Society,  
1st Floor, Elphinstone Technical High School Campus,  
3, Mahapalilka Marg, Dhobi Talao,  
Mumbai- 400001

**Subject:** Submission of Proposal for Selection of training partners/training centres with Maharashtra State Skill Development Society (MSSDS) to impart skill development/livelihood training programs for PwD candidates in Maharashtra under Skills Acquisition And Knowledge Awareness For Livelihood Promotion (SANKALP) And Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) Scheme

**Reference: XXXXXXXX**

Sir/ Madam,

Please find enclosed Copy of our Proposal in respect of the “Selection of training partners/training centres with Maharashtra State Skill Development Society (MSSDS) to impart skill development/livelihood training programs for PwD candidates in Maharashtra under Skills Acquisition And Knowledge Awareness For Livelihood Promotion (SANKALP) And Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) Scheme”., in response to the Expression of Interest (EoI) Document issued by the Maharashtra State Skill Development Society vide no.....dated\_\_\_\_\_.

We hereby confirm that:

1. The technical proposal has been submitted by us in accordance with the conditions stipulated in the EoI.
2. We have read the guidelines and EoI document in detail and have understood the terms and conditions stipulated in the EoI Document issued by MSSDS. We agree and undertake to abide by all these terms and conditions along with subsequent communication from MSSDS. Our Proposal is consistent with all the requirements of submission as stated in the EoI or any subsequent communications from MSSDS.
3. We have also read the detailed guidelines of SANKALP (including its various components) issued by MSDE, PMKUVA and NSDC and amended from time to time.
4. We have perused the Guidelines for Accreditation, Affiliation and continuous monitoring of Training Partners/Training Centers for the Skill Ecosystem issued by NSDC and MSDE and we have already obtained/ are confident of obtaining the accreditation and affiliation of our training center/s and job roles on the CAAF.
5. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EoI and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors/omissions/false information in our Proposal. We acknowledge that MSSDS will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the Applicant for the aforesaid programme, and we certify that all information provided in the application and the Annexures attached herewith are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
6. We acknowledge the right of MSSDS to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
7. We fulfill all the legal requirements and meet all the eligibility criteria laid down in the EoI.
8. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EoI.
9. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
10. We are enclosing receipts of payment towards EMD & processing fee as under:

For and on behalf of:

Signature:



Name:

Designation:

(Authorized Representative and Signatory)

Organization:

Date:

Place:

### 1.31. Annexure-III (Particulars of the Bidder)

Bidder Profile		
#	Particulars	Details
1.	Name of Legal Constitution of Applicant/Bidder	
2.	Status/Constitution/Type of Applicant/Bidder	
3.	Registration No.	
4.	Date of Registration	
5.	Place of Registration	
6.	Registered Address	
7.	Name of Authorized Signatory (Enclose Power of Attorney))	
8.	Details of Authorized Signatory (Designation Address etc.) Telephone/Mobile Number: e-mail:	
9.	Primary Point of Contact (Name, Designation, Address etc.) Mobile: e-mail:	
10.	Secondary Point of Contact (Name, Designation, Address etc.) Mobile: e-mail:	

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Organization:

Date:

Place:

### 1.32. Annexure-IV (Financial Information) Format for Chartered Accountant Certificate

#### To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that M/s.....having registered office at .....has the following average annual turnover during last three financial years starting from FY 2017-2018, 2018-2019 and 2019-2020 as mentioned below:

Financial Information			
	FY 2017-18	FY 2018-19	FY 2019-20
Revenue (in INR Lakhs)			
Profit Before Tax (in INR Lakhs)			
Revenue from Skill Development, CSR & Training Business services (in INR Lakhs)			
Other Relevant Information			
Mandatory Supporting Documents:			
a. Auditor Certified financial statements for the last three financial years; 2017-2018, 2018-2019 and 2019-2020 .			
b. (Please include only the sections on P&L, revenue and the assets, not the entire balance sheet.).			
c. Certification by the company auditors supporting the above information			

### 1.33. Annexure-V (Experience & Competencies Details)

A Declaration on Letterhead by Applicant or his Authorized Representative with his/her dated Sign and Seal

#### To whomsoever it may concern

We hereby certify that the below details are true and correct to the best of my knowledge and belief.

S. No.	Financial Year	Name of Scheme	Government /Private Funded	No. of PwD candidates trained	No. of PwD candidate placed	Placement %	Job Role
	2017-2018						
	2018-2019						
	2019-2020						
<b>Total</b>							

Note: 1. Training and placement under different schemes in a year, to be entered in separate rows in a single year

#### List of Centres & Job roles registered, accredited and affiliated on SMART

S. No.	Name of Training Centre	Address & District	TC ID on SMART portal	Accreditation Rating Score	Star Rating	Validity Date of Accreditation	Job Role	Sector Name	Total Capacity of the centre for the particular Job Role approved under CAAP

Note: Insert separate line for each job role

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

**1.34. Annexure-VI (Affidavit for not being blacklisted)**

***An affidavit on a non-judicial stamp paper of INR 100/- by Applicant or his Authorized Representative with his/her dated Sign and Seal***

**AFFIDAVIT**

We, .....name of applicant, having its registered office at ..... Office address do hereby declare that the Applicant has not been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority/ or any other agency for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

**1.35. Annexure-VII (Self-Declaration)**

***Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant Training Partners/Training Centers on official Letterhead and official seal***

**To whomsoever it may concern**

On the basis of registration document/certificates, we M/s ..... (Name of Training Partners/Training Centers), having office at (Office address), hereby give our consent for following the guidelines/ circulars/ office orders/ notification etc of MSSDS, as amended from time to time:

1. To run and maintain dedicated Training Centre as per given specification in the guidelines of SANKALP, PMKUVA& MSSDS.
2. To maintain sufficient space, furniture, equipment, tools, trainers, training aids, raw material, electricity, water supply and other essentials required for imparting training to youth in the proposed course(s) during entire period of training.
3. To mobilize and counsel youth for training and taking up a job, wherever available (wage/self-employment) after training.
4. To hire/engage competent and eligible trainer(s) to undertake training in the proposed courses and ensure ToT as per norms of SANKALP& PMKUVA.
5. To adhere to the attendance system and bio-metric devices as per SANKALP, PMKUVA& MSSDS guideline to arrange assessment and certification of trained youth through as per SANKALP, PMKUVA& MSSDS guideline.
6. To arrange employment for trained youth as per SANKALP, PMKUVA& MSSDS guideline.
7. To ensure tracking of youth as per SANKALP, PMKUVA& MSSDS guideline.
8. To maintain records of trainings, invoice generated, and amount received including placement as may be instructed by ASDM from time to time.
9. We declare that we shall not operate the training centre under franchisee arrangement.

For and on behalf of:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:



**1.36. Annexure- VIII: Pre-Bid Queries Format**

<b>Sr. No.</b>	<b>Existing clause no. and Page no.</b>	<b>Existing Clause</b>	<b>Clarifications sought</b>	<b>Suggested Changes/Suggestions</b>

**Signature Not Verified**

Digitally signed by Ravindra Prakash  
Survase  
Date: 2021.03.04 11:03:12 IST  
Location: Maharashtra-MH