



**EXPRESSION OF INTEREST (EOI) FOR
EMPANELMENT OF TRAINING PARTNERS TO CONDUCT
NURSE UP-SKILLS TRAINING ON (IELTS) WITH
INTERNATIONAL PLACEMENT COMMITMENT**

EOI No. : KVTSDC/RA-K/IELTS/CR-02/2021-22

DATE: 23rd July 2021

**KARNATAKA SKILL DEVELOPMENT CORPORATION (KSDC)
SKILL DEVELOPMENT, ENTREPRENEURSHIP AND LIVELIHOOD
DEPARTMENT (SDEL)**

**GOVERNMENT OF KARNATAKA
Email Id : imcktraining@kaushalkar.com
Official Website: www.kaushalkar.com**

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1. INTRODUCTION :

Karnataka Skill Development Corporation (KSDC) is mandated to implement the skill-training programme for Nurses in the state of Karnataka. Health care sector in particular is facing a number of challenges with respect to availability of suitable manpower. To meet this kind of inadequacy, KSDC has issued a EOI to invite proposals for setting up Training Centers (TCs) and in implementing skill training Programmes in collaboration with large number of government and private training providers.

The State Government has made Karnataka Skill Development Corporation (KSDC) as a nodal organization to implement all such special projects and therefore (KSDC) has adopted common norms, notified by the Government order vide no. SDEL 72 DEL 2021 date 05-07-2021.

2. OBJECTIVE :

Karnataka Skill Development Corporation (KSDC) objective is to design develop and implement various skill-training programs based on the emerging trades and in multi skills, considering the demand of industries. Considering the demand for Placement of nurses in the international market, KSDC intends to upskill the nurses with a unique and complex clinical learning environment to explore cultural awareness, experience different health care settings and achieve clinical competencies, KSDC will be offering Health Care skills training and international placements to the nurses of Karnataka.

The offering is a three month Training Program for nursing graduates, the Program should comprises of English Language training which should enable the nurses to prepare for IELTS (International English Language Testing System, hands on training for CBT (Computer Based Training) and OSCE (Objective Structured Clinical Examination) Examinations of UK Nursing & Midwifery Council, UK. Successful candidates will be placed as registered nurse in the UK in partnership with National Health Services (NHS).

3. SCHEDULE:

Sl.No	Name of the Activity	Date
1	Release of the advertisement & announcement on the website	24 th July 2021
2	Last date for submission of proposal	3 rd August 2021
3	Opening of the EoIs & evaluation of the proposals received	4 th August 2021

4. RESPONSIBILITY OF KSDC / TRAINING PARTNERS

The responsibility matrix outlining the responsibilities of the KSDC and the Training Partner (TP) is tabulated as below:

S. No.	Activities	Responsibilities	
		KSDC	TP
1.	Identification of adequate building and establishment of Training Center (TC)	-	Overall
2.	Infrastructure - Training tools, equipment, machinery and furniture (Table - A)	-	Overall
3.	Human resources (certified trainers and supporting staff etc. (Table - B)	-	Overall
4.	Candidates mobilization	Facilitation with the help of district level resources	Overall
5.	Counselling	-	Overall
6.	Training	-	Overall
7.	Quality assurance/Monitoring	Evaluation	Facilitation
8.	Assessment and Certification	-	Overall
9.	Placement / Enabling the nurses	-	Overall
10.	Post placement support	-	Tracking of Trainees

5. SCOPE OF WORK:

This Expression of Interest (EOI) aims at empanelling Training Partner (TP) for training the **60** qualified nurses on:

- IELTS (International English Language Testing System)
- CBT (Computer Based Training)
- OSCE (Objective Structured Clinical Examination) with a greater understanding of the conduct and performance requirements for high quality healthcare practice within India and UK adult nursing context.

Mobilization of Candidates: Training Partner need to identify the candidates through awareness programme and conduct a base line survey for registration.

Selection of Candidates: Selection of candidate from the registration received for training to be pre-screened by the Training Partner. Assessment need to conduct during the selection process for final selection.

Training of the Candidates:

The candidates should be prepared as per high order thinking skills like knowledge, comprehension, application, analysis, synthesis and evaluation of professional nursing practice. The offering is a three Month Training Program for Nursing Graduates. The Program should comprise of the following training aspects that should be spread over 3 months and includes:

- i. Skills training enabling the nursing graduates.
- ii. Freshly recruited nurses to perform their job assignment in the hospital, only in International (NHS).
- iii. On successful completion of training, the nurses should be placed in the UK as registered nurses.
- iv. Training Partner will ensure admission of the candidates through proper counselling of the candidates. The target given in Work Order has to be met by the Training Partner. It is responsibility of the Training Partner that target is achieved in terms of successful candidates passing the examination conducted by British Council.
- v. **Training Partner to provide one time additional free training to the candidate/s if not qualified in first attempt of IELTS as per point no (6.vii)**

Placement of the candidates: Training partner should place the IELTS Passed candidates and postplacement support to all the placed candidates. Training Partner will tie up with relevant Industries for providing employment opportunities to the trainees in Abroad. Maintain the record of all placed trainee who successfully placed after completion of training for a period of not less than 6 months and update the relevant information to KSDC.

6. OBLIGATIONS OF THE TRAINING PARTNER (TP) :

- i) Training Partner shall not start any training without a formal order is issued for the same from KSDC.
- ii) Training Partner shall start training programme within one month of date of issue of Work order for a particular batch. In case, training is not started within one month of issue of order, then order may be cancelled and batch may be allotted to other Training Partner.

- iii) The programme delivery method will be in-person, which is **off-line classroom** mode.
- iv) The training should be of minimum **470 HOURS** which should be delivered as a classroom training.
- v) A minimum of **six hours** of training should be conducted on a daily basis.
- vi) **The 470 hours** of training should consist **270 training hours** of IELTS, **100 training hours** of CBT NMC ADULT TRAINING and **100 training hours** of SKILLS TRAINING for OSCE (Objective Structured Clinical Examination)
- vii) **Candidates should score minimum of** Overall 7 on a scale of 0-9 (Reading, Listening & Speaking as well as 6.5 in writing score as per the IELTS norms.
- viii) **Minimum qualification of Trainer to conduct the training programme** as per the (Table – B).
- ix) The complete infrastructure like classroom, Lab for Training Modules, Projector, Audio/Visual training aids etc. required for training will be provided by Training Partner.
- x) The minimum hardware / tools and equipment shall be made available at the training center by the Training Provider without which implementation of training programme shall not be allowed by the KSDC. (As per Annexure – A)
- xi) Establishing placement tie-ups for placement of trained and successfully assessed candidates in reputed organisations (Health care sector).
- xii) A database of the trainees will be maintained by Training Partner (TP) along with UID (Aadhaar Number). Aadhaar Number is mandatory for registration of the candidate. This information will be passed to Karnataka Skill Development Corporation, from time to time.
- xiii) Make the candidates data available for random audits during training, placement and post placement. Post placement counselling and tracking for a minimum period of 6 Month.
- xiv) Attendance in the Training Centre: Biometrics based attendance is mandatory.
- xv) Training partner should have the required infrastructure (As defined in the Area requirement of the Centre) to train nurses on objective Structured Clinical Examination (OSCE). (As per Annexure – A)
- xvi) Training Partner should have skills lab with simulation mannequins for skills training.

TABLE – A: (INFRASTRUCTURE REQUIREMENT):

SKILLS LAB REQUIREMENTS:

- I. Skills lab would require a minimum of 2 bed spaces. **A minimum of 2 skills lab would be required to support a cohort of 60 students.** Skills lab inventory is detailed in a separate document.
- II. Computer labs – the assessment for two of the modules is an invigilated computer-based training. A computer lab with 20 stations would be appropriate to support a cohort of 60 students
- III. Library facilities – all modules have core reading lists. The NMC (Nursing and Midwifery Council) Test of Competence is based on skills detailed in the Royal Marsden Manual of Clinical Nursing Procedures. Access to hard copies of this publication would be required.
- IV. Classrooms – a lecture theatre (Minimum capacity 30) and smaller break out rooms would support the delivery of lectures, tutorials and workshops. IT equipment would be required in each room – desktop PC, projector, wall screen/ smartboard.
- V. Changing area for students – there is an expectation that students will adhere to NHS (Nursing and Midwifery Council) uniform policy. Lockers will also be required, as personal belongings should not be taken in to the skills lab.
- VI. Staff uniforms to be provided – for teaching within the skills module.
- VII. Nursing Documentation – detailed in skills lab inventory.
- VIII. Flip chart stands, paper, pens. (Disposal items)

TABLE – B: (TRAINER QUALIFICATION):

- I. All nurse trainers should have a master’s degree in nursing with at least 5 years of teaching experience and a minimum one-year clinical experience.
- II. Nurse Trainers should be trained and qualified to train on Objective Structured Clinical Examination (OSCE).
- III. All nurse trainers should understand International nursing practices.
- IV. IELTS trainers should be qualified and certified by British Council with an overall work experience of 5 years as an English language trainer.
- V. IELTS trainer should have prior experience of the IELTS exam test format.

7. ELIGIBILITY CRITERIA :

The firms/organisations will be evaluated firstly on the basis of documents submitted as per the qualification criteria. Assessments will be made to ascertain as to whether the conditions as per the Evaluation Criteria have been fulfilled.

Responses submitted by the agency which do not fulfil all the mandatory conditions as per eligibility criteria, will be summarily be rejected. Interested organisations are required to submit their EoI proposal, which must incorporate the following:

S. No.	Criteria	Unit	Minimum requirement	Prerequisite
1	Organization incorporation Date	-	On or before 1 st April 2020	Mandatory
2	Organization's presence in Karnataka (Registered Office / Branch Office / Self-Owned Operational Training Centre)*	Existence of Registered Office / Self-Owned Operational Training Centre)	-	Mandatory
3	No. of trained Nurses in related sector (on IELTS, CBT & OSCE) Financial Years: 2018-19, 2019-20, 2020-21*	No. of Youth	200	Mandatory
4	No. of Overseas Placement of Nurses in related sector in Financial Years: 2018-19, 2019-20, 2020-21*	No. of Youth	200	Preferable
5	Cumulative revenue of the Organization in Financial Years: 2018-19, 2019-20, 2020-21*	INR Crore	2	Mandatory
6	The Training Partner should be partnered with a minimum of 10 Nursing colleges across Karnataka state as a training partner.		-	Preferable
7	The Training Partner should have International university collaborations or partnerships with Chartered Bodies.		-	Preferable

8	The Training Partner should have partnered with at least a minimum of two Hospitals in the United Kingdom UK with placement commitment and should demonstrate very good levels of understanding of NHS placement process.		-	Mandatory
9	The Training Partner should have been approved by British council as a training partner.		-	Mandatory
10	The Training Partner should be an approved partner of Pearson VUE for conducting Computer Based Training (CBT).		-	Mandatory

8. CRITERIA FOR TECHNICAL EVALUATION

The evaluation matrix along with the maximum marks that can be scored is given below:

S. No.	Details	Basic of Evaluation	Maximum Marks
1	Turnover of the bidder on an average in Indian Rupees in the last 3 Financial Years: (FY - 2018-19, 2019-20, 2020-21)	>2 Crore and <= 3 Crore = 15 Marks >3 Crore and <=5 Crore = 20	20
2	The Training Partner should have been approved by British council as a training partner. *Proof of the document need to be enclose.	No Proof = 0 Mark	10
3	The Partner should have collaborated with at least a minimum of two Hospitals in the United Kingdom (UK) with placement commitment and should demonstrate very good levels of understanding NHS placement process.	>= 2 Hospital - 20 mark	20
4	The Bidder should have excellent quality of infrastructure at the centre (Skills Lab as per - Annexure - A)	No Proof = 0 Mark	10

	*Proof of the document need to be enclose with clear photos of the lab.		
5	PIA Should have trained at least 200 nurses on IELTS, CBT & OSCE : (FY - 2018-19, 2019-20, 2020-21) *Proof of the document need to be enclose	$\geq 200 = 20$ Marks	20
6	Qualification and Relevant experience of key staff. (As per Table – B)	≥ 5	10
7	The applicant should have a detailed proposal for executing the training program (Approach, Methodology of execution & project work plan for executing the assignment Proposed value additions to the project, and innovations in approach for execution)		10

PIA (Project Implementing Agency/ Training Partner) must score a minimum of 70 marks to qualify the technical evaluation.

The shortlisted bidders will be required to make a presentation as required for the evaluation. All offers received in response to this EOI will be thoroughly scrutinized based on the information and documents provided by concerned agency. An Screening Committee constituted for this purpose will review the proposal. KSDC reserves all rights for final selection of Training Partner (TP) and allocation of target.

9. BID REJECTION CRITERIA:

- I. Bids shall be categorically rejected if the bids received after Tender closing date and time.
- II. Bidder's failure to submit sufficient or complete details for evaluation of the bids within the given period.
- III. Bids with technical requirements and / or terms not acceptable to KSDC.

10. FUNDING PATTERN TO TRAINING PARTNER :

KSDC has adopted common norms, notified by Government order SDEL 72 DEL 2021 date: 05-07-2021 notification and below mentioned costs shall be reimbursed to the Training Partner as per defined payment milestones : -

The Payment will be done as per the achievement of output parameters. The payment terms and conditions are subject to change, if deemed necessary by KSDC at any stage.

1. Training Costs
2. Exam Fee (IELTS)

KSDC will provide the per candidates cost for the following activity to the Training Partner (TP):

Table - C :

SL. NO	PROCESS COST HEADS	IELTS
	Phase - 1	Cost Per Candidate
1	Programme Training cost (470 Hrs. of training includes - IELTS, CBT, OSCE)	25,000.00
2	IELTS Exam Fee (Band 7)	14,700.00
	Phase - 2	
3	NMC stage 1 - Application	14,500.00
4	KNC International Verification Cost	2,000.00
5	CBT Exam Fee	8,600.00
6	NMC stage 2 Application	15,812.00
7	Police Clearance Certificate	500.00
8	TB Test (X-ray)	2,500.00
9	Visa consulate - Visa Documentation verification	1,000.00
	Total	84,612.00

***IELTS Exam fee in phase -1 and Phase -2 costs will be borne by KSDC as mentioned in the above (Table - C)**

11. SCHEDULE OF PAYMENT:

Payment Milestone	Detail / Output parameters	% of total cost
Tranche 1	Phase 1 - 30 % Completion of training	30% amount of the training cost as mentioned in above (Table – C, Phase – 1)
Tranche 2	Phase 1- Completion of training & certification of IELTS	30% amount of the training cost as mentioned in above (Table – C, Phase – 1)
Tranche 3	On placement of 70 % successfully trained candidates and their deployment at NHS / UK hospitals	40% amount of the training cost as mentioned in above (Table – C, Phase – 1)

Note: All documents submitted in response to the EoI should be signed and sealed by Authorized representative and signatory on company's letter-head.

In case the agency does not submit any of the aforesaid supporting documents (as specified ONLY), the related data provided in the proposal will not be considered for the concerned parameters. In such cases, the related data will be considered as '0' ('zero' in case of numeric data) and/or 'Negative' (in case of factual data)

1. For consideration of your proposal, please share the information as directed below in point number: A and B **(Both are MANDATORY):**

A. Soft copies of the aforesaid documents are to be submitted to: Email **imcktraining@kaushalkar.com** The subject line of the e-mail should be: "Response to EoI.: "EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF TRAINING PARTNERS TO CONDUCT NURSE UP-SKILLS TRAINING ON (IELTS) WITH INTERNATIONAL PLACEMENT COMMITMENT" Dated 23rd July 2021."

KINDLY INTIMATE US YOUR WILLINGNESS TO PARTICIPATE IN THE PROJECT OVER E-MAIL BY 29th July 2021 BY 16:00 HRS (4:00 PM).

B. Interested Training Partners would be also required to assemble a Spiral Bound Book with copies of the aforesaid documents (signed and stamped on all pages) and would send it to the below address:

**To,
The Managing Director,
Karnataka Skill Development Corporation
3rd Floor, Kaushalya Bhawan, Near Dairy Circle, Bannerghatta Road
Bangalore - 560029**

The Envelope should contain the heading as: "EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF TRAINING PARTNERS TO CONDUCT NURSE UP-SKILLS TRAINING ON (IELTS) WITH INTERNATIONAL PLACEMENT COMMITMENT" **and should reach KSDC office latest by 3rd August 2020 by 17:00 HRS (5:00 PM).**

NOTE: NO EOIs SHALL BE ENTERTAINED POST THE END DATE AND TIME AS SPECIFIED ABOVE

12. OTHER SPECIAL CONDITIONS

- I. KSDC reserves the right to accept or reject the tender without assigning any reason.
- II. The Training Partner shall maintain absolute secrecy and confidentiality about the work of KSDC entrusted to them.

Sd/-

Managing Director,

Karnataka Skill Development Corporation

Annexure - A

AREA REQUIREMENT OF THE CENTRE:

Type	No's
Class rooms with Seating Capacity each (Minimum 30 students)	6
Lab (minimum of 900 Sqft.)	2
Reception Area	1
Office Space (For trainers & Staff)	1
Placement & Counselling Cell	2
Library	1
Computer Lab (Minimum of 15 computers)	1
Washrooms Female	2
Washrooms Male	2
Store Room	1
Generator - Backup	1
Total Minimum Area requirement	10,000 Sqft.

ANNEXURE – B

SKILLS LAB REQUIRED WITH THE INVENTORY (FOR 60 STUDENTS MINIMUM)

Sl. No	Section	Material	Nos (Set)
1	Hand Hygiene	Sink with extended handle taps.	2
2	Hand Hygiene	Soap Dispenser	2
3	Hand Hygiene	Soap	6
4	Hand Hygiene	Hand Towels	40
5	Hand Hygiene	Towel Dispenser	10
6	Hand Hygiene	Dual Waste Bins PEDAL	2
7	Hand Hygiene	Alcohol Gel	6
8	Hand Hygiene	Hand hygiene instruction leaflet (place above sink)	1
9	Safe Environment	Sharps Bins	3
10	Safe Environment	Bed rails	4
11	Safe Environment	Glove dispenser	1
12	Safe Environment	Aprons	300
13	Safe Environment	Gloves BOXES	10
14	Safe Environment	Bed curtains	4
15	Safe Environment	Azo Wipes	6
16	Safe Environment	Clinical waste bags	6
17	Safe Environment	Incontinence pads (flat)	1
18	Safe Environment	Clinical storage unit	1
19	Vital Signs	Manual blood pressure meters	12
20	Vital Signs	Stethoscopes	12
21	Vital Signs	Tympanic thermometers	6
22	Vital Signs	Replacement ear probe covers	200
23	Vital Signs	Pulse Oximetry	30
24	Vital Signs	Dina Map Machine	1
25	Vital Signs	Glucometer	1
26	Vital Signs	Urinalysis strips	1
27	Vital Signs	Specimen Containers	1
28	Vital Signs	Pen lights	3

29	Vital Signs	Tongue depressors	1
30	Medicine Administration	Drug Trolley	1
31	Medicine Administration	Medicine Bottles	25
32	Medicine Administration	Water for Injections	120
33	Medicine Administration	Needles - 21,23,25g safety hypodermic needles	120
34	Medicine Administration	Insulin syringes/needles	120
35	Medicine Administration	Syringes - 1, 5, 10, 20, 50ml luer lock	120
36	Medicine Administration	1, 3, 5ml oral syringes	10
37	Medicine Administration	Liquid medicine pots 60ml	100
38	Medicine Administration	Insulin syringes	120
39	Medicine Administration	Cannula - variety	6
40	Medicine Administration	IV Fluids	60
41	Medicine Administration	Giving Sets	60
42	Medicine Administration	MAR Charts	1
43	Medicine Administration	BNF's	1
44	Medicine Administration	Drip Stands	1
45	Medicine Administration	Alcohol swabs BOXES	10
46	Medicine Administration	Injection trays with small sharps boxes	1
47	Medicine Administration	Spot plasters	120
48	Patient	Mannequins	2
49	Patient	Laerdal surgical wound care module	2
50	Patient	Deltoid injection pack	2
51	Patient	ID Bands	1
52	Patient	Red Allergy Bands	4
53	Patient	Water Jug	4
54	Patient	Disposable paper cups	200
55	Patient	Glass	1
56	Patient	Fresh water	1
57	Patient	Nightwear	2
58	In-hospital Life Support	In-hospital Resusci Anne	2
59	In-hospital Life Support	Resus Trolley - stocked as per resus guidelines	1

60	In-hospital Life Support	Automated Defib (AED) (Training)	1
61	In-hospital Life Support	Little Resus Mannequins	3
62	In-hospital Life Support	Ambu bag valve mask	2
63	In-hospital Life Support	Non rebreathe masks and tubing	2
64	In-hospital Life Support	Selection of oropharyngeal airways	6
65	In-hospital Life Support	Pocket masks	2
66	Documentation	Assessment/ admission booklet	1
67	Documentation	Medicine administration charts	120
68	Documentation	NEWS Charts	120
69	Documentation	GCS Charts	120
70	Documentation	Pain Assessment Tools	120
71	Documentation	Risk Assessments	120
72	Documentation	Fluid Charts	120
73	Documentation	NBM Signs	1
74	Aseptic Technique	Dressing Packs	120
75	Aseptic Technique	Sterile Gloves boxes	10
76	Aseptic Technique	Surgical wound Dressings	120
77	Aseptic Technique	Micropore Tape	4
78	Aseptic Technique	Injection/Dressing trolley	2
79	Aseptic Technique	Suture removal packs	60
80	Aseptic Technique	Trolleys	3
81	Aseptic Technique	Normal saline	120
82	Aseptic Technique	Catheters	60
83	Aseptic Technique	Drainage Bags	2
84	Aseptic Technique	Catheterisation mannequin	
85	Aseptic Technique	Catheter stands	2
86	Aseptic Technique	Gauze Boxes	8
87	Bed Space	Electric beds with controller	2
88	Bed Space	Mattress	2
89	Bed Space	Screens	1
90	Bed Space	Bed Table	2

91	Bed Space	Locker	2
92	Bed Space	Patient information board (behind bed)	2
93	Bed Space	Uniforms – teaching staff	6
94	Bed Space	Bedding	2
95	Bed Space	Pillows and covers	2
96	Bed Space	Blankets	2
97	Bed Space	Oxygen and suction points	1
98	Bed Space	Call bell	2
99	Bed Space	Patient chair	2
100	Breathless Patient Scenario	Variety of ventura oxygen masks	4
101	Breathless Patient Scenario	Nebuliser Masks	1
102	Breathless Patient Scenario	Nebuliser	1
103	Breathless Patient Scenario	Spacer	1
104	Breathless Patient Scenario	Inhalers	1
105	Breathless Patient Scenario	Peak Flow Meter	2
106	Breathless Patient Scenario	Mouthpieces	120
107	Post-op care scenario	Selection of wound suture pads	12
108	Post-op care scenario	Sutures	60
109	Post-op care scenario	Nasogastric Tubes	10
110	Post-op care scenario	Disposable Forceps	60
111	Office desk and chair		6
112	Office chair		6
113	Seating for students		120

ANNEXURE-1

COVER LETTER

(On the letterhead of the Training Partner)

Dated:

To
Managing Director
Karnataka Skill Development Corporation
3rd Floor, Kaushalya Bhawan
Near Dairy Circle, Bannerghatta Road
Bangalore – 560029

Sub: Response to EoI) FOR EMPANELMENT OF TRAINING PARTNERS TO CONDUCT NURSE
UP-SKILLS TRAINING ON (IELTS) WITH INTERNATIONAL PLACEMENT COMMITMENT

Ref: EoI.:

Dated :

Dear Sir/Ma'am,

1. With reference to the EoI document dated we, have examined the EoI document and understood its contents and hereby submit our application for the aforesaid Project. The application is unconditional.
2. We acknowledge that for evaluation of proposal the information provided in the application and the documents accompanying the application for selection will be relied upon, and we certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. We shall make available any additional information if found necessary or required to supplement or authenticate the application.
4. We acknowledge that the Evaluation committee has complete right to reject our application without assigning any reason.
5. We declare that:
 - a) We do not have any conflict of interest in accordance with this document
 - b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered with the Authority or any other public-sector enterprise or any Government, Central or State; and
6. We understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the

applicants to apply for the Project, without incurring any liability to the applicants.

7. We undertake that in case of any change in facts or circumstances during the application process, we are attracted by the provisions of disqualification in terms of this EoI and shall intimate the Authority of the same immediately.
8. We acknowledge that <<fill: name of Training Partner Organization>>, being a <<fill: company/trust/ partnership firm/society>> is qualified based on Qualification required as per the EoI.
9. We hereby irrevocably waive any right which we may have at any stage of law or howsoever otherwise arising to challenge or question any decision taken by the Evaluation Committee for evaluation of proposal in connection with the selection of the applicant, or in connection with the selection/ application process itself, in respect of the above-mentioned Project and the terms and implementation thereof.
10. We agree and understand that the selection is subject to the provisions of the application documents. In no case, we shall have any claim or right of whatsoever nature if the Project is not awarded to us or our application is rejected or not opened.
11. We agree and undertake to abide by all the terms and conditions of the EoI.

Yours faithfully,

Date: (Signature, name and designation of the authorized signatory)

Place: (Name and seal of the Organization)

ANNEXURE-2

TRAINING PROVIDER DETAILS

S. No.	Description	Details
1.	Name of Legal Constitution of Training Partner	
2.	Status / Constitution of the Firm	
3.	Name of Registering Authority	
4.	Registration Number	
5.	Date of Registration	
6.	Place of Registration	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

If Proprietorship Firm

- Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
- copy of trade license/sales tax registration/IT registration

If Partnership Firm /LLP

- Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.

If Public/ Private Limited Company

- Copy of Registration/Incorporation Certificate and Memorandum & Articles of Association.

If Society / Trust / Association

- Copy of Registration Certificate & Bylaws of Society / Trust / Association.

Note: In addition to above registration certificate, Training partner needs to submit the copy of PAN Card and GST registration certificate.

ANNEXURE-3

FINANCIAL DETAILS

<< Declaration by Chartered Accountant on Letterhead with his/her dated Sign & Seal >>

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that <<M/s Entity name>>, having registered office at <<Office address>>, have an average annual turnover in past three consecutive financial years (2018-19, 2019-20, 2020-21) is not less than Rs 2 Crore. The details of annual turnover are mentioned below:

Note: Applicants may submit unaudited accounts statement of FY 2019-2020 duly certified by Chartered Accountant in case accounts have not been audited at the time of submission of proposal.

S. No.	Financial Year	Total Turnover (IN INR)
1.	2018-19	
2.	2019-20	
3.	2020-2021	

Net worth:

ANNEXURE- 4

TRAINING CENTRE DETAILS

S. No.	Particulars	Description
1.	District/City	
2.	Name of the Training Centre	
3.	Full address & telephone number	
4.	Nearest Landmark	
5.	Number of Classrooms (minimum capacity of 30)	
6.	Number of practical rooms	
7.	Separate wash rooms for Boys & Girls (Yes/No)	
8.	Lab infrastructure available	
9.	Address of residential facility (if applicable)	
	• Residential accommodation capacity – Boys (If applicable)	
	• Residential accommodation capacity – girls (If applicable)	

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Notes:

- Please enclose **Documentary Evidences regarding training Infrastructure** available in the form of:
 - 2 photos** Of the Training Center. In the case of training centers with Residential Facilities separate photos for Residential accommodation including facilities such as Kitchen, Dining Hall and Living Room may be provided
 - The Training Provider should have its **own / rented space & facilities** for conducting the Training Programmes. The Training Provider should provide **proof of availability** of the facility in the form of **ownership document/ lease agreement**. In case the facility is proposed to be taken by the Training Provider, document evidencing payment of token advance and/or firm letter of commitment by the owner of the facility along with ownership document shall be provided.
- The Evaluation Committee may also inspect the premises of each institute for verifying the Infrastructure Presented in the proposal. The documentary proof has to be made available at respective training centers also for verification.

ANNEXURE- 5

DECLARATION FOR NOT BEING BLACKLISTED

DECLARATION

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Company hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date

ANNEXURE-6

ACTION PLAN

Training Provider / Project Implementing Agency (PIA) Need to Submit the Brief Action plan to Execute the Project.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date