

**EXPRESSION OF INTREST (EOI)  
FROM  
PRIVATE TRAINING PROVIDERS /FACILITATOR ORGANIZATION  
FOR  
IMPLEMENTING TYPE I “Recognition of Prior Learning (RPL)”  
under**

**UTTARAKHAND SKILL DEVELOPMENT MISSION (UKSDM)  
FOR  
JAL JEEVAN MISSION (JJM)  
GOVT. OF UTTARAKHAND  
27-5-2021**

**Email Id: [info.uksdm@gmail.com](mailto:info.uksdm@gmail.com)**

# UTTARAKHAND SKILL DEVELOPMENT MISSION

## NOTICE INVITING APPLICATION

Jal Jeevan Mission is implementing Recognition of prior learning (RPL) in mission mode with a target of training the youth of UTTARAKHAND in the Financial Year 2021-22 in Mason General, Assistant Electrician and Plumber (General). This EOI is for interested facilitator agencies/organisations for submission of Proposal/Application for conducting Training of 6000 uncertified workers across Uttarakhand in phase -I under Type 1 during FY 2021-22 for the job roles of Mason General, Assistant Electrician and Plumber (General).

Multiple Facilitator agencies may be selected for each job role for conducting Skill Development training under this EOI for RPL component in the State of Uttarakhand. Empanelment of facilitator agencies/organizations shall be for one year from the date of issue of Targets or end of FY2021-22 whichever is earlier.

The objective of this EOI is to organise Skill Development training for uncertified workers of the abovementioned sectors through government / private facilitator agency in the state of Uttarakhand . The skill development trainings shall be in compliance with the guidelines of RPL(MSDE).

**Interested training provider cum facilitator organisations/agencies may submit the proposal mandatorily in form of hard copy in a sealed envelope to the office of the undersigned, superscribed with ‘Project Application for conducting for RPL under JJM’**

The facilitator agencies are expected to submit the project proposal enclosed in Annexure I, II & III.

Eligibility for participating in the “EOI” for conducting Skill Development Training under RPL for FY 2021-22 in Uttarakhand is as follows:

- I. The applicant should be a legal entity of Indian origin.**
- II. Must be an NSDC empanelled Training Partner.**
- III. Should have experience in conducting RPL or Short Term/ Long Term Skill Development Training programme in NSQF compliant courses job roles in last three years .**

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## IV. Technical Eligibility Criteria (Must Meet) :

S.No.	Criteria	Unit	Minimum requirement to be satisfied	Supporting Documents to be submitted
1.	Organization should be a legal entity registered in India on or before 1 <sup>st</sup> of March 2021	No of Years	3 years of existence.	Copy of valid registration certificate
2.	Minimum Annual Turnover per year (As per Format 3)	FY 17-18 FY 18-19 FY 19-20	20 Lakh (Every Year)	CA certificate(In original) of Annual Average Turnover of the organization for last 3 preceding Financial year (FY 2017-18; FY 2018-19; FY 2019-20)
3(i)	Experience in Short/Long Term Training/RPL in NSQF compliant courses job roles	FY 17-18 FY 18-19 FY 19-20		Copy of Work Order or Letter of Batch allotment.
or				
3(ii)*	Domain expert in the relevant sector like construction , Real State etc			

**\*In case an applicant applies under category 3(Domain Expert) he has to essentially meet point 1 & 2**

**Based on the applications received UKSDM shall evaluate the documents submitted by the applicants along with the proposal. Final selection of organization shall be on the based on the presentation made before Project Director , UKSDM**

The EOI is open to all entities that fulfill the eligibility criteria as mentioned above. The proposals should be submitted in the prescribed Project Application Form (PAF) as per format at Annexure II & III

The project proposals would be evaluated by the UKSDM . The UKSDM reserves all the rights to reject any proposal / allocate any number of targets to any participated agency.

Please be informed that submission of this application does not mean or indicate any commitment of approval /allocation of target for the said project.

UKSDM reserves all the rights to cancel the application / penalize the facilitator agency if any information is found to be incorrect/false during and after project execution, at its sole discretion and without assigning any reason.

UKSDM also reserves right to cancel the EOI at any point of time without providing any explanation.

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**UKSDM reserves the right to allocate the training numbers as per the Evaluation criteria and demand of job role in the location.**

The last date for receipt of proposals/applications is 11<sup>th</sup> June '2021

The Request for Application document is also available at our website: [www.uksdm.org](http://www.uksdm.org)

Project Director

Uttarakhand Skill Development Mission

26, E.C. Road, Mahila ITI, Near Survey Chowk

Dehradun, Uttarakhand, 248001

## SCHEDULE OF ACTIVITIES

S. No.	Milestone	Dates
1	Issue of EOI	27-5-2021
2	Proposal/Application Submission Last Date	11-6-2021

NB: If any date coincides with a holiday, the next working day would be considered as appropriate date.

## OTHER KEY INFORMATION

S. No.	Heading	Details
A	Name of the Client/ Authority	Uttarakhand Skill Development Mission (legal entity)
B	Document Intended for EOI	Facilitator Organisations/Training Providers found eligible based on the EOI to conduct Recognition of Prior Learning (RPL) in Mason General, Assistant Electrician and Plumber (General).
C	Job roles/Sectors	The List of Job Roles under different Sectors has been provided.
D	Targets	Targets will be allocated by UKSDM in consultation with JJM
E	Infrastructure	Each training location applied by FO/TP should strictly adhere to the necessary training infrastructure and required laboratory/equipment at the RPL location, as per the requirements defined by respective Sector Skill Council (SSC) for the identified job roles. FO/TP shall ensure that the overall training infrastructure especially the training aids for the proposed job role are as per the industry benchmark.
F	Mobilization and Enrolment	Mobilization and enrolling the candidates shall be the responsibility of FO/TP as per direction from JJM

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## Objectives

Brief on objective of this EOI

The objectives of RPL are primarily three-fold:

- I. To align the competencies of the un-regulated workforce of the country to the standardized National Skills Qualification Framework (NSQF)
- II. To enhance the career/employability opportunities of an individual as well as provide alternative routes to advance skill training
- III. To provide opportunities for reducing inequalities based on privileging certain forms of knowledge over others

This EoI aims to certify the uncertified but skilled manpower in Mason General, Assistant Electrician and Plumber (General) job Roles to create a pole of workforce required for the implementation of JJM in the state .

### Following conditions being incorporated in the project implementation:

- The Selected Facilitation Organisations (FO)s / Training Providers (TP's) shall adhere to the RPL Guidelines of NSDC under JJM.
- The Selected Facilitation Organisations (FO)s/ Training Providers (TP's) is/are required to inform candidates that the training/orientation and certification by SSC is not in substitution of the statutory requirement of specific license/diploma/degree or any other certificate for taking up or performing the job  
for which there is a requirement under any statute for any specific license/diploma/degree or any other certificate for taking up or performing that job.
- The Selected Facilitation Organisations (FO)s/ Training Providers (TP's) shall ensure participating centers carry Skill India and JJM branding.
- All beneficiaries shall wear the RPL Badge after execution of the program.
- The Selected Facilitation Organisations (FO)s/ Training Providers (TP's) shall initiate the RPL program only upon completion of **training of trainers (TOT)**
- All beneficiaries shall be given the RPL Skill Card (if available) during the Certificate Distribution Ceremony along with the RPL certificate.
- The Selected Facilitation Organisations (FO)s/ Training Providers (TP's) shall encourage self-employment and entrepreneurship through JJM.
- The Selected Facilitation Organisations (FO)s / Training Providers (TP's) must ensure that the candidates are provided with Job Role Kit.
- The Selected Facilitation Organisations (FO)s / Training Providers (TP's) shall ensure provision of digital literacy, cashless transactions, BHIM app, Bharat QR Code, and entrepreneurship basics in the orientation content.
- The Selected Facilitation Organisations (FO)s / Training Providers (TP's) shall ensure extensive documentation of entire project through videography and photography as defined in the Term Sheet.
- Success stories of candidates shall be developed and disseminated widely on all media platforms (i.e. print, electronic and digital).
- The Selected Facilitation Organisations (FO)s / Training Providers (TP's) shall inform Jal Jeevan Mission (JJM) office prior, during and completion of RPL activity in the districts.

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## RPL Guidelines:

All the Definitions, Terms and Conditions as explained herein below will be subject to process and cost norms under MSDE/NSDC/UKSDM as amended from time to time.

### 1. Definitions:

**Funding Department:** Funding source will be JJM, Uttarakhand and the whole RPL programme will be implemented and monitored by UKSDM with assistance from JJM. UKSDM will allocate targets to successfully empanelled facilitator agency for conducting RPL through the evaluation process.

**SSCs:** Sector Skill Councils (SSCs) are industry-led bodies, who are responsible for defining the skilling needs, concept, processes, certification, and accreditation of their respective industry sectors. The SSCs prescribed the NOSs and QPs for the various job roles relevant to their industry, classify the job roles and worked with the National Skill Development Corporation (NSDC) to ensure that these are in accordance with the National Skill Qualification Framework (NSQF).

**QPs:** A set of NOSs, aligned to a job role, called Qualification Packs (QPs), would be available for every job role in each industry sector. These drive creation of curriculum and assessments. The job roles would be at various proficiency levels and aligned to the NSQF. The NOSs and QPs for the various job roles in each sector, created by SSCs, would be available online and updated from time to time.

**NOSs:** National Occupational Standards (NOSs) specify the standard of performance an individual must achieve when carrying out a particular activity at the workplace, together with the knowledge and understanding they need to meet that standard consistently. Each NOS defines one key function in a job role. In its essential form, NOS describes functions, standards of performance, and knowledge / understanding.

**Payout:** It is the amount that is paid out to the candidates, facilitator agency, as applicable. Funding source will make payment as per payment terms as per specified guidelines of NSDC- RPL scheme.

### 2. RPL Project type and process

RPL with Certification Course: Under UKSDM “RPL will be done under TYPE –I , which will be implemented in the State of Uttarakhand .

Facilitator organisations/ Training Providers (TP’s) shall implement RPL through Type I as mentioned in Table below:

Project Type	Target Group	5- Step RPL Process
Type I	• As identified by JJM	STEP 1: Mobilization STEP 2. Pre-Screening and Counselling STEP 3: Orientation plus Bridge Training STEP 4: Final Assessment STEP 5: Certification and Payout

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3. **Implementing Partner:** UKSDM will select Facilitator Organisations (FO)s/ Training Providers (TP's) for implementing RPL with Certification and orientation. Facilitator Organisations (FO)s / Training Providers (TP's) will be responsible for implementation and have to submit monthly progress report to the UKSDM & JJM.
4. **Course Selection:** The facilitator Organisations (FO)s/ Training Providers (TP's) will be responsible for implementing RPL on the following courses as per the orientation and the bridge course module of the SSCs.

Courses as per the orientation and the bridge course module of the SSCs.

Sl. No.	Sector	Job Role	QP code	NSQF	Proposed Geography
1	Construction	Assistant Electrician	CON/Q0602	3	Across Uttrakhand
		General Mason	CON/Q0103	4	Across Uttrakhand
2	Plumbing	Plumber (General)	PSC/Q0104	3	Across Uttrakhand

### 5. Eligible Beneficiaries:

- On the date of enrolment, fits the minimum age criteria and eligibility criteria as per the Qualification Pack (QP) requirements. However, this will not be a mandatory condition but a preferable condition.
- Possesses a valid ID card and a bank account

### 6. Branding and Publicity:

- Facilitator Organisations (FO)s will be responsible for the arrangement of necessary collaterals for branding and communication in accordance to the UKSDM/JJM RPL Branding Guidelines.

### 7. Training Infrastructure:

- The Facilitator Organisations (FO)s / Training Providers (TP's) shall arrange the necessary training infrastructure and required laboratory/equipment at the RPL location, as per the requirements of the job role under SSC. Facilitator Organisations (FO)s/ Training Providers (TP's) shall ensure that the overall training infrastructure especially the training aids for the proposed job role is as per the industry benchmark.

### 8. Training Duration:

- The Facilitator Organisations (FO)s / Training Providers (TP's) will ensure that all the enrolled candidates undergo an orientation programme for 12 hours which would include Domain training, Soft skills and Entrepreneurship and Familiarisation with assessment process.

### 9. Orientation Activities:

- Facilitator Organisations (FO)s / Training Providers (TP's) are to ensure that each enrolled candidate mandatorily undergoes a 12 hour orientation which includes but not limited to the following topics:
  - Domain Training (clarifying any doubts/gaps a candidate may have with respect to Job Role including the topic of Health and Safety) - 6 Hours
  - Soft Skills and Entrepreneurship Tips specific to the Job Role- 4 Hours
  - Familiarization with Assessment Process and Terms- 2 Hour

## 10. Assessment & Certification:

### A. Pre- Screening

Facilitator Organisations (FO)s/ Training Providers (TP's) are to conduct a robust and thorough pre-screening of the candidates to ascertain which job role matches with their prior knowledge and experience most and to identify knowledge gaps, if any. The pre-screening process is divided into two parts:

**Part 1: Collection of supporting documentation and evidence from the candidate** - personal information required by UKSDM/JJM, and the supporting documentation that may be available for the job role.

### Part 2: Candidate self-assessment –

- I. Facilitator Organisations (FO)s / Training Providers (TP's) will design a self-assessment sheet for each job role. Questions are to be based on the Core NOSs of the job role.
- II. Facilitator Organisations (FO)s/ Training Providers (TP's) is to evaluate the existing skill sets and experience of the candidates based on the pre-screening format for each job role. Facilitator Organisations (FO)s / Training Providers (TP's) shall conduct the candidate self-assessment for each candidate.

### B. Final Assessment

- The Facilitator Organisations (FO)s / Training Providers (TP's) will coordinate with respective SSCs to conduct the Final Assessment of the candidates through accredited assessment agencies. There should be no overlap in the functions of the Assessment Agency and the Facilitator Organisations (FO)s / Training Providers (TP's) engaged for the project.

Note: For any candidates who fail in the assessment process, there will not be any re-assessment process for such candidates. However, they can opt for mainstream domain skilling to get trained and certified.

## 11. Requirement of ToT Certified Trainer:

- The Trainer must be SSC certified trainer for Orientation and Bridge Course Classes. It is mandatory for the Trainer to undertake 'Training of Trainer (ToT)' program specified by the concerned Sector Skill Council and get certified for conducting RPL training.

## 12. Batch Size:

- Minimum Batch Size- 20 and Maximum Batch size- 50.

## 13. Proposal shall comprise of following forms:

Covering Letter: Format at Annexure I

Project Application Form (PAF): Format at Annexure II & III

**14 Certificate and Mark sheet Distribution:** Facilitator Organisations (FO)s/ Training Providers (TP's) shall conduct a Certificate and Mark sheet Distribution Ceremony for Candidates. Facilitator Organisations (FO)s/ Training Providers (TP's) has to ensure the presence of each candidate. Facilitator agencies / Training Providers are to submit images and videos to UKSDM/JJM in form of a hard copy with invoice printout.



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### 15. Pay-out for Training -Release of Funds:

Tranches	% of Total Training Cost Per Batch	Output Parameters
1	100%	a. On Successful Certification of targets b. On successful submission of evidence based proofs of certification distribution ceremony (Batch-wise photos of candidates with certificates and video of certification distribution ceremony)

**Note : Payment to Facilitator agency/Training Provider shall be done by JJM Uttarakhand.**

**Covering letter for submission of RFP for conducting Skill Development Training under RPL in Uttarakhand :**

To

Project Director

Uttarakhand Skill Development Mission  
26, E.C. Road, Mahila ITI, Near Survey  
Chowk Dehradun, Uttarakhand , 248001

**Sub: Submission of proposal for conducting Recognition of Prior Learning (RPL) in Uttarkhand**

Sir,

This is with reference to your advertisement inviting EOI for conducting Recognition of Prior Learning (RPL) in Uttarakhand . We, the undersigned, offer to provide the services for the above in accordance with your “Notice Inviting Application”, dated...../...../2021. Please find below the details of our agency for your consideration.

We are hereby submitting our Proposal and understand that you are not bound to accept any proposal you receive. We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading or unduly favors are vetted out by our company, in the target allocation process, we are liable to be dismissed from the Proposal selection process or termination of the contract during the project.

We agree to abide by the conditions set forth in this Expression of Intrest. We hereby declare that our proposal submitted in response to this EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

**Sincerely**

Applicant's name with Seal

Designation

Signature

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## Annexure II

### A. Project Application Form (PAF)

**Provide a brief profile of the Application in the format mentioned below:**

1	Name of the Facilitator agency/Training Provider	
2	Type of the Facilitator Organisation (Government Institute/Company/Firm/Society/Trust/Proprietorship)	<b>(Attach document proof)</b>
3	Whether NSDC Training Partner/ registered Training Provider?	<b>(Attach document proof)</b>
4	Name and contact details of the Authorised Signatory of the Facilitator Organisation (Enclose a bio data of Authorised Signatory)	
5	Address of head office	
6	Any other office location in the state, if any. Please provide address along with documents.	
7	Brief description of areas of operation of the Facilitator agency / Facilitator agency profile (is not more than 100 words)	
8	Name of the SPOC (Enclose Bio data of SPOC)	
9	Contact details of SPOC with email id	
10	Office address of SPOC	
11	Sector(s) Proposed	
12	Job role(s) with target proposed	
13	Total Target proposed	

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## B. Experience in Recognition of Prior Learning/ Skill Development Programs

1. Provide details of organisation's past experience in conducting skill development programs for NSQF aligned courses in last three financial years. (**Attach document proofs**)

FY	Scheme	Govt. Funded scheme			Corporate Social Responsibility (CSR) scheme			Recognition of prior learning (RPL)		
		Job Role	Trained	Certified	Job Role	Trained	Certified	Job Role	Trained	Certified
2017-18										
2018-19										
2019-20										

2. Provide detailed documents of experience in conducting RPL.

3. Provide work order copies from UKSDM for implementation of RPL in the State of Uttarakhand , if any (**Attach document proofs**)

C. **Trainer Details:** The facilitator agency shall attach the details of the ToT certified trainers in the job roles applied for.

For and on behalf of:

Signature:

Name:

Designation:

Date: (Organization Seal)

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## Annexure: III

CA Certificate for Turnover (original)

On the letter head of the CA

Dated:

The Total Turnover of \_\_\_\_\_ (Organization Name) for the Financial Year 2017-20 based on Audited Financial Statements is provided below:

S. No.	Particulars	Amount (in INR figures)	Amount (in words)
1	Total Turnover for the Financial Year 2017-18		
2	Total Turnover for the Financial Year 2018-19		
3	Total Turnover for the Financial Year 2019-20		

Net worth as on 31.03.2021: \_\_\_\_\_ / - (Amount in Figures and Words)

(CA's  
Signature)  
CA's Name:

CA's Stamp / Seal: