



# **Expression of Interest (EoI)**

**Empanelment of Training Institutes**

**as**

**Training Partners**

**for**

**Implementation of Project**

**“Scheme for financial assistance to select States for Skill Development in Electronic System Design and Manufacturing (ESDM) Sector” (Scheme-1)**

**and**

**“Skill Development in ESDM for Digital India” (Scheme-2)**

**in**

**Uttarakhand**

**Sponsored by**

**Ministry of Electronics and Information Technology (MeitY),  
Govt. of India**

**Implemented in Uttarakhand by**

**National Institute of Electronics and Information Technology  
(NIELIT Haridwar)**

**(An Autonomous Scientific Society of Ministry of Electronics and Information Technology,  
Government of India)**

**July 2022**

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## 1. Preamble

NIELIT is an autonomous scientific society under the administrative control of Ministry of Electronics & Information Technology (MeitY), Government of India. NIELIT has its regional centre in the state of Uttarakhand located in Haridwar which offer courses in areas like Embedded Systems, VLSI, Instrumentation, ITES-BPO, Information Security, Cyber Security, Networking, Digital Literacy, FutureSkills and other areas of Information, Electronics and Communication Technology (IECT). NIELIT Haridwar has also organized various free training programmes for SC/ST/EWS candidates under different government projects.

This is an Expression of Interest for Empanelment of Training Institutes in Uttarakhand as Training Partners for the implementation of Skill Development Scheme in Electronics System Design and Manufacturing (ESDM) sector funded by Ministry of Electronics and Information Technology, Govt. of India.

## 2. Schedule

S. No.	Name of the activity	Date
1.	Advertisement & website display	<b>15/07/2022</b>
2.	Last date for submission of Sealed Documents	<b>30/07/2022 at 5:00 PM</b>

## 3. Objectives

**3.1** The ESDM scheme aims to enhance the human resource availability in the ESDM sector focusing on students/unemployed youth at 9-10<sup>th</sup> standard onwards, ITI, Diploma, and Non-engineering graduates etc. to increase their employability to work in Electronics Manufacturing and Service support functions. Major Industry Verticals covered under ESDM are Industrial Electronics, Medical Electronics, Consumer Electronics, Telecom, Office Automation & IT, Industrial Automation, Automotive Electronics etc. Complete details of the scheme along with course details and fees to be paid to the **Training Partners** is available at website [www.nielit.gov.in/haridwar/content/esdm-project](http://www.nielit.gov.in/haridwar/content/esdm-project).

#### 4. Level-wise Eligibility and Fees

		Lower Level Skills		Middle level	Higher level
Level		Un-skilled (L1-L2)	Semi- skilled (L3)	Supervisor (L4)	Master technician/Tra iner (L5)
Equivalence		IX-X std.	ITI	Diploma	Post-Diploma
Entry at		8 <sup>th</sup> pass	10 <sup>th</sup> pass	10 <sup>th</sup> +ITI, 12 <sup>th</sup> pass, Other graduates (non-science)	Diploma, B.Sc.
Level Wise Registration- cum- Certification (RCCF) cost (Rs.)	SC/ST/EWS Scheme- 2/General (Scheme-1)	Rs.762	Rs.1210	Rs.1815	Rs.1905
	General (Scheme-2)	Rs.571.5	Rs.907.5	Rs.1361.25	Rs.1428.75
Course Fee		The base cost for Service sector is Rs.42 per hour and the base cost for Manufacturing Sector is Rs.49 per hour. Actual duration of course is as per NSQF aligned course list. Government funding is not available for any course if it is not NSQF compliant.			
Manufacturing Sector Courses (Rs)		Rs.9800	Rs.14700	Rs.17150	Rs.19600
Service Sector Courses (Rs)		Rs.8400	Rs.12600	Rs.14700	Rs.16800

#### 5. Invitation for EoI

**5.1** NIELIT Haridwar invites Expression of Interest (EoI) from training institutions in Uttarakhand to participate in Empanelment of Training Partners to conduct skill development programs in ESDM sector as per the requirement of funding agency (MeitY) and NIELIT.

**5.2** Interested applicant institution may download the format and other documents related to EoI from the website [www.nielit.gov.in/haridwar/content/esdm-project](http://www.nielit.gov.in/haridwar/content/esdm-project)

5.3 The Expression of Interest must be submitted to the below address by 17:00 hrs on 30/07/2022:

**Head (Academics)**  
**NIELIT Haridwar,**  
**2<sup>nd</sup> Floor, Government Polytechnic Building,**  
**Near Pentagon Mall, Plot No. 6C, Sector 11,**  
**SIDCUL, Haridwar, Uttarakhand - 249403**

## 6. Type of Accreditation

**6.1 Class A:** Existing NIELIT Hardware (CHM-O/A Level) recognized Institutions independently operating in Vocational Space are eligible to conduct the ESDM courses. The Institute must ensure availability of infrastructure commensurate with the courses they wish to apply for. Self-Certification to this effect with detailed list of infrastructure available should be submitted along with the application. Accreditation will be subject to a physical verification of premises as well as related infrastructure.

**6.2 Class B:** Existing AICTE/Central/State Government/Technical Board/Polytechnic/ITIs/NCVT and other private institutions can take up the Class B accreditation. The Institutions falling under this category will be required to submit Self-Certification documents and Statements. A sudden and uninformed visit may take place for the purpose of verification.

## 7. Terms and Conditions:

**7.1** The selected Training Partners shall conduct Training Programmes in ESDM Sector as identified

### **7.2 Operationalization of Industry Linked Allocation**

To provide thrust on employability, the target will be allocated based on industry linked demand based proposals. TP will submit proposals as per Proforma at **Annexure-III**. The proposal should mandatorily include details such as whether the proposal is based on place and-train or train-and-place policy. The proposal should also indicate number of candidates proposed to be trained in a particular course, the details of tie-ups with the relevant Industry where the candidates are likely to be placed.

**7.3 Training Partner** shall not start any training without receipt of formal from NIELIT Haridwar.

**7.4** The complete infrastructure like classroom, lab, projector, audio/visual training aids etc. required for training will be provided by **Training Partner**.

**7.5 Training Partner** will ensure admission of the candidates through proper counseling of the candidates. The target given in order has to be met by the Training Partner. It is responsibility of the Training Partner that target is

achieved in terms of successful candidates passing the examination conducted by NIELIT

- 7.6 **Training Partner** will tie up with relevant Industries for providing employment opportunities to the trainees
- 7.7 A database of the trainees will be maintained by **Training Partner** along with Aadhaar Number. As Aadhaar number is mandatory for registration of the candidate. This information will be passed to NIELIT time to time. The Training Programme shall be conducted as per syllabus designed and developed by NIELIT and approved by MeitY.
- 7.8 NIELIT reserves its right to update the training programme by adding new courses or modifying existing courses
- 7.9 **TPs must certify that candidates have undergone a NSQF aligned course (as per approved list), have adequate attendance (minimum 70% of contact days) as per attendance records, training have been conducted as per NSQF norms, etc. and submit these details to the NIELIT Haridwar)**
- 7.10 **Training Partner** shall make a time-table for a particular batch. Copy of the same has to be sent to **NIELIT Haridwar**
- 7.11 NIELIT shall be entitled to evaluate the performance of the students and facilities available at the **Training Partner** timely and shall also have the right to demand correction / up-gradation if any degradation of standard norms prescribed are noticed during such evaluation.
- 7.12 Examination will be conducted by NIELIT. Schedule of the Examination will be intimated by NIELIT to the **Training Partner**
- 7.13 NIELIT shall award certificates to all candidates on successfully completion of the course
- 7.14 **Training Partner** will ensure placement of certified candidates. This will be treated as major performance criterion for payment release and allotment of future batches
- 7.15 Responsibilities of Training Partner as per ESDM Guidelines. (<https://esdm-skill.deity.gov.in>)
- 7.16 NIELIT Haridwar **reserves** the right to accept/reject any or all EoI without assigning any reason.

## 8. Evaluation of Proposals

All offers received in response to this EoI will be thoroughly scrutinized based on the information and documents provided by concerned agency. An expert committee constituted for this purpose will review proposals.

## 9. Guidelines for submission:

The following conditions should be observed while submitting the quotation:

**9.1** The EoI submitted by Training Partners must contain following documents:

**9.1.1** Format for applying ESDM Accreditation as per *Annexure-I*

**9.1.2** Covering Letter as per *Annexure-II*

**9.1.3** Proforma for submission of Demand Based Proposal as per *Annexure-III*

**9.1.4** Undertaking / Code of Ethics by Training Partner as per *Annexure-IV*

**9.2** The Application Form (Annexure-I) along with Covering Letter (Annexure-II) may be submitted in a sealed envelope duly superscribed: “**Application against EoI for Empanelment of Training Partners in ESDM Sector**”.

**9.3** Canvassing in any form, direct or indirect, on part of agency will render the tender liable for exclusion from consideration.

**9.4** Incomplete or late EoI may not be considered. NIELIT Haridwar will not be responsible for any postal delays.

**9.5** EoI complete in all respects, may be submitted at following address before last date & time:

**Head (Academics)**  
**NIELIT Haridwar,**  
**2<sup>nd</sup> Floor, Government Polytechnic Building,**  
**Near Pentagon Mall, Plot No. 6C, Sector 11,**  
**SIDCUL, Haridwar, Uttarakhand - 249403**

**FORMAT FOR APPLYING ESDM ACCREDITATION  
(FOR PROVISIONAL ACCREDITATION)**

To,

**The Head (Academics),  
NIELIT Haridwar  
2<sup>nd</sup> Floor, Government Polytechnic Building,  
Near Pentagon Mall, Plot No. 6C, Sector 11, SIDCUL,  
Haridwar, Uttarakhand - 249403**

**Subject : Application for ESDM PROVISIONAL ACCREDITATION**

Dear Sir,

My institute named \_\_\_\_\_ (herein after called "the institute") is coming under Class-A (NIELIT CHM-O/A level ACCR No \_\_\_\_\_)/Class-B Institution as defined in clause 6.1 and 6.2 of this handbook and I am the "Organization Head" of the institute.

I have personally ensured that the institute fulfills the norms for accreditation and has run for the adequate sessions as mentioned in this document.

**I wish to apply for accreditation of the following ESDM Courses:**

S.No.	Name of Course	Course Code	Vertical
1.			
2.			
3.			
4.			

\*- Details of Courses are available on [www.nielit.gov.in/haridwar/content/esdm-project](http://www.nielit.gov.in/haridwar/content/esdm-project)

Before submitting this application, I have personally ensured that my institute has adequate building, infrastructure, support staff and faculty to undertake the course. I have also ensured that the institute has linkages with the industry for placement of the candidates after successfully completion of their training. The fee for the desired courses for **two years** is as under:

**For Class A**

A. NIELIT CHM-O/A level ACCR No. _____	valid upto
B. ESDM Accreditation Registration fee:	Rs.6000/-
C. Course Accreditation fee: Rs. 4000/- × (_____ courses)	Rs. _____/-
D. Institute Inspection fee:	Rs.10000/-
E. Sub Total(B+C+D)	valid upto
F. GST (18%):	Rs. _____/-
G. Validity/Duration of Accreditation	_____.



**For Class B**

Type of Institution	Government / Private
ESDM Accreditation Registration fee: For Government Institutions	Rs. 6000/-
For Private Institutes:	Rs 12,000/-
Course Accreditation fee: Rs. 4000/- × (____ courses)	Rs. _____/-
Institute Inspection fee:	Rs. 10000/-
GST (18%):	Rs. _____/-
	Total Rs. _____/-

***\*Please strike out whichever is not applicable.***

The non-refundable fee for processing of accreditation Rs. \_\_\_\_\_ Is enclosed in the form of Demand Draft No dated \_\_\_\_\_ issued by \_\_\_\_\_ bank in the name of “NIELIT HARIDWAR” payable at Haridwar is enclosed.

I am aware that in the event of deliberate nondisclosure/misrepresentation of vital information or supplying misleading information, knowingly or unknowingly, may result in cancellation of accreditation or accreditation process instantly along with forfeiture of the fee deposited and possible punitive action as per the decision and discretion of NIELIT. Kindly, initiate the process of provisional accreditation of the institute.

With regards,

Signature: \_\_\_\_\_

Name: \_\_

Address: \_\_\_\_\_

Phone:

E-mail:

Seal of the Organization

**Covering Letter Format**

(To be submitted on the Letter head of the applicant institution)

**To,**

**The Head (Academics),  
NIELIT Haridwar  
2<sup>nd</sup> Floor, Government Polytechnic Building,  
Near Pentagon Mall, Plot No. 6C, Sector 11, SIDCUL,  
Haridwar, Uttarakhand - 249403**

**Sub: EoI for Empanelment of Training Partners in ESDM Sector**

Dear Sir,

1. I/We having examined the EoI document, herewith submit our response to your EoI for Empanelment of Training Partners in ESDM sector
2. I/We have read the provisions of the EoI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our EoI shall not be given effect to.
3. I/We would like to declare that we are not involved in any litigation with any Government (Central/State) in India and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
4. I/We hereby declare that all the information and statements made in this EoI are true and I/We accept that any misrepresentation or hiding of facts in any form contained in it may lead to our disqualification.
5. I/We understand that NIELIT Haridwar is not bound to short-list / accept any proposal received in response to this EoI.
6. I/We understand that Empanelment with NIELIT Haridwar does not guarantee that every /any of the applicants invited to EoI for, will be awarded any order under ESDM Project.

Our correspondence details / authorized person to deal with regard to this EoI is:

<b>S. No.</b>	<b>Information</b>	<b>Details</b>
1.	Name of the Contact Person	
2.	Designation and contact address of the person to whom all references shall be made regarding this EoI	
3.	Telephone , FAX number	
4.	Mobile number & e-mail of the Contact Person	

We hereby undertake that we accept all terms and conditions of the EoI unconditionally.

Signature of Authorized Signatory with Seal

Place:

Date:

(Name and Designation)

## PROFORMA FOR SUBMISSION OF DEMAND BASED PROPOSAL

1.	Model (tick the appropriate and fill details accordingly)	With a view to boost employability, the demand based proposals should indicate whether it pertains to:			
		i) ESDM skilling of new recruits/interns working in the industry (PLACE & TRAIN) <b>OR</b> ii) Reasonable assurance of employability is provided by industry post skilling of candidate (TRAIN & PLACE)			
		<b>PLACE &amp; TRAIN</b>		<b>TRAIN &amp; PLACE</b>	
2.	<b>DETAILS OF THE PARTICIPATING COMPANY / FIRM</b>				
(a)	Name of the company/firm				
(b)	Complete Address				
(c)	Website				
(d)	Detail of HR Manager/Contact person	<b>Name</b>	<b>Mobile</b>	<b>email</b>	
(e)	Total no. of employees in the company/firm				
(f)	Annual Turnover of last Financial Year	<i>(Enclose copy of company profile also indicating date of inception)</i>			
3.	No. of candidates proposed to be trained	<i>(Indicate total number. In case of Place &amp; Train, enclose list of candidates with Name, Designation and Date of Joining. In case of Train &amp; Place, enclose letter of intent)</i>			
4.	Undertaking from company indicating their willingness to participate in the Scheme	<i>(Undertaking may indicate expected benefits in terms of salary increment, promotion, etc on successful completion of the training by the Employees/Interns)</i>		<i>(Undertaking may indicate no. of post, expected remuneration, process of recruitment, date of recruitment, etc)</i>	
5.	Course Details	<b>Course Code: (Service / Manufacturing)</b>	<b>Course Name</b>	<b>NSQF Level &amp; Hours</b>	<b>Skill Sets expected by company/firm</b>
6.	Training Partner Details	<i>(Name of Training Partner, Location, Contact details, Candidates trained and placed so far)</i>			
7.	MoU/Letter of Intent between Industry and KIA, if available	<i>(Enclose Copy)</i>			

8.	MoU/Letter of Intent between Industry and TP, if available	<i>(Enclose Copy)</i>
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**Authorised Signatory:** \_\_\_\_\_

**Name of TP :** \_\_\_\_\_

**Date and Place:** \_\_\_\_\_

**UNDERTAKING/ CODE OF ETHICS BY TRAINING PARTNER**

I \_\_\_\_\_, S/o, D/o, W/o \_\_\_\_\_

(Name & Designation of the Authorized Person)

of \_\_\_\_\_, and R/o \_\_\_\_\_

(Name and address of the institute)

(Address of the Authorized Person)

certify that I am the competent authority, by virtue of the administrative and financial powers vested in me, I being the owner /authorized person of the institution and as such is having the authority to sign the present undertaking and bind the institution and I have read and understood the ESDM Scheme Guidelines, including the Code of Ethics and other norms/ rules as applicable from time to time and as notified in the official website of ESDM Scheme (<https://esdm-skill.deity.gov.in>) and I agree to abide by the same.

I am aware that in case any information provided by me is false or misleading, Key Implementing Agency (KIA)/PMU/MeitY may in its sole discretion take whatever action(s) or measure(s) it deems necessary and including withdrawal of affiliation, imposition of penalty etc.

I further understand that,

- i) All local, state and national laws and regulations that apply to training institutes are required to be complied with and I/We shall not engage in any business practice or activity that could discredit or damage the image or reputation of KIA/ PMU/ MeitY directly or indirectly
- ii) KIA/ PMU/ MeitY shall have no liability to any Institute in respect of any cost, loss, damage, claims, demands, prosecutions, fines, penalties and / or expense suffered by any institute directly or indirectly as a result of any act, omission, representation or statement of any of the candidate(s), institute and / or organization
- iii) Unauthorized use of terms like “approved / recognized by Government” or any similar expression, designed to mislead the public, will attract penal action besides any administrative action that KIA/ PMU/ MeitY may take, as found fit
- iv) Government of India / MeitY may in its absolute discretion, modify/alter/ terminate/ suspend for specified periods, the Schemes for Skill Development in ESDM Sector

I further certify that the following **codes of ethics**, applicable to the Education/ Training Institutions will be complied with and I further undertake that I shall

- NOT advertise anything which is liable to project a false impression of status of my/our Institution
- NOT exaggerate the contents of the courses for which affiliation has been granted to gain any unfair advantage
- NOT guarantee benefits to students that are actually false and/or not feasible
- NOT project price terms that are false, or misleading and has been given to gain advantage over competition

- NOT distort any statement of Government for our own gain;
- NOT criticize action of Government/ Professional bodies or Experts connected with the ESDM Schemes directly or indirectly without proper investigation
- NOT makes statement offensive to the public; including advertisements that are against Public/Government/National sentiments
- NOT make any statement/declaration/presentation/advertisement which is of ambiguous nature and which presents a false picture in any stage/part of the ESDM schemes with regard to hardware/software and/or which is sort of omissions/additions of any kind and/or which are half- truths; and
- NOT involve in any other matter/action repugnant to the spirit of ethical practices including behavior to by/our students; unauthorized use of copyrighted software etc
- NOT sub-franchise training under the Scheme for Skill Development in ESDM Sector at any point of time

*< Official Stamp >*

*< Name & Signature >*

*< Date, Place >*